

County of Santa Clara

Emergency Medical Services Agency

Public Health Department
645 South Bascom Avenue
San Jose, California 95128
(Tel) 408.885.4250
(Fax) 408.885.3538



Personnel Background Requirement

The Santa Clara County EMS Agency requires background checks for all EMT's certifying in the county and for the issuance of EMS System ID cards. In most cases this shall be accomplished through the Department of Justice (DOJ) Live Scan system. An authorized government entity may complete its own investigation in lieu of the DOJ background. Attached is the necessary paperwork to complete a Live Scan fingerprint background for the EMS Agency. The estimated cost is \$55.00 per person and appointment may be required depending on the Live Scan agency. The Santa Clara County EMS Agency must be the designated notification agency for the Live Scan background.

Once you have completed the fingerprint process the Santa Clara County EMS Agency will be notified electronically by the Department of Justice in approximately 3-4 business days of the results. Delays in results may be caused by criminal activity in background and can delay the processing of your EMT certification/ID Badge. Please note if you had a Live Scan done previously for another agency we do not have access to those results, you would need to have another done for the Santa Clara County EMS Agency.

Below are the Santa Clara County Sheriff's Live Scan terminals. For a complete list of Live Scan terminals in the state and for additional information on the background check process please refer to:

<http://aq.ca.gov/fingerprints/publications/contact.htm#clar>

Stanford University
Department of Public Safety
711 Serra Street
Stanford, CA 94305
8:00 AM to 4:00 PM, Monday - Thursday
10:30 AM to 4:00 PM, Friday
Appointment: (650) 725-2499

Santa Clara County Sheriff Office
West Valley Station
1601 S. De Anza Boulevard
Cupertino, CA 95014
Open Monday - Friday
8:30 AM - 4:30 PM
Appointment: (408) 868-6614

Santa Clara County Sheriff Office
South County Substation
80 Highland Avenue Bldg K
San Martin, CA 95046
Open Monday - Friday
8:00 AM - 5:00 PM
Appointment: (408) 686-3651

Santa Clara County Sheriff Office
55 West Younger Avenue
San Jose, CA 95110
Open Monday - Friday
7:00 AM - 6:00 PM
Appointment: (408) 808-4760

REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

ORI: A1268	Type of Application: <u>EMT-I Certification</u>		
Job Title of Type of License, Certification or Permit: <u>Emergency Medical Technician</u>			
Agency Address Set Contributing Agency:			
Santa Clara County Emergency Medical Services	04165		
Agency Authorized to receive criminal history information	Mail Code (five digit code assigned by the DOJ)		
645 S. Bascom Ave, Room 138	Josh Davies, Prof. Standards Mngr.		
Street No. 645 S. Bascom Ave	Street or O.O. Box		
San Jose	CA	95128	Contact Name (Mandatory for all school sub.)
City	State	Zip Code	(408) 885-4250
Contact Telephone No.			
Name of Applicant:			
(please print)	Last	First	MI
Alias:	Last	First	Driver's License No.
Date of Birth:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Misc. No. BIL -	Agency Billing No.
Height:	Weight:	Misc. No:	
Eye Color:	Hair Color:	Home Address:	Street or P.O. Box
Place of Birth:			City, State and Zip Code
SOC:			
Your Number:	OCA NO. (Agency Identifying No.)	Level of Service	<input checked="" type="checkbox"/> DOJ <input type="checkbox"/> FBI
If Resubmission, list Original ATI No. _____			
Employer: (Additional response for agencies specified by statute)			
Employer Name _____			
Street No.	Street of P.O. Box	Mail Code (five digit code assigned by DOJ)	
City	State	Zip Code	()
Agency Telephone No. (optional)			
Live Scan Transaction Completed BY: _____		Date: _____	
Transmitting Agency	ATI NO.	Amount Collected/Billed	