



Prehospital Providers Advisory Committee

May 28, 2009
1:00 PM – 3:00 PM

Santa Clara City Fire Department
Training Center Conference Room
1900 Walsh Avenue, Santa Clara

Draft Minutes

Welcome, Introductions & Announcements

Committee Chair / Vice Chair:

Michael Cabano / Westmed Ambulance
Lori Woodfin/ Stanford Life Flight

EMS System stakeholders:

Adrian Ayllon / American Medical Response
Ailyn Minch / American Medical Response
Anthony Madieros III / Santa Clara County Fire
Billy Fucheon / American Medical Response
Brian Smart / WestMed College
Charlene Donahue / Sunnyvale DPS
Chris Duncan / American Medical Response
Chris Seymour / West Med Ambulance
Cliff Young/ American Medical Response
Cole Kehm / American Medical Response
Daniel Franklin / American Medical Response
Danny Vollberg / American Medical Response
Dave Ghilarducci / Santa Clara County MS
David Huseman / San Jose Fire Department
Jennifer LaRault / American Medical Response
Jessica Ngo / Santa Clara County EMS
John Akapito / WestMed College
John Blain / Santa Clara County EMS
Kirsten Muehlenberg / Santa Clara County EMS
Kristie Jones / American Medical Response
Lisa Haggarty / American Medical Response
Louis Barone/ American Medical Response
Makenzie Kelly / NorCal Ambulance
Marcie Morrow / American Medical Response
Michael Spath / Sunnyvale DPS
Michael Van Elgort / San Jose Fire Department

	<p>Mike Bordner / American Medical Response Mike Clark / Santa Clara County EMS Nephty Landin / Silicon Valley Ambulance Randy Hooks / Silicon Valley Ambulance Yvonne Vigil / Santa Clara County EMS</p>
Review & Approve Minutes	February 26, 2009 minutes accepted and approved.
EMS Specialist and Medical Director Position Update	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Updated providers on the status of the selection process. Position closed 5/19/09 and 47 applicants submitted applications. The screening process is now to begin. ▪ The EMS Director position is closed.
Comprehensive Data Assessment Phase I	<p>Anne Marcotte, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Consultant working on Phase I. Assessment completed and compiling results for Phase 2. Includes RFP process. On 6/22/09 prehospital providers will be able to have an opportunity to provide feedback on system and process. Updates are on EMS website
EMS Trust Fund	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Advised the providers of the purpose of the Trust Fund. EMS is looking at fund approval. Projects that are funded are the EMS Data Project, EMS Fellow, backboards.
Policy 610 Private EMS Response/ Hazardous Material Revision Update	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Agency only received 3 comments from Stakeholders. The Policy will probably be enacted as proposed in draft. Fresh air decontamination is a treatment and Communication is a big part in process.
Prehospital Accreditation and Certification	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Notified stakeholders exam is held on last Wednesday of each month at 720 Empey Way. Orientation is held quarterly on last Wednesday of month at 720 Empey Way. ▪ Reminded providers that new system EMTs have to complete orientation within 6 months of date of hire.
EMS Personnel Application	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The Agency has posted EMS 901 Personnel Application on the web. Personnel working in system need to have all signatures completed on application to be issued system ID. ▪ Handed out two forms to verify authorized Skills verification signature for department and authorized signature for employment verification. Will forward forms electronically to departments.

<p><i>EMS System Identification</i></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Paramedic badges have expiration dates now and holders need to submit renewal application ▪ EMTs have two cards issued. One is EMT certification card with no picture and the other is the System ID badges with photo and employer info. ▪ Replacement cards are \$20.00 ▪ EMTs new to the system have to pay for first time to receive ID. Have to surrender badge to employer when no longer employed. No fee for ID when transferring to another Santa Clara County EMS Provider.
<p><i>Training Opportunities</i></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ EMS Update Train the Trainer 9/3/09 ▪ List of monthly FRO classes posted on website through December, provided handout ▪ ICS 300 class June 29-July 1, 2009 ▪ In process of scheduling ICS 400 ▪ Comment from Chris Duncan was to look for Strike Team Leader class> Mike Clark, EMS, responded that the State is looking at the curriculum and is in the process of rewriting it.
<p><i>Priority Prophylaxis</i></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Recaptured the meeting on 4/15/09 at O'Connor hospital. Fire is to be the priority prophylaxis distributor to their departments. Private providers are to pick up their meds from Public Health Pharmacy in the event. ▪ Material to providers to assist in integration to their department policies available.
<p><i>Swine Flu Incident Update</i></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> ▪ Hotwash with agencies and departments scheduled for June 18, 2009 ▪ New guides for public out on Public Health Department website
<p><i>Priority Prophylaxis</i></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> ▪ The Agency and the Public Health Department will be holding a symposium related to first responder priority prophylaxis. Each provider agency was encouraged to send at least one representative. The symposium will be held at O'Connor Hospital on April 14, 2009.
<p><i>Ambulance Association</i></p>	<p>Nephty Landin, SVA,</p> <ul style="list-style-type: none"> ▪ Advised providers that a Non-EOA Ambulance Association was created one week prior. Group will be meeting before Prehospital Provider Meeting.

<p>Roundtable</p>	<p>Subcommittee Policy 302</p> <ul style="list-style-type: none"> ▪ Adrian Ayllon, AMR, created Subcommittee for Policy 302 to look at inventory levels and adding or deleting supply levels <p>EMS Jackets</p> <ul style="list-style-type: none"> ▪ John Blain, SCC EMS, clarified that County issued jackets are only to be worn by units while assigned to calls in the 9-1-1 system and not on private business transports. <p>Prehospital Hypothermia</p> <ul style="list-style-type: none"> ▪ Mike Van Elgort, SJFD, advised the providers of MAC Committee study of looking at how to provide cool IV fluids with the intend to cool the patient by only 2 degrees. ▪ SJFD is looking at different squeeze bag and cooling at least one IV bag and keeping maybe 2 IV bags on transport ambulance ▪ Looking at starting program in 2010, but not before new protocols and new RFP is out <p>Rampart Study</p> <ul style="list-style-type: none"> ▪ Mike Van Elgort, SJFD, updated providers on SJFD study about the ability to give IM versed prehospital. ▪ Described the voice recording and Yellow box. ▪ Box can record up to one hour of conversation ▪ Approved by EMS and State ▪ FD medic has to ride with patient to hospital and maintain care to preserve study <p>Update from MAC</p> <ul style="list-style-type: none"> ▪ Adrian Ayllon, AMR, reported from MAC meeting on CPR and Intubation ▪ Focus on rapid and aggressive intubation ▪ Limit intubation to less than 10 seconds ▪ Europe is going to CAB vs ABC for resuscitation
<p>Announcement of Next Meeting</p>	<p>Next meeting scheduled for September 24, 2009 from 1:00 PM to 3:00 PM.</p> <ul style="list-style-type: none"> ▪ Meeting will be held at the Santa Clara City Fire Department Training Center, First Floor, located at 1900 Walsh Avenue, Santa Clara, California.
<p>Adjournment</p>	<p>Meeting adjourned.</p>

**Minutes completed by: Kirsten Muehlenberg, Santa Clara County EMS Agency
Lori Woodfin, Stanford Life Flight**