

County of Santa Clara
Child Abuse Council

Friday, September 14, 2007
Minutes

REGULAR

1. Call to Order/Roll Call.

The regular meeting of the Child Abuse Council is called to order by Chairperson Cathcart at 7:45 a.m. in the Board of Supervisor's Chambers, County Government Center, 70 West Hedding Street, San Jose. No quorum is present. The Chairperson announces that all CAC meetings will start on time and end on time.

Voting Members Present

Peggy Cathcart, Chair
Betty Garcia
Barry Goldman-Hall
John Herlihy
Janet Martin
Linda Martinez
Daniel Nishigaya
Margaret Petros
Sarah Scofield
Elizabeth Shivell
Gale Simmons (arrives 7:50 a.m.)
Heather Vogel
Dennis Wyatt

Voting Members Absent

Leslie Alexander
Lance Beizer
Stacy Castle
Alison Coy
Debra Pinck
Ron Soto

Vacancies: 4

Community Advisory Members (CAM) Present

Ken Borelli

Anne Carlson

David Tran

Ann Whyte

CAM Absent

None.

On order of the Chairperson, there being no objection, the agenda is taken out of order.

3. Public Comments:

There are no public comments.

4. Accept verbal presentations from the following Child Abuse Council (CAC) funded agencies:

- a. Unity Care Group-Child Abuse & Violence Prevention Program (Jennifer McAleer) Demone Carter, Outreach Services Program Manager, and Hector Gonzalez, Program Coordinator, distribute an 11-page packet, and provide an overview of the services provided by this program. Mr. Carter reports that the philosophy of the program is "One Child One Plan, " and the program includes an Outreach Department and a Clinical department. He adds that the focus of both departments is to provide youth and their families with the preventive skills necessary to end cycles of violence and utilize non-violent methods of expressing anger. He illustrates the total population serviced by ethnicity, the total population who completed the program, youth participants by gender (boys represent 71 percent; girls, 29 percent).

Mr. Carter advises that Unity Care Group uses the funds from CAC for contract services. He notes that most of the population serviced by Unity Care Group is hispanic.

(Member Simmons arrives at 7:50 a.m.)

b. Sacred Heart Community Service-Mi Familia (Jenny Niklaus)

On order of the Chairperson, there being no objection, it is ordered that this item be held to the next meeting.

c. ICAN- Happy 5 - (Quyen Vuong, Ed & Quyen Dinh)

Quyen Vuong, Executive Director, and Quyen Dinh, Senior Program Manager, distribute a 9 -page packet and present an overview of the ICAN (International Children Assistance Network) Happy 5 Program. Ms Dinh explains that the program is a multi-faceted culturally appropriate public education program that promotes general public awareness, child development, brain development, the importance of the first five years, and child abuse prevention. She informs the Council that the information is delivered through parenting guide, parenting workshops, home visits, support groups, weekly newspaper column, weekly radio program and an annual community forum. She advises that the population served by this program includes Vietnamese grandparents, parents, and care providers of children up to age five, residing in Santa Clara County.

Ms Dinh notes that the funds from CAC are used for the parenting workshop and for printing the parenting guide. She adds that the majority of the referrals come on a volunteer basis. She comments that ICAN receives additional funding from First 5 and from Lucille Packard Foundation for Children's Health.

Members Herlihy and Borelli direct Ms Dinh to the Department of Family and Children's Services to improve networking and referrals to the Vietnamese Speaking Unit.

5. Consider verbal presentation from Ernest Guzman and Kathi McLaughlin, Contract Monitors, relating to funded agencies.

Ernest Guzman and Kathi McLaughlin, Contract Monitors for CAC, announce that they report to Member Ron Soto and the Allocations Committee. Mr. Guzman distributes a

Monitoring Report and Recommendations relating to the Child Abuse Prevention Contracts for FY 2007, which includes an overview of the funding recommendations, the 14 agencies funded, the monitoring methodology, the funding recommendations, the special Allocations Committee Children's Trust Fund Contracts, and general observations and conclusions. He narrates a presentation regarding the recommendations to be presented to the Board of Supervisors. He advises that he will monitor the 14 agencies and prepare a report for Member Soto in June 2008. He distributes the complete report to the Council Members.

To-Nhu Do, Sr. Management Analyst, Social Services Agency, reports that the Special Allocation funds were spent during Fiscal Year (FY) 2006/07.

2. Approve Consent Calendar

On motion of Member Goldman-Hall, seconded by Member Wyatt, it is unanimously ordered that the consent calendar be approved to include Agenda Item Nos. 7, 9a(1), and 9c(1).

6. Approve and present Certificate of appreciation to Arlene Acers, RN, and To-Nhu Do, Sr. Management Analyst, Social Services Agency (Member Petros).

Chairperson Petros expresses appreciation to Ms Acers for her contributions during the last thirty years of employment at Valley Medical Center and reads the certificate. Chairperson Petros reads the certificate and expresses appreciation to Ms To-Nhu for her service to the CAC. She notes that Ms To-Nhu has worked at the Social Services Agency for over 26 years.

On Council consensus, it is ordered that the certificate of appreciation be approved.

*** 7. Approve minutes of July 13, 2007 meeting.**

On motion of Member Goldman-Hall, seconded by Member Wyatt, it is unanimously ordered that the minutes of July 13, 2007 be approved, as submitted.

8. Accept Treasurer's Report (Member Wyatt).

- a. Discuss/Approve fiscal report and current committee budget summaries.

Member Wyatt reports that the fiscal report and the current committee budget summaries reflect all the expenses through the end of August 2007.

On Council consensus, it is ordered that the Treasurer's Report be accepted.

9. Accept Committee Reports:

- a. Accept Executive Committee (EC) verbal reports from Chairperson Cathcart

- *1. Accept EC minutes of June 26, 2007 and July 24, 2007.

On motion of Member Goldman-Hall, seconded by Member Wyatt, it is unanimously ordered that the EC minutes of June 26, 2007 and July 24, 2007 be approved.

2. Approve recommendation of Barbara Valdez as new voting member.

On motion of Member Petros, seconded by Member Vogel, it is unanimously ordered that the recommendation of Barbara Valdez as a new voting member be approved.

3. Accept/Approve membership attendance letter dated September 2007.

Chairperson Cathcart reads the attendance letter.

On motion of Member Petros, seconded by Member Shivell, it is unanimously ordered that membership attendance letter dated September 2007 be approved.

4. Accept/Approve retreat location at Hidden Villa in Los Altos Hills on February 8, 2008.

On motion of Member Wyatt, seconded by Member Goldman-Hall, it is unanimously ordered that the retreat location at Hidden Villa in Los Altos Hills on February 8, 2008 be approved.

5. Accept/Approve the Request for Qualification (RFQ) for the Retreat Facilitator.

On motion of Member Wyatt, seconded by Member Goldman-Hall, it is unanimously ordered that the Request for Qualification (RFQ) for the Retreat Facilitator be approved.

6. Accept/Approve request to co-sponsor the Domestic Violence Council (DVC) 14th Annual Conference on October 19, 2007, in the amount of \$5000.

Member Petros comments that the DVC co-sponsors the CAC Symposium every year. Ms To-Nhu notes that the co-sponsor amount has been withdrawn from the Executive Committee account in the past, however, the Council will decide and budget the co-sponsor amount in the future.

On motion of Member Shivell, seconded by Member Simmons, it is ordered on a vote of 12 to 0, with Member Wyatt abstaining, that the request to co-sponsor the Domestic Violence Council 14th Annual Conference on October 19, 2007, in the amount of \$5000 be approved.

7. Accept Administrative Vice-Chairperson verbal report (Member Vogel).

There is no report.

8. Accept Program Vice-Chairperson verbal report (Member Beizer).

There is no report.

b. Accept Allocations Committee verbal report (Member Soto).

Member Whyte reports that the Allocations Committee will meet on September 21, 2007, to discuss the priorities for the next funding cycle. She adds that once the letters of intent are received from the agencies, the Special Allocations Committee will be appointed. She requests that Members submit recommendations for the Special Allocations Committee members.

*c. Accept Interagency Collaboration Committee (ICC) Report (Member Blake).

*1. Accept ICC June 13, 2007 minutes.

On motion of Member Goldman-Hall, seconded by Member Wyatt, it is unanimously ordered that the ICC June 13, 2007 minutes be accepted.

d. Accept Legislation and Policy Committee (LPC) verbal report (Member Borelli).

Member Borelli reports that the next LPC is scheduled for September 26, 2007 at 2:00 p.m. He advises relating to the Safely Surrendered Baby Law being extended to 30 days. He provides an update relating to Senate Bill (SB) 739, public access.

- e. Accept Public Awareness Committee (PAC) verbal report (Member Castle).

Member Whyte reports that the PAC will be participating in the Day in the Park scheduled on October 6, 2007, from 10:00 a.m. to 4:00 p.m. at the Lake Cunningham Park. The next PAC meeting is scheduled on September 9, 2007.

- f. Accept Student Educational Needs Committee (SENC) verbal report (Member Herlihy).

Member Herlihy reports that the next Committee meeting is scheduled for October 11, 2007.

- g. Accept Symposium Committee verbal report (Member Petros)

Member Petros reports that the Committee decided on the topics for next year's Symposium, and the Committee is contacting the keynote speakers for the Symposium.

10. Accept the Task Force Reports:

- a. Accept Children Of Color Task Force verbal report (Chairperson Cathcart).

Chairperson Cathcart discusses a report and notes that the number of adoptions of hispanic children is very high compared to other races and that she will inquire about these numbers. Member Whyte shares the Chairperson's concern.

- b. Accept By-laws Task Force verbal report (Member Nishigaya).

Member Nishigaya recommends that the Council form a standing Committee to revise the by-laws and policies and procedures, the Committee will then present its recommendation to the Council and finally to the Board of Supervisors.

11. Accept Special Interest Reports:

- a. Accept Greater Bay Area Child Abuse Council (GBACAC) verbal report (Member Shivell).

Member Shivell reports that the GBACAC includes Santa Clara County, Santa Cruz County and Monterey County. She notes that the GBACAC does not have its own by-laws and is planning to prepare them.

Member Shivell advises that she may no longer be able to attend the GBACAC meetings due to job schedule conflicts.

- b. Accept Child Abuse Prevention Community Collaborative (CAPCC) verbal report (Member Vogel).

There is no report.

- c. Accept Child Death Review Team verbal report (Member Martinez).

Member Martinez distributes the Santa Clara County Child Death Review Five-Year Report 2001 -2005.

12. **Announcements:**

- a. There are currently four vacancies on the Council. To access applications www.sccgov.org (Agencies and Department)(C) Clerk of the Board of Supervisors)(Boards and Commissions).
- b. Boards and Commissions agendas and minutes are now available on the County of Santa Clara website at <http://www.sccgov.org/portal/site/bnc>. Commissioners are requested to provide any comments/feedback to the Deputy Clerk.

13. **Adjourn**

On motion of Member Wyatt, seconded by Member Goldman-Hall, it is unanimously ordered that the meeting be adjourned at 9:00 a.m. to the next Council meeting scheduled on Friday, October 12, 2007 at 7:30 a.m. in the Chambers of the Board of Supervisors, 70 West Hedding Street, San Jose.

Sincerely,

Hortencia Herrera
Deputy Clerk