

County of Santa Clara
Airports Commission

Tuesday, April 4, 2006
Minutes

Regular Meeting

1. Call to Order/Roll Call

The regular meeting of the Santa Clara County Airports Commission is called to order by Vice Chairperson Pathak at 6:00 p.m. in Room 157, County Government Center, 70 West Hedding Street, San Jose. A quorum is present.

Members Present

Bud Beacham

Ron Blake

William Carpenter

John Ford

Michael Leeper

Sagar Pathak

Members Absent

Robert Lenox

2. Public Presentations

There are no public presentations.

3. Approve Minutes of February 7, 2006

On motion of Commissioner Ford, seconded by Commissioner Blake, it is unanimously ordered that the minutes of February 7, 2006 be approved, as submitted.

4. Accept Bi-Monthly Staff Reports from the Roads and Airports Department relating to County Airports Operations

Carl Honaker, Director, County Airports, states that there is nothing to report.

Commissioner Beacham inquires about the Navy Aircraft which performed fly-bys at the Reid-Hillview Airport. Mr. Honaker informs the Commission of the details of the situation.

On motion of Commissioner Blake, seconded by Commissioner Beacham, it is unanimously ordered that bi-monthly staff report be accepted regarding County Airports operations.

5. Discuss/Approve Commission Work Plan for Fiscal Year 2006–2007

Vice Chairperson Pathak states that he distributed the Work Plan from 2005 and notes that he spoke with Chairperson Lenox regarding the accuracy. He advises the Commission that he will work with Chairperson Lenox to finalize the Work Plan.

On motion of Commissioner Ford, seconded by Commissioner Blake, it is unanimously ordered that the Work Plan for Fiscal Year 2006–2007 be approved in concept and that Vice Chairperson Pathak and Chairperson Lenox be authorized to make minor corrections and submit to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee.

6. Accept Verbal Quarterly Noise Report

Mr. Honaker reports that the formal report has not been completed yet, however, he notes that he has distributed an advance copy that is subject to alterations. He states that 27 noise referrals were received for the first quarter of 2006.

In response to an inquiry by Commissioner Ford, Mr. Honaker notes that the equipment that will be used to reduce noise at the County Airports has not been officially approved by the Federal Aviation Administration (FAA) at this time. He further states that once the official approval has been received the department will request that the Board approve a Request for Proposals (RFP) for the necessary equipment.

The Commission discusses possible equipment that might be purchased with the approved funding, including possible flight tracking equipment that could function at all three County Airports.

On Commission consensus the Verbal Quarterly Noise Report is accepted.

7. Accept Director's Verbal Reports from Carl Honaker

a. Airport Projects

1. South County (E16)

Mr. Honaker states that the Hanger Project needs nine to ten days of dry weather to complete the taxiways. He advises the Commission that although he can not give a specific date he approximates after the asphalt is laid the project should be completed within two weeks.

2. Reid–Hillview

Mr. Honaker notes that all projects have been completed. He states that the next project will be the roof repair of the terminal building.

3. Palo Alto

Mr. Honaker reports that improvements to the extended access road and parking lot, as well as installing a new security gate in front of the fueling area will be the next projects.

b. Security Update

Mr. Honaker notes that a meeting took place at Reid–Hillview Airport with the users and Homeland Security.

c. Update on Master Plans

1. Reid–Hillview

Mr. Honaker states that there is nothing to report.

2. Palo Alto

Mr. Honaker notes that there is nothing to report.

3. E16

Mr. Honaker reports that the consultant is wrapping up draft comments. He also notes that not additional comments have been received.

d. Update on the Noise Monitoring Program

Mr. Honaker informs the Commission that he discussed this under item six.

e. Reid–Hillview Joint Community Relations Committee (JCRC)

Mr. Honaker reports that appointments still need to be made by the Board of Supervisors to the Reid–Hillview JCRC in order to have a quorum for the Committee to be able to schedule a meeting.

f. San Martin Planning Advisory Committee

The Commissioners discuss the new "Light Jets" that will be released soon and whether any of the County Airports are the appropriate size for use by these new jets.

On motion of Commissioner Ford, seconded by Commissioner Blake, it is unanimously ordered that verbal reports be accepted.

8. **Accept Commission Liaison Verbal Reports**

a. Airport Land Use Commission

Commissioner Blake reports that the Airport Land Use Commission met on March 22, 2006. He notes that there was nothing on that agenda concerning the County Airports.

b. Palo Alto JCRC

Ken Betts, Airport Supervisor, states that there is nothing the report and announces that the next meeting there will be consideration of an increase in the number of tie–downs.

c. Metropolitan Transportation Commission–Regional Airport Planning Committee

Mr. Honaker notes that the next meeting will take place on April 28, 2006.

On motion of Commissioner Ford, seconded by Commissioner Beacham, it is unanimously ordered that Commission Liaison Verbal Reports be accepted.

9. **Discuss/provide feedback to the Clerk of the Board regarding whether the Commission should schedule monthly meetings**

Mr. Honaker notes that the funding necessary for the meeting come out of a fund that is overseen by the Roads and Airports Department.

Pete McHugh, Supervisor, District 3, clarifies that the Board of Supervisors requested that the Clerk of the Board investigate the feasibility of changing the Commissions who are interested to monthly meetings in lieu of meetings every other month.

Mr. Honaker states that the Roads Commission meets once a month. Also, he notes that the Airports Department is not concerned about the cost of the extra meetings.

On Commission consensus, it is ordered that the Clerk of the Board be informed that the Commission would be interested in holding monthly meetings.

10. **Discuss/provide feedback relating to Commission interest/need for presentations relating to the work of the Commission (Brown Act, Robert's Rules of Order, Conflict of Interest, etc.)**

The Commission discusses the interest/need for presentations relating to the work of the Commission, and determines that no presentations are necessary.

11. **Discuss/provide feedback regarding Commission needs for informational materials to be prepared in compliance with Board Resolution No. 04-17**

The Commission discusses the needs for informational materials to be prepared in compliance with Board Resolution No. 04-17 and determines that the information brochure previously prepared will be delivered the Clerk of the Board via email.

12. **Correspondence/Announcements**

- a. Vice Chairperson Pathak notes that Assembly Bill 1234, which was adopted recently, requires that members of advisory boards and commissions attend a two-hour ethics training session every two years. It is further noted that the scheduling will be handled by the Office of the Clerk of the Board.

13. **Adjournment**

On order of the Chairperson, there being no objection, the meeting is adjourned at 7:21 p.m. The next meeting is a workshop meeting on May 2, 2006, at 6:00 p.m. in Room 157, County Government Center, 70 West Hedding Street, San Jose.

Respectfully submitted,

Kelly Muñoz,
Deputy Clerk