

BUSINESS



PHONE: (408) 299-5665
 HOURS: 8:00 a.m. - 4:30 p.m.
 Except for * 8:00 a.m. - 4:00 p.m.

FICTITIOUS BUSINESS NAME

Fictitious Business Names (FBN) Statement

(includes registration of one business name,
 one or two registrants / owners, and
 one certified copy)..... \$37.35

Each additional business name and/or owner

(must have same business address and
 owners) **on the same statement**..... \$7.00

FBN Statement of Abandonment..... \$37.00

**FBN Statement of Withdrawal
 from Partnership**..... \$37.00

Business name research per name by staff... \$30.00

Each additional certified copy..... \$10.00

Each additional plain copy..... \$7.00

**Fictitious Business Name Standard Marketing
 Report** - \$15.00 first page; \$.25 each additional page

Filing of Dissolution of Partnership

Publication Notice..... \$30.00

Power of Attorney - Surety Company

(Appointment or Revocation)

One Name..... \$16.00

Each Additional Name..... \$9.00

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Notary Signature Authentication

1st Signature, Per Notary..... \$38.00

Each additional signature after
 the 1st for the SAME Notary..... \$2.25

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Signature Acknowledgement, Per Signature... \$38.00

Notary Public Journal Search Fee
 \$6.00 per name plus \$6.00 per year, per notary

Certificate of Fact..... \$12.00

Signature of Authentication of County Medical Officer

First Signature..... \$13.00

Each additional signature authentication,
 at the same time..... \$2.25

Copy Fees - Misc. document (unless set by statute)

Certified, first page..... \$10.00

Plain, first page..... \$7.00

Additional pages / per page..... \$1.00

BUSINESS



**The following registration fees are based on
 a one-page Bond:**

Notary Public Registration.....	\$47.00
* Process Server Registration.....	\$136.00
* Legal Document Assistant Registration.....	\$191.00
* Unlawful Detainer Assistant Registration.....	\$191.00
* Professional Photocopier Registration..	\$191.00
* Professional Photocopier Registration if also a <i>Registered Process Server</i>	\$116.00

Each additional bond page (after the first)

for all of the above Registrations \$3.00

Additional Identification Card, per card..... \$10.00

Revocation or Reinstatement of Bond, 1 page.. \$16.00

**Each Additional Page Revocation or Reinstatement
 (including cover page is needed)**..... \$3.00

* **California Environmental Quality Act Documents**
 (Fees below include \$50.00 County Clerk Processing Fee)

Notice of Exemption..... \$50.00

Notice of Determination

Negative Declaration..... \$2,043.00

Environmental Impact Report..... \$2,818.25

The Fish & Game Notice of Determination Fee may be
 reduced if proper fee exemption documentation is provided.

Humane Officer Registration..... \$5.00

Translation Certification..... \$10.00

OFFICIAL RECORDS SEARCH, COPIES

PHONE: (408) 299-5670
 HOURS: 8:00 a.m. - 4:30 p.m.



IRS Tax Lien Search (CCP 2103)..... \$15.00

Copies:

Certification - additional for each
completed document \$2.00

Copies, plain- first page \$10.00
 each additional page \$3.00

Grantor / Grantee index - per page \$1.75
 (Cannot be Certified)

Maps - copy, first page \$10.00
 each additional page..... \$3.00

Map Reports - per page..... \$1.75

11 x 18 or larger copies, per page..... \$2.00

**Clerk-Recorder's
 Office**

70 W. Hedding St., 1st Fl., E. Wing
 San Jose, CA 95110
 (408) 299-2481



Web Information

Info site: www.clerkrecorder.org
 Search: www.clerkrecordersearch.org

**Hours
 Fee Schedule
 Phone Numbers**

Santa Clara County Board of Supervisors:

- District 1 - Donald F. Gage**
- District 2 - George Shirakawa**
- District 3 - Dave Cortese**
- District 4 - Ken Yeager**
- District 5 - Lis Kniss**

Effective September 1, 2009

VITAL RECORDS



PHONE: (408) 299-5669
 HOURS: 8:00 a.m. - 4:30 p.m.
 FAX: (408) 280-6611



(for Marriage Certificate Orders)

Birth Certificate.....	\$17.00
Death Certificate.....	\$12.00
Marriage Certificate.....	\$13.00

PASSPORT ACCEPTANCE OFFICE

PHONE: (408) 299-5669
 HOURS: 8:00 a.m. - 3:00 p.m.



Passport: Adults age 16 & over -

Passport Book.....	\$75.00
Passport Card.....	\$20.00

Passport: Children - 15 and under

Passport Book.....	\$60.00
Passport Card.....	\$10.00

All passports
 require separate agency acceptance fee: \$25.00

Passport Photos..... \$12.00

Expedite Fee (Additional)..... \$60.00

U.S. Express Mail Service..... \$14.85

FedEx to Passport Agency (Addl.)..... \$21.90

MARRIAGE

PHONE: (408) 299-5664
 HOURS: 8:00 a.m. - 4:30 p.m.



Standard Marriage License..... \$79.00

Confidential Marriage License..... \$83.00

Marriage Ceremony..... \$80.00

Credible Witness Fee (per signature for marriage license applicants lacking proper identification)..... \$10.00

Witness Fee (for the required witness at marriage ceremonies)..... \$10.00

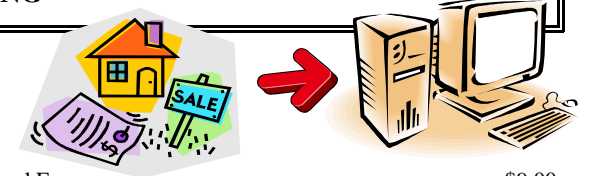
Certified Copy of Confidential Marriage Certificate..... \$13.00

One-day Marriage Commission..... \$80.00

Chapel Usage Fee (per 10 minutes)..... \$40.00

RECORDING

PHONE: (408) 299-5667
 HOURS: 8:00 a.m. - 4:30 p.m.



Recording Fees

First page - standard size 8.5" x 11" (Govt. Code 27361 et seq.) Standard Fee.....	\$9.00
Each additional page (Each printed side of a sheet is counted as one page.) Standard Fee.....	\$3.00
Non-standard size document penalty (for every page of a document containing a page which is NOT 8.5" x 11") Maximum sheet size is 8.5" x 14" (Govt. Code 27361 & 27361.5).....	\$3.00

Note: There is a surcharge of \$3.00 on the following types of documents in addition to the above recording

fees: Deed of Trust, Assignment of Deed of Trust, Request for Notice of Default, Notice of Default, Substitution of Trustee, Notice of Trustee Sale, Notice of Rescission of Declaration of Default, & Reconveyance -- re-recording any of these instruments (Govt. Code 27388).....	\$3.00
Penalty Print (More than 9 lines per vertical inch or 22 characters per horizontal inch), per page.....	\$1.00
Documents referring to previously recorded documents (Govt. Code 27361.2) A fee of \$1.00 is charged for each reference to a previously recorded document other than the first reference, i.e., Blanket Assignment of Deed of Trust, Blanket Substitution of Trustee (Govt. Code 27361, et seq.).....	\$1.00
Combined documents.....	\$9.00
Involuntary lien notification (in addition to regular fee), per debtor.....	\$4.00
Documents requiring additional indexing:	
Each group of 10 names or fractional portion thereof after the initial group of 10 names	\$1.00
Release of lien by Political Subdivision (state, county, city, except federal)	\$13.00
Releases of Lien by Federal Agency.....	see Standard Fees Above
Reconveyance by a Political Subdivision (state, county, city, etc.).....	\$13.00
Recording of a document evidencing a change of ownership without concurrent filing of a Preliminary Change of Ownership Report (Revenue & Taxation Code 480.3).....	\$20.00
Survey Monument Preservation Fund (Santa Clara County Ord. A-14) A fee of \$10.00 is charged if the property description on a Grant Deed refers to:.....	\$10.00

- * A portion of a lot created by a recorded Tract Map
- * A lot or parcel created by recording of a Survey Map or Parcel Map
- * U. S. Government Survey (Township and Range)
- * Metes and Bounds
- * Street Address

UCC Filings: For one or two pages	\$10.00	For three or more pages	\$20.00
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Filing Fees:

Preliminary 20-day Notice (Notices are filed only for private work).....	\$50.00		
Maps, first page (Govt. Code 27372).....	\$8.00	Each additional page	\$2.00
Building Contracts (Civil Code 3258).....	\$9.00		

HOURS OF OPERATION

All divisions are open 8:00 AM - 4:30 PM
 with the exception of:

PASSPORTS 8:00 - 3:00 PM
ENVIRONMENTAL FILING (CEQA) and
PROFESSIONAL AGENTS 8:00 - 4:00 PM

Note:

This office accepts payments via debit cards with additional transaction fee of \$2.50.