

New Class

Facts About Tuition Reimbursement



The basics of:

- How to complete a Tuition Reimbursement Claim form
- When a claim is ready for payment
- Tips for a successful Reimbursement

#811 Tuesday, April 28

10:30-12:00 TC2

OR

#812 Tuesday, May 12

10:30-12:00 TC3

ID#: _____ Name: L, F: _____

Job Title: _____ Phone #: _____

Department: _____

Pony Address _____

E-Mail Address: _____

Course #	Title	Begin	Time	Place
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	Tuition Reimbursement		10:30-12:00	
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Manager's Approval _____