



County of Santa Clara

Prehospital Providers Advisory Committee

November 8, 2007 Meeting Minutes

Public Health Department / CCS Conference Room, 720 Empey Way, San Jose, CA 95128
 Minutes completed by: Patricia Natividad / John Blain, Santa Clara County EMS Agency

Participants	
Anthony Melendrez, Committee Chair, San Jose Fire Nephty Landin, Committee Vice Chair, Silicon Valley Ambulance Chris Abend, Westmed Ambulance Billy Funcheon, Westmed Ambulance Rick Filippyzzi, Bay Are SUASI Bob Cascone, American Medical Response Charlene Donahue, American Medical Response Lori Woodfin, Stanford Life Flight Sonya Hawkins, Stanford Life Flight	Kim Roderick, Palo Alto Fire Department Darren McMillen, Cal-Fire/SSCCFD Judy Cronk, Santa Clara County Communications Rose Marino, Santa Clara County Communications Jim LaFuente, Santa Clara County Fire Anthony Madieros, Santa Clara County Fire John Blain, Santa Clara County EMS Agency Patricia Natividad, Santa Clara County EMS Agency Michael Clark, Santa Clara County EMS Agency

Topic	Discussion
Review and Approval of Minutes	September 13, 2007 minutes accepted and approved as written by unanimous vote.
Additions to the Agenda	None
General	
Election of Committee Chair and Vice Chair for 2008	<u>John Blain, EMS Agency:</u> The election of the new Chair and Vice Chair for 2008 was decided by the group. The new Chair for 2008 will be Nephty Landin from Silicon Valley Ambulance and the Vice Chair will be Anthony Melendrez from San Jose Fire.
Data Project Update	<u>John Blain, EMS Agency:</u> Provided an update of the status of the data project. Vendor will be contacting each provider agency for a review of all the current data systems being used. The vendor will conduct study on the information provided and submit recommendations based on their findings.



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Santa Clara County EMS System Compliance Review (Fitch Report)	<u>John Blain, EMS Agency:</u> Fitch & Associates (consultant) provided the Agency with a compliance report of the Santa Clara County EMS System. Some information was misreported but overall it does not need significant changes. Every two years a compliance report will be produced using an outside consultant.
EMT & Paramedic Training Program Site Visits	<u>Patricia Natividad, EMS Agency:</u> The Institute of Medical Education is in the process of receiving approval as EMT Training Program. Their application packet along with fee have been received and approved. A site visit to the school will be conducted in the coming week. Foothill College is in the process of renewing their EMT and Paramedic Training Program approvals. A site visit was recently conducted of their campus.
EMS Trust Fund Update	<u>John Blain, EMS Agency:</u> Deadline for submissions was September 25, 2007. On November 15, 2007 the EMS Trust Fund Advisory Group will meet and make final proposal recommendations that will then be forwarded to EMS Director for consideration.
Training	
Golden Guardian Exercise - 2007	<u>Michael Clark, EMS Agency:</u> Provided an update of upcoming November 2007 Statewide Golden Guardian exercise. The Golden Guardian Exercise will be held in Santa Clara County this year. The exercise will focus on WMD event.
Homeland Security Training Opportunities	<u>Michael Clark, EMS Agency:</u> Provided an update of upcoming training opportunities related to the State Homeland Security Grant and Urban Area Security Initiative programs. Train-the-Trainer type and ICS courses will be given first priority when approval for reimbursement is requested.
Homeland Security Grant Update	<u>Michael Clark, EMS Agency:</u> Provided update on monies available for next year's exercise funding.



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New EMS/Public Health Training Plan for 2008-2010	<u>Michael Clark, EMS Agency:</u> Training plan still in development. Will include MCI training as well as opportunities to use the new Patient Tracking System.
Prehospital Accreditation / Certification	
Paramedic Accreditation Test Redevelopment	<u>Patricia Natividad, EMS Agency:</u> The Agency will hold an examination revision meeting on December 4, 2007. Attendees will review current examination and learn format for new exam questions. A second revision meeting will be held in January 2008 and all the new exam questions will be reviewed before the new test is implemented in February 2008.
EMS Update 2008 Requirements	<u>Patricia Natividad, EMS Agency:</u> Deadline to complete the 2008 EMS Update is January 22, 2008. Rosters should be faxed to the Agency as soon as a class has been completed. Provider agencies will be emailed lists of employees who have and have not completed the update prior to the deadline date.
Countywide Medical Response System (CMRS)	
Paramedic & EMT Recruitment for Medical Volunteers for Disaster Response	<u>John Blain, EMS Agency:</u> The Medical Volunteers for Disaster Response (MVDR) program is a registry of volunteers previously geared toward doctors and nurses. Until recently, the program expanded to include EMT's and paramedics. Information regarding the program can be found on the EMS website.
800 mHZ Radio System Rebanding Program Update	<u>Michael Clark, EMS Agency:</u> Reprogramming of radios will be conducted by the County Communications and begin in January 2008. For more radio communications information please refer to the updated Radio Users Guide that can be found on the EMS website.
Roundtable	Open forum discussion
Adjournment	Meeting adjourned. Next meeting scheduled for February 28, 2008 from 1300 to 1500.