

**Emergency Medical Services Agency**

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**Public Health Department**

Santa Clara Valley Health & Hospital System



February 1, 2008

**To:** Santa Clara County EMS System Directors/Chief Officers/Managers

**From:** Josh Davies   
Prehospital Programs Section Manager

**Subject:** Directors and Chiefs Executive Session –  
February 28, 2008

Through the continued support and collaboration of our Santa Clara County Emergency Medical Services System Stakeholders, I am pleased to formally announce the first Directors and Chiefs Executive Session Meeting that will occur on February 28, 2008.

The Executive Session was created to provide a forum for EMS System global information sharing. The forum will provide key initiative updates, progress reports, and will serve as a forum for senior managers, chief officers, and key managers to interact with one another on system-wide EMS issues. However, all stakeholders are encouraged to attend the session.

The first meeting will be primarily dedicated to the presentation of the 911 Exclusive Operating Area (EOA) Agreement extension process and subsequent EMS System Design and associated future Request for Proposals (RFP) process.

The Agenda has been attached for your review. If you should have any questions or concerns, please feel free to contact me at [josh.davies@hhs.sccgov.org](mailto:josh.davies@hhs.sccgov.org).

Attachment

- Agenda



# County of Santa Clara Emergency Medical Services System Directors and Chiefs Executive Session

February 28, 2008  
3:00 PM – 5:00 PM

Santa Clara Fire Department Training Center  
1900 Walsh Avenue, Santa Clara

## AGENDA

### Welcome and Introductions

### Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on a matter not on the agenda. Speakers are limited to two (2) minutes.

### Executive Session Mission and Format

#### EMS Directors Top Priorities

- Clinical Care/Quality Improvement Program
- Comprehensive EMS Data System
- Exclusive Operating Area/System Design Process

#### Key Initiatives

- Exclusive Operating Area/System Design Process Implementation (Davies)
- 911 Disaster Preparedness and Emergency Response Fee (Lee)
- Skilled Nursing Facility Symposium (Lee)
- EMS Trust Fund Projects (Davies)
- STEMI Program Update (Ghilarducci)

#### Agency Staff Reports

- Training and Exercise Plan (Clark)
- Clinical Performance Indicators (Marcotte)
- New Trauma Registry Program (Faford)
- Enhanced ID & Background Check (Blain)
- Epidemiology Projects (Chung)
- Paramedic Accreditation Examination (Natividad)

## **External Stakeholder Groups**

- Santa Clara County Fire Chiefs Association & EMS Section (Marinaro/Vega)
- Santa Clara County Police Chiefs Association (Drewinany)
- Emergency Department Nurse Managers (Bracken)
- Hospital Safety Officers Task Force (Albert)
- Trauma Program Managers (Neff)

## **Committee Updates & Progress Reports**

(This is the opportunity for advisory committees to provide updates and receive direction from the EMS Agency and Directors/Chiefs).

- Clinical Practice Advisory Committee (Huseman/Marcotte)
- Medical Directors Advisory Committee (Ghilarducci)
- Prehospital Providers Advisory Committee (Landin/Blain)

## **Chiefs & Directors Forum**

This is the opportunity for the Directors and Chiefs to request additional information, provide commentary, or initiate future agenda items.

## **Round Table**

## **Adjourn**