



# County of Santa Clara

## Prehospital Providers Advisory Committee

### May 10, 2007 Meeting Minutes

**Public Health Department / CCS Conference Room, 720 Empey Way, San Jose, CA 95128**  
 Minutes completed by: Patricia Natividad / John Blain, Santa Clara County EMS Agency

Participants	
Nepthy Landin, Committee Vice Chair, Silicon Valley Ambulance Jeff Dane, American Medical Response Chris Abend, Westmed Ambulance Charlene Donahue, American Medical Response Kathy Scanlon, Valley Medical Center-Base Hospital Judy Cronk, Santa Clara County Communications Kim Roderick, Palo Alto Fire Lori Woodfin, Stanford Life Flight Jeronimo Carlos, ProTransport-1 Ambulance Mary Foraker, Mountain View Fire Cliff Young, American Medical Response	Jim LaFuente, Santa Clara County Fire Jennifer Witte, San Jose City College Rob Robbins, Silicon Valley Ambulance Gene Sawyer, Santa Clara City Fire Michael Clark, Santa Clara County EMS Agency John Blain, Santa Clara County EMS Agency Patricia Natividad, Santa Clara County EMS Agency Josh Davies, Santa Clara County EMS Agency Kirsten Garces, Santa Clara County EMS Agency Ryan Moxley, Santa Clara County EMS Agency

Topic	Discussion
<b>Review and Approval of Minutes</b>	February 8, 2007 minutes accepted and approved as written by unanimous vote.
<b>Additions to the Agenda</b>	None
General	
<b>Saint Louise Hospital Ambulance Diversion Trial Program</b>	<u>Josh Davies, EMS Agency:</u> Reported Saint Louise Hospital's emergency department was beginning a trial ambulance diversion program. The diversion program has been authorized for a 90-day trial period and will begin on May 22 <sup>nd</sup> . The program will be evaluated weekly to ensure that there are no significant impacts to the EMS System.



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<b>Auto-Pulse Utilization by County Fire</b>	<u>Josh Davies, EMS Agency:</u> Reported Santa Clara County Fire Department has completed training on the Auto-Pulse Chest Compression Device. Their department has deployed the device on their department's first response apparatus.
<b>Public Access Defibrillation Program / Process</b>	<u>Josh Davies, EMS Agency:</u> Provided an update on upcoming AED requirements legislated by the State for Gym and Fitness Centers as well as the Agency's revised AED registration program. He reported that the Agency recently held two informational symposiums for business affected by the new requirements. The new requirements become effective on July 1, 2007.
<b>Annual EMS Asset Self-Inspections</b>	<u>John Blain, EMS Agency:</u> Reported the annual EMS Asset Self-Inspection program begun on May 1 <sup>st</sup> . All provider agencies will need to complete the process by May 31 <sup>st</sup> .
<b>EMS Week</b>	<u>John Blain, EMS Agency:</u> Announced that the EMS Agency will be holding a ceremony and BBQ on May 24 <sup>th</sup> to celebrate EMS Week. All EMS System providers are invited and encouraged to attend.
<b>EMS Update / Train-the-Trainer Course</b>	<u>Josh Davies, EMS Agency:</u> Announced September 25 <sup>th</sup> as the date for this year's EMS Update "Train-the-Trainer Course".
<b>Fitch &amp; Associates EMS System Review</b>	<u>Josh Davies, EMS Agency:</u> Reported that Fitch & Associates had been hired to conduct an annual EMS System review. Committee members were informed that Fitch & Associates would be contacting stakeholders to solicit feedback on the status of the County's EMS System.
<b>EMS Trust Fund</b>	<u>Josh Davies, EMS Agency:</u> Announced that funding applications may be submitted to the Agency for EMS related projects. All applications must meet established funding standards and provide a benefit to the entire EMS System.



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<b>Data Project</b>	<u>Josh Davies, EMS Agency:</u> Announced that the Agency has begun the initial phases of selecting a contractor to evaluate the EMS System's current data collection capabilities and identify possible recommendations for future data system integration.
<b>2006 EMS System Statistical Report</b>	<u>Josh Davies, EMS Agency:</u> Provided committee members with the 2006 EMS System Statistical Report. The report provides an overview of system highlights for 2006.
<b>Training</b>	
<b>EMT Training Program Guide</b>	<u>Kirsten Garces, EMS Agency:</u> Reported the completion of a draft EMT Training Program Guide. The draft guide will be released to system stakeholders for commentary. The public comment period will last for 30 days.
<b>Homeland Security Training Opportunities</b>	<u>Michael Clark, EMS Agency:</u> Provided an update of upcoming training opportunities related to State Homeland Security Grant and Urban Area Security Initiative programs.
<b>Golden Guardian Exercise - 2007</b>	<u>Michael Clark, EMS Agency:</u> Provided an update of upcoming November 2007 Statewide Golden Guardian exercise. The Golden Guardian Exercise will be held in Santa Clara County this year and will be based on a WMD event.
<b>Available Specialized Training Funds</b>	<u>Michael Clark, EMS Agency:</u> Updated committee members of available funding opportunities related to State Homeland Security Grant and Urban Area Security Initiative programs.
<b>HRSA Hospital Exercise – June 7th</b>	<u>Michael Clark, EMS Agency:</u> Detailed upcoming exercise training objectives for the hospital exercise.



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<b>Medical-Health Exercise Plan for 2007</b>	<u>Michael Clark, EMS Agency:</u> Provided an overview of the Medical-Health Exercise Plan for 2007.
<b>Review of Recent Exercises</b>	<u>Michael Clark, EMS Agency:</u> Provided an overview report on past exercises and drills conducted by EMS and Public Health Department.
<b>Prehospital Accreditation / Certification</b>	
<b>Certification &amp; Identification Process Update</b>	<u>Patricia Natividad, EMS Agency:</u> Provided an update on changes to EMS personnel application processing. Personnel seeking EMT Certification and ID cards will now be required to show the Agency two forms of valid government issued identification. The Agency is exploring the use of FBI criminal background checks in addition to the State's DOJ criminal background checks.
<b>Paramedic Accreditation Test Redevelopment</b>	<u>Patricia Natividad, EMS Agency:</u> Announced that the Agency will be revising the paramedic accreditation written test. Requesting stakeholder involvement to include the submission of potential test questions.
<b>Prehospital Identification Policy Development</b>	<u>John Blain, EMS Agency:</u> Announced that the Agency is exploring the development of a stand-alone prehospital identification policy. Currently, prehospital identification standards are identified in EMS Policy 613, which includes protective gear standards.
<b>Policy 214 – Prehospital Training Standards Update</b>	<u>John Blain, EMS Agency:</u> Reported that the federal government had issued a new training requirement for EMS managerial and supervisory personnel. The new mandate now requires that all managers and supervisors complete the Department of Homeland Security's National Response Plan Course (IS-800). The self-study course is available through FEMA's website. The changes will require modification to Prehospital Care Policy 214 and those changes will occur in January 2009.



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Countywide Medical Response System (CMRS)	
<b>California Health Alert Network (CAHAN) Utilization</b>	<u>Josh Davies, EMS Agency:</u> Advised committee members that the Agency will be utilizing the California Health Alert Network (CAHAN) as a method to provide EMS System management personnel with critical notifications through existing communication devices (phone, pager, email). The system is web-based and is operated by the California Department of Health Services.
<b>Pandemic Flu Plan Update</b>	<u>Josh Davies, EMS Agency:</u> Reported that the Public Health Department was nearing completion of the County's Pandemic Flu Plan. Included in the plan are guidelines for the establishment of Influenza Care Centers (ICCs). These ICCs will be deployed throughout the County when needed. The County has begun the process of purchasing equipment and supplies to support the ICCs.
<b>Pandemic Flu Guide Distribution by EMS Providers</b>	<u>Josh Davies, EMS Agency:</u> Announced that the Public Health Department had received funding to produce 80,000 more Pandemic Flu Guides. The guides will be printed in English, Spanish and Vietnamese and will be provided to all of the County's EMS providers for public distribution. Providers will distribute these guides on 9-1-1 events, when appropriate or during other interactions with the public.
<b>Roundtable</b>	Open forum discussion
<b>Adjournment</b>	Meeting adjourned. Next meeting scheduled for September 13, 2007 from 1200 to 1400