



CURRENT TRANSFER OPPORTUNITIES (1/19/2010)

Applications for transfer should be submitted to the department where the vacancy is located unless otherwise stated.

If you need an accommodation in the interview process because of a disability, please notify the Hiring Manager when you schedule this interview.

Click [here](#) for a copy of the application in a fillable PDF format.

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Please do not complete questions #15 - #18 on the job application if you are applying for a County transfer. This information is used only for recruitment statistics and is not to be submitted for transfers.

POSITION	DEPARTMENT	POS #	SPECIAL REQUIREMENTS	CONTACT	PHONE	POSTED ON	SUBMIT BY
ACCOUNT CLERK II	Roads and Airports Dept.	3647	Approved for Lateral Transfer. Experience in SAP Account Payable.	Kathy Chen	573-2414	1/11/10	1/25/10
ACCOUNT CLERK II	Facilities & Fleet-Building Operations	35906	Approved for Lateral Transfer. 6 AM to 2:30 PM. 10 key touch; good working knowledge of Microsoft Word; SAP knowledge desired, but not required.	Priscilla Arreola	918-2704	1/19/10	2/2/10
ACCOUNT CLERK II	Dept. of Correction-Fiscal Unit <i>(Fax Employment Application to (408) 971-1403)</i>	3595	Approved for Lateral or same class transfer. Must pass fingerprints. Please fax application to Personnel Unit: 408-971-1403	Julie Chou	808-3601	1/19/10	2/2/10
ACCOUNTANT ASSISTANT	Dept. of Correction-Fiscal Unit <i>(Fax Employment Application to (408) 971-1403)</i>	22701	Approved for Lateral transfer. Must pass fingerprints. Please fax application to Personnel Unit: 408-971-1403	Julie Chou	808-3601	1/19/10	2/2/10
ADMINISTRATIVE ASSISTANT	County Executive-Office of Human Relations	27237	Approved for Lateral Transfer.	Teresa Castellanos	792-2306	1/11/10	1/25/10
ADMINISTRATIVE ASSISTANT #06911 <i>(Specify Job Title & Req# on application.)</i>	Department of Employment & Benefit Services <i>(Fax Employment Application to (408) 938-4503)</i>	28068	This monolingual position in the South County Office is located at 379 Tomkins Ct., Gilroy, CA.	Lucia Ochoa-Nunez	(408) 846-3917	1/11/10	1/19/10
ADMINISTRATIVE ASSISTANT	Dept. of Correction-Fiscal Unit <i>(Fax Employment Application to (408) 971-1403)</i>	29034	Approved for Lateral or same class transfer. Days. Must pass fingerprinting. Please fax application to Personnel Unit: 408-971-1403	Julie Chou	808-3601	1/11/10	1/19/10
ADMINISTRATIVE SUPPORT OFFICER II #06939 <i>(Specify Job Title & Req# on application.)</i>	Department of Administrative Services-SSA <i>(Fax Employment Application to (408) 938-4503)</i>	21740		Elizabeth Lipira	(408) 278-2901	1/19/10	1/25/10
ASSOCIATE MANAGEMENT ANALYST A	Probation <i>(Fax Employment Application to (408) 955-0376)</i>	34323	Approved for Lateral Transfer. 8 AM to 5 PM. Please fax application to 408-955-0376	Leticia Ramos	468-1653	1/19/10	1/25/10
ASSOCIATE MANGEMENT ANALYST B	Finance Agency/Clerk Recorder's Office	131	Approved for Lateral Transfer.	Terry Yarn	299-5623	1/19/10	1/25/10
CLERK-RECORDER OFFICE SPECIALIST II	Finance Agency/Clerk Recorder's Office	30468	Approved for Lateral Transfer. Please email applications to: marnie.stout@rec.sccgov.org	Marnie Stout	299-5657	1/11/10	1/19/10

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CLINICAL NURSE III	VSC Discharge Clinic	36482	Approved for Lateral or same class transfer.	Ann LaBorde	885-4362	1/11/10	1/25/10
CUSTODY SUPPORT ASSISTANT	Dept. of Correction-Main Jail <i>(Fax Employment Application to (408) 971-1403)</i>	5916 5931 5960	Approved for Lateral or same class transfer. Various shifts, must be able to pass background check. Please fax applications to Personnel Unit: 408-971-1403	Mike Becerra	808-1212	1/11/10	1/19/10
HEALTH SERVICES REPRESENTATIVE	Mental Health	36161	Approved for Lateral Transfer. Computer proficient Clerical support for Valley Health Center at East Valley M.H. Duties include client interviews, data entry, scheduling appointments, insurance billing forms, etc.	Carol Rosero	792-2124	1/11/10	1/25/10
HEALTH SERVICES REPRESENTATIVE	Mental Health	28441	Approved for Lateral Transfer. Computer proficient Clerical clinic support for East Valley M.H. serving adults. Duties include opening/closing charts, data entry, scheduling appointments, insurance billing forms, etc.	Carol Rosero	792-2124	1/19/10	2/2/10
HEALTH SERVICES REPRESENTATIVE	Mental Health	35033	Approved for Lateral or same class transfer. Computer proficient clinic support for the M.H. Recovery Support program, which serves mentally ill adults involved in the Criminal Justice system.	Carmen Pizarro	272-6729	1/19/10	2/2/10
INFORMATION SYSTEMS TECHNICIAN II <i>#06893 (Specify Job Title & Req# on application.)</i>	Department of Information Systems <i>(Fax Employment Application to (408) 938-4503)</i>	21505		Kathy Martin	(408) 491-6484	1/11/10	1/19/10
LAW ENFORCEMENT CLERK	Dept. of Correction-Admin Booking Unit <i>(Fax Employment Application to (408) 971-1403)</i>	2830	Approved for Lateral transfer. Must pass fingerprints. Please fax application to Personnel Unit: 408-971-1403	Elaine Williams	808-4101	1/19/10	2/2/10
LEGAL CLERK	County Counsel	36272	Approved for Lateral Transfer.	Barbara Stimac	491-4244	1/19/10	2/9/10
MEDICAL ASSISTANT	VHC Tully	6668	Approved for Lateral or same class transfer.	Cheryl Trias	817-1434	1/11/10	1/25/10
OFFICE SPECIALIST II <i>#06912 (Specify Job Title & Req# on application.)</i>	Department of Employment & Benefit Services <i>(Fax Employment Application to (408) 938-4503)</i>	28823	This monolingual position in the General Assistance Office is located at 1888 Senter Rd., San Jose, CA.	Marie Mulipola	(408) 793-8890	1/11/10	1/19/10

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OFFICE SPECIALIST II #06913 (Specify Job Title & Req# on application.)	Department of Employment & Benefit Services (Fax Employment Application to (408) 938-4503)	28779	This Vietnamese speaking position in the General Assistance Office is located at 1888 Senter Rd., San Jose, CA. (must certify specified language, Level I, (speak)...offer contingent upon passing bilingual test)	Marie Mulipola	(408) 793-8890	1/11/10	1/19/10
OFFICE SPECIALIST III	Probation-Admin. Resources Unit. (Fax Employment Application to (408) 955-0376)	27992	M-F 8 AM to 5 PM. Please fax applications to 408-955-0376.	Leticia Ramos	468-1653	1/11/10	1/25/10
OFFICE SPECIALIST III #06687 (Specify Job Title & Req# on application.)	Department of Family & Children's Services (Fax Employment Application to (408) 938-4503)	28929	This is a Spanish speaking position. (must certify specified language, Level I, (speak)...offer contingent upon passing bilingual test)	Jacqueline Skyberg	(408) 975-5201	1/11/10	1/19/10
OFFICE SPECIALIST III	Assessor	32347	Approved for Lateral or same class transfer. Experience in public/customer service.	Susie Vigilante	299-5511	1/19/10	1/27/10
PARK MAINTENANCE WORKER	Parks & Recreation	11159 29437	Approved for Lateral or same class transfer. Some weekends/holidays	Rose Geraci	355-2228	1/19/10	1/27/10
PSYCHIATRIC SOCIAL WORKER III/ I OR MARRIAGE & FAMILY THERAPIST III/ I	Mental Health	34370 32698	Approved for Lat. Transfer. 4/10 schedule; may include evening or weekends. Spanish speaking Comp. proficient Clinician to provide assessment & short term M.H. services for persons w/ emotional crisis or symptoms of acute psych. illness at U.C. Clinic.	Monique Jimenez	885-5187	1/19/10	2/2/10
RECORDS RETENTION SPECIALIST #06949 (Specify Job Title & Req# on application.)	Department of Administrative Services-SSA (Fax Employment Application to (408) 938-4503)	28646 28647 28648		Elizabeth Lipira	(408) 278-2901	1/19/10	1/26/10
REVENUE CONTROL ANALYST	Patient Business CDM Unit	36617 36618 36619 36620 36621 36622	Approved for Lateral Transfer. M-F 8 AM to 5PM.	Linda Kingl	885-7200	1/11/10	1/19/10
SENIOR ENVIRONMENTAL HEALTH SPECIALIST	Dept. of Environmental Health	33289 33290 33298	Approved for Lateral Transfer. Three years of recent REHS work experience related to enforcement of Federal, State & Local Government health/ environmental regulations. 1555 Berger Drive	Marialena Burton	918-3444	1/4/10	1/21/10

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SENIOR HEALTH SERVICES REPRESENTATIVE	Mental Health	35689	Approved for Lateral Transfer. Computer proficient Clerical support for the M.H. unsponsored clinic at Central Center. Duties include complex client screening, insurance authorizations, reimbursements, referrals, collections.	Sandra Wade	885-6262	1/19/10	2/2/10
SENIOR MANAGEMENT ANALYST	CEO-Procurement Dept.	30864	M-F 8-5. 2310 North First St. Manages dept. buget & HR liaison functions & will be Dept. Fiscal Officer, supervise the P-card Prog. Coordinator, mange all revenue agreements, and cost savings/reporting, dept. records & retention functions, etc...	Mary Piraro	491-7403	1/19/10	1/25/10
SOCIAL WORK SUPERVISOR #06894 (Specify Job Title & Req# on application.)	Department of Family and Children's Services-SSA (Fax Employment Application to (408) 938-4503)	14333	MSW Required. Candidate should have strong Emergency Response Knowledge and assessment skills	Gigi Balmonte	(408) 975-5277	1/19/10	1/25/10
SOCIAL WORK SUPERVISOR #06888 (Specify Job Title & Req# on application.)	Department of Family and Children's Services-SSA (Fax Employment Application to (408) 938-4503)	19290	MSW Required. Shift is Tues-Sat 10am-7pm	Stanley Lee	(408) 491-6450	1/19/10	1/25/10