



Prehospital Providers Advisory Committee

February 26, 2009
1:00 PM – 3:00 PM

Santa Clara City Fire Department
Training Center Conference Room
1900 Walsh Avenue, Santa Clara

Draft Minutes

Welcome, Introductions & Announcements

Committee Chair / Vice Chair:

- Michael Cabano / Westmed Ambulance

EMS System stakeholders:

- Adrian Ayllon / American Medical Response
- Andrew Thomas / Westmed Ambulance
- Anthony Madieros / Santa Clara County Fire
- Bill Medina / American Medical Response
- Charlene Donahue / Sunnyvale Dept. of Public Safety
- Chris Abend / Westmed Ambulance
- Chris Duncan / American Medical Response
- Cole Kehm / American Medical Response
- Daniel Franklin / American Medical Response
- Danny Vollberg / American Medical Response
- David Wiebe / CALSTAR
- Jeff Dane / American Medical Response
- Jocelyn Paulson / American Medical Response
- John Blain / Santa Clara County EMS Agency
- Ken Hulick / Santa Clara County EMS Agency
- Kirsten Muehlenberg / Santa Clara County EMS Agency
- Larry Marsala / Golden State Ambulance
- Louis Barone / American Medical Response
- Makenzie Kelly / Norcal Ambulance
- Michael Perea / Westmed Ambulance
- Michael Van Elgort / San Jose Fire
- Nephty Landin / Silicon Valley Ambulance
- Randy Hooks / Silicon Valley Ambulance
- Rose Marino / County Communications
- Yvonne Vigil / Santa Clara County EMS Agency

Review & Approve Minutes	November 20, 2008 minutes accepted and approved.
Proposed Title 22 Regulations Changes	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The State EMS Authority has posted several proposed Title 22 changes to the EMT (Chapter 2); EMT II (Chapter 3); Paramedic (Chapter 4), and Disciplinary Process for EMTs (Chapter 6). The Authority also unveiled the new “Central Registry” chapter. The public comment period is still open and committee members were urged to review the proposed changes.
Comprehensive Data Assessment RFP	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Advised providers that the vendor chosen to complete the comprehensive data assessment was beginning work on Phase One of the project. Provider agencies should be expected to be contacted by the vendor and/or by Anne Marcotte, Quality Management Coordinator, EMS Agency.
EMS Week Celebration	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The Agency will be sponsoring a one-day workshop on May 22, 2009, during EMS Week 2009. The feature presenter will be Gordon Graham. Mr. Graham will cover topics related to safety and customer service. Seven (7) hours of CE will be issued. There will be not cost to the local EMS providers. There is remaining space for another 75 attendees. Providers are encouraged to reserve a space immediately. ▪ The Agency will be coordinating the BBQ in celebration of EMS Week. Wednesday, May 20, 2009 has been chosen. The Agency is soliciting financial help from all provider agencies to support the festivities. Due current budgetary issues, the Agency does not have the funds to support the costs of the annual celebration. The recognition ceremony/BBQ is being held at the John Morgan Park in Campbell.
EMS System Orientation for EMTs	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Reminder given to providers, all EMTs beginning employment with a local EMS provider on January 1, 2009 or later, must now attend the EMS System Orientation. Attendance must be completed within six months of starting.
Paramedic Accreditation Testing	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The Agency changed the paramedic accreditation written examination. The revised examination was shorten to 20 questions and is given as a closed-book exam. The passing score will still remain at 85% or higher.

EMS Personnel Application Changes	Kirsten Muehlenberg, EMS Agency: <ul style="list-style-type: none"> ▪ The Agency has begun use of a new EMS Personnel Application. The application is posted on the Agency's website.
EMS System Identification Changes	Kirsten Muehlenberg, EMS Agency: <ul style="list-style-type: none"> ▪ The Agency will now be issuing EMS Personnel photo identification cards to the provider agencies directly. The agencies will be responsible for distributing to the individual prehospital providers. Upon the departure of the prehospital provider, the sponsoring agency will repossess the identification card and return it to the EMS Agency.
Current Homeland Security Training Opportunities	John Blain, EMS Agency: <ul style="list-style-type: none"> ▪ Specialized EMS training opportunities still exists for personnel accredited as, or meeting the training standards for EMS Field Supervisors. Personnel meeting the criteria and seeking additional training are encouraged to contact him.
Private Provider PPE Distribution	John Blain, EMS Agency: <ul style="list-style-type: none"> ▪ The equipment has been delivered and distribution of the equipment is underway.
EMS / Public Health Contractors	John Blain, EMS Agency: <ul style="list-style-type: none"> ▪ The Agency has hired three contractors to provide project assistance for the Medical Volunteers for Disaster Response/Medical Reserve Corps; Field Treatment Site/Disaster Response Planning; and the LEMSA Partnership Coordination.
Priority Prophylaxis	Kirsten Muehlenberg, EMS Agency: <ul style="list-style-type: none"> ▪ The Agency and the Public Health Department will be holding a symposium related to first responder priority prophylaxis. Each provider agency was encouraged to send at least one representative. The symposium will be held at O'Connor Hospital on April 14, 2009.
California Disaster Medical Operations Manual (CDMOM)	John Blain, EMS Agency: <ul style="list-style-type: none"> ▪ The State EMS Authority has completed the manual. The manual is available to review on the State's website.
Policy 302 Minimum Inventory Future Changes	John Blain, EMS Agency: <ul style="list-style-type: none"> ▪ The Agency will be introducing the King Airway in 2010. It will replace the Combitube. ▪ The DuoDote auto-injector will replace the Mark I auto-injector. The manufacturer of the Mark I auto-injector has stop production of the device. The DuoDote device delivers the same medication in one injector as opposed to the two injectors Mark I device. The change will be phased in.

<p><i>Policy 302 Minimum Inventory Review of Current Inventory Requirement</i></p>	<p>Adrian Ayllon, American Medical Response:</p> <ul style="list-style-type: none"> ▪ Requested Agency review the quantity requirements related to Morphine Sulfate. He believed that the quantity required was in excess of what could be given in the field. He was advised to route the review request through the Medical Advisory Committee for clinical review and commentary. <p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Due to the increasing number of EMS responses for bariatric patients, the Agency is conducting a review of the current minimum equipment inventories related to obese patients. The Agency has requested providers conduct a review of current inventories and determine if other equipment is needed in the system to safely handle bariatric patients. With the possibility of requiring additional equipment not currently identified in the policy inventory.
<p><i>Monthly Personnel Reports</i></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The Agency is requesting that each agency provide a monthly personnel report. The report should detail the addition and/or attrition of any prehospital provider now working for or formerly with their departments. The report can be submitted electronically to the agency in the form of an email. It is the Agency's hope that this new process will better help track prehospital care personnel working in the system.
<p><i>San Jose Mineta Airport Multiple Patient Management Exercise</i></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The San Jose Mineta Airport will be holding a mass casualty exercise on March 4, 2009. Annually, the FAA requires the airport to conduct a mass casualty exercise. This year, the scenario will involve a Boeing 737 airliner that aborted a takeoff and crashed into a passenger terminal. Prehospital care participating agencies will include the San Jose and Santa Clara Fire Departments, AMR, Bayshore, Silicon Valley and Westmed ambulance services.
<p><i>EMS Committee Representative Replacement</i></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Adrian Ayllon, Paramedic, American Medical Response was selected by a committee vote to serve as the EMS Committee (EMSCo) representative. The representative must be working as a "field Paramedic or EMT".
<p><i>Exclusive Operating Area (EOA) 2011 RFP Process</i></p>	<p>Josh Davies, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Discussed the anticipated planning process, timelines and needed stakeholder involvement.

<p><i>Subcommittee Assignments related to 2011 RFP Best Practices</i></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Chris Duncan, American Medical Response (AMR) was selected to head the “Best Practices” subcommittee related to the system “future” ambulance design. On a national level, AMR’s has identified their “concept” ambulance. That concept ambulance is of Type III construction. Current Santa Clara AMR ambulances are of Type II manufactured. The subcommittee will need to report back by the first week of May 2009.
<p><i>Roundtable</i></p>	<p>No additional information presented by attendees</p>
<p><i>Announcement of Next Meeting</i></p>	<p>Next meeting scheduled for May 28, 2009 from 1:00 PM to 3:00 PM.</p> <ul style="list-style-type: none"> ▪ Meeting will be held at the Santa Clara City Fire Department Training Center, First Floor, located at 1900 Walsh Avenue, Santa Clara, California.
<p><i>Adjournment</i></p>	<p>Meeting adjourned.</p>

Minutes completed by: John Blain, Santa Clara County EMS Agency