

County of Santa Clara
FINANCE AGENCY
Office of the County Clerk-Recorder

County Government Center
70 West Hedding Street, E. Wing, 1st Floor
San Jose, California 95110
(408) 299-5664



TO ORDER A CERTIFIED COPY OF A CONFIDENTIAL MARRIAGE RECORD

1. Fill out appropriate section of this request form.
2. Print your name and mailing address in the designated section below.
3. Complete the Sworn Statement on the back of this form. The Sworn Statement must be notarized when submitting request by mail.
4. Enclose \$13.00 check or money order made payable to County Clerk-Recorder.
4. Mail or bring request to:
Santa Clara County Clerk-Recorder
70 West Hedding St., East Wing, 1st Fl.
San Jose, CA 95110
5. If mailing this request, allow 15-20 working days for a response. Please enclose a self-addressed stamped business-size envelope.
6. Certified copies of confidential marriage records can only be obtained by either the First or Second Person listed on the marriage license.

Confidential Marriage Certificate (\$13.00 each)

Number of Copies _____ License Number _____

Name of First Person _____
(Please provide name used at the time marriage license was obtained)

Name of Second Person _____
(Please provide name used at the time marriage license was obtained)

Date of Marriage _____

Mailing Address _____

Phone Number _____

SWORN STATEMENT

I, _____, declare under penalty of perjury under the laws of the State of California, that the foregoing is true and correct.

Name of Person Listed on Certificate	Relationship to Person listed on Certificate

Signed this _____ day of _____, 20____, at _____, _____
 (Day) (Month) (City) (State)

_____ (Signature)

Note: If submitting your order by mail, you must have this STATEMENT notarized using the Certificate of Acknowledgment below.

CERTIFICATE OF ACKNOWLEDGMENT

State of _____)
)ss
County of _____)

On _____, before me _____
(Date) (Name and Title of Officer)

personally appeared _____,
(Name of Signer)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.
(NOTARY SEAL)

NOTARY SIGNATURE