



## **2010 STUDENT ELECTION OFFICER PROGRAM PACKET**

Since 1997, the Santa Clara County Registrar of Voters Office has coordinated and administered a highly successful Student Election Officer Program that gives qualified high school students the opportunity to learn about and participate in this essential component of our democratic process. While students may learn about democracy second hand from a book or in a classroom, the opportunity to serve as a Student Election Officer on Election Day is an invaluable, real life experience that will bring awareness to young Americans regarding the importance of voting as well as help to lay the groundwork for a lifetime of civic involvement and responsibility.

Since the inception of this program, the feedback we have received from other election participants regarding Student Election Officers has been overwhelmingly positive and appreciative. This program owes a huge debt of gratitude to the many supportive school administrators, teachers, and parents, who give their time, energy and permission in order to preserve the opportunity it represents. But it is the students and their willingness to get involved and participate over the many elections since 1997 that has allowed the program to prosper.

We are pleased to announce that we are now accepting applications from High School Students, at least 16 years of age with a 2.5 or higher GPA who are U.S. Citizens and residents of Santa Clara County, for the **June 8, 2010 Gubernatorial Primary Election.**

### **Benefits to Students:**

Earn a stipend of up to \$130.00 for full day, up to \$82.50 for half day

Earn Community Service credits

Learn about the Election process first hand and demystify the process of voting

Learn about the importance of voting and civic involvement in your own community

Great addition to resume for college admissions and potential employers

Valuable job experience that involves cooperation, organization, problem solving and customer service skills

Valuable intergenerational experience

Be recognized and compensated for Bilingual skills and referral efforts

### **What do Students have to do?**

Secure permission from Parent/Guardian and School Coordinator/Principal to participate

Fill out and send in the Application by Monday, May 24, 2010.

Complete a Training class and contact your Precinct Inspector regarding setup prior to the Election

Arrive at the assigned polling place at 6:00 am (for full day or half day AM shift) or at 2:00 pm (for half day PM shift)

Setup the polling place with voting machines, tables, chairs and voting booths, and post voting instructions and other materials

Follow procedures to establish a voter's right to vote and demonstrate the voting procedure

Assist any individual who may have difficulty with voting

Follow all duties as explained in the training and manual, and as indicated by the Precinct Inspector

After application is accepted, Students will be contacted with Election Day placement and Training Class Information

### **MORE INFORMATION OR QUESTIONS?**

Follow link to "Students" at [www.sccvote.org](http://www.sccvote.org) or contact: Lance Nottle, Student Election Officer Program Coordinator, at 408.282.3091 or [lance.nottle@rov.sccgov.org](mailto:lance.nottle@rov.sccgov.org)

**Santa Clara County Registrar of Voters  
Student Election Officer Program Application  
Gubernatorial Primary Election, Tuesday, June 8, 2010**

**CONTACT INFORMATION (Please print clearly)**

Have you been an Election Officer before?      Yes    No    (circle one)	
Prefix:            Mr.    Miss    Ms.    (circle one)	
First Name:	Middle Name or Initial:
Last Name:	
Home Phone:	
Cell Phone:	
Email Address:	
High School:	GPA: _____/4.0
Are you bilingual? (circle one)    No    Mandarin/Cantonese    Vietnamese    Spanish    Tagalog    Other _____	
Date of birth: (mm/dd/yy) ____/____/____	Age:
Street Address:	
Apt #:	
City, State Zip:	
Do you have transportation?	
Referral names & phone #'s: (Refer students to volunteer and get \$10.00 for each first time student that works on November 3 – please give referral a copy of this application)	

**REQUIREMENTS FOR PARTICIPATION**

- At least 16 years of age at the time of the Election
- United States citizen
- Grade Point Average of 2.5 or higher
- Permission from School Coordinator/Principal
- Permission from Parent/Guardian
- Complete Election Officer training class
- Attend Election eve setup and Work Full or Half Day on Election Day

**STUDENT AGREEMENT AND SIGNATURE**

By submitting this application, I affirm that the information set forth in it is true and complete. I understand that if I am accepted, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

I prefer to work: (circle one)      Full Day (6am – 9:30pm)      Half Day AM (6am – 2pm)      Half Day PM (2pm – 9:30pm)			
Student Name: (print)			
Student Signature:		Date:	

Depending on the policy of your school, students are paid a stipend or given community volunteer credits in exchange for volunteering. A stipend of \$95.00 will be paid for a full day, \$47.50 for a half day. Students are paid \$20.00 for the training and \$10.00 for the Election eve setup. Bilingual students may be paid an additional \$5.00. This program is conducted on a first come first served basis. Late applicants are not guaranteed placement.

**WE URGE YOU TO SUBMIT THIS APPLICATION EARLY.**

### SCHOOL COORDINATOR/PRINCIPAL PERMISSION

Your student would like to serve the community as a volunteer Election Officer for the Tuesday, June 8, 2010 Gubernatorial Primary Election. Students are required to receive written permission from the Principal or a Principal Appointed Coordinator to participate in this program. We maintain rigorous attendance records on all student Election Officers and furnish schools with a post election attendance list to monitor and verify participation.

Coordinator/Principal Name:	Title:
Student Name:	
Coordinator/Principal Phone:	
Coordinator/Principal Email:	
Coordinator/Principal Signature:	Date:

### PARENT/GUARDIAN PERMISSION

Celebrating our 13<sup>th</sup> year of operation, the Student Election Officer Program is pleased to offer students the opportunity to become Election Officers on Election Day. Students provide an invaluable service to their community, gain critical insight into the electoral process and, depending on his/her school, earn a stipend and/or community service credits for their efforts. Your son/daughter has expressed an interest and would like to volunteer. In order for us to assign a high school student under the age of 18, we must have the permission of the parent or guardian. The student's duties include completing a training class and assisting voters at the polling place throughout Election Day. The hours of participation on Election Day will be from 6am to approximately 9:30pm for a full day shift. Students also have the option of participating as a half day AM (6am to 2pm) or half day PM (2pm to 9:30pm) student. We endeavor to place students at their home precincts or as close to home as possible, given availability. We are asking that the students be responsible for their own transportation. Additionally, students must obtain written permission from his/her school to participate. If you would like for your son/daughter to participate, please fill out the information below and sign. If you have any questions, please contact Lance Nottle, Student Election Officer Program Coordinator, at 408.282.3091 or at lance.nottle@rov.sccgov.org

Student Name:	
Parent Name:	Relationship:
Parent Address:	
Parent Home phone:	
Parent Cell phone:	
Parent Signature:	Date:

### HOW TO SUBMIT THIS APPLICATION: DEADLINE: MONDAY, MAY 24, 2010

**FAX** 408.282.3115 Attention: Lance Nottle, Student Election Officer Program Coordinator

**EMAIL** lance.nottle@rov.sccgov.org

**MAIL** Registrar of Voters Office, P.O. Box 612350, San Jose, Ca 95161

Attn: Lance Nottle, Student Election Officer Program Coordinator

### QUESTIONS?

Please contact Lance Nottle, Student Election Officer Program Coordinator at 408.282.3091 or [lance.nottle@rov.sccgov.org](mailto:lance.nottle@rov.sccgov.org)