

Santa Clara County EMS Agency

Work Plan (July 2009 – June 2010)

Revised October 2009 (P Indicates Priority Agency Project)

Description	Components	Lead Staff
(P) Emergency Medical Services Data System Implementation (Multi-Year Project)	<ul style="list-style-type: none"> Complete Selection of Data Solution. Implement Phase 2 of the EMS System Data Project Complete Trauma Registry Implementation/State Data Share Pilot 	Marcotte <i>On Schedule</i>
(P) Exclusive Operating Area Vendor Selection Process (Multi-Year Project)	<ul style="list-style-type: none"> Develop and implement EOA Ambulance Provider Agreement. 	Davies <i>On Schedule</i>
Develop and Implement Paramedic Receiving Facility Agreements	<ul style="list-style-type: none"> Develop paramedic receiving facility agreements to include data, liaison functions, patient dispositions, etc. Develop appropriate fee structure. 	Not Assigned – May defer to FY11
(P) EMS Plan Revision	<ul style="list-style-type: none"> All staff to add detail to evaluation components. Due to State by April 2010 	Natividad <i>On Schedule</i>
Countywide EMS Training & Education Plan	<ul style="list-style-type: none"> Implement Revise Coordinate 	Seymour
Medical Volunteers for Disaster Response	<ul style="list-style-type: none"> Recruitment Training & Exercise Deployment Missions 	Seymour <i>Green Schedule</i>

Medical Health Branch Plan	<ul style="list-style-type: none"> Assist in the revision of the Medical Health Branch Plan 	Davies
Multiple Patient Management Plan Update	<ul style="list-style-type: none"> Revise to include CD-MOM Components Implement Stakeholder Recommendations 	EMS Specialist
Paramedic Accreditation Examination / Annual Assessment	<ul style="list-style-type: none"> Revise and Implement Annual Paramedic Assessment 	Muehlenberg <i>On Schedule</i>
Trauma Center Verification	<ul style="list-style-type: none"> February ACS Site Visits (Revised Date) 	Marcotte <i>On Schedule</i>
EMT2010 Initiative	<ul style="list-style-type: none"> Prepare for the implementation of regulations revision for July 2010. Conduct Investigation/Bill of Rights Training 	Muehlenberg/Blain <i>On Schedule</i>
Recruitment and Hiring	<ul style="list-style-type: none"> Hire EMS Medical Director Hire EMS Specialist Hire EMS Contractors 	Davies <i>On Schedule</i>
Ⓟ Emergency Medical Dispatch Initiatives	<ul style="list-style-type: none"> Revise and implement EMD Policy Implement EMD Education Program Compile and publish Countywide EMD Data 	Rudnick/Pierog
Website	<ul style="list-style-type: none"> Revise EMS Agency Website Implement Form-Fills Implement Partner Log-Ins 	Not Assigned – May defer to FY11
EMS System Newsletter/Lessons Learned Program	<ul style="list-style-type: none"> Implement Quarterly EMS System Newsletter Coordinate with Existing Lessons Learned publication. 	EMS Fellow

Ⓟ EMS Quality Improvement Program	<ul style="list-style-type: none"> Implement Phase 2 of the EQUIP 	Marcotte <i>On Schedule</i>
EMS Update Program	<ul style="list-style-type: none"> Conduct the Annual EMS Update Train-the-Trainer Program (September 2009) 	Blain <i>Complete</i>
Ⓟ Infrequently Used Skills Program	<ul style="list-style-type: none"> Implement a Countywide Infrequently Used Skills Program by January 2010. 	Rudnick
ALS/BLS Ambulance Service Contracts	<ul style="list-style-type: none"> Revise and implement service provider agreements by May 2010. 	Blain
Base Hospital (2 Year Project)	<ul style="list-style-type: none"> Review service delivery options. Revise and implement MOU as necessary Establish funding mechanism. 	Not Assigned – May defer to FY11
Allied Healthcare Facilities Work Group	<ul style="list-style-type: none"> Emergency Planning Initiatives Training Opportunities Exercise Opportunities 	Muehlenberg
Hospital Cooperative Assistance Agreements	<ul style="list-style-type: none"> Coordinate revision with Hospital Council Train & Exercise Implement 	Davies
Communications	<ul style="list-style-type: none"> 700 MHz Transition Project MDT/Remote Access GPS Improvements Complete Fire/Mutual Aid Programming 	Blain
Physician Field Response Operations	<ul style="list-style-type: none"> Operations Plan Equipment and Supply Policy Implementation & Training 	Blain/Marcotte <i>On Schedule</i>

Conference/EMS Week	<ul style="list-style-type: none"> • Second Annual EMS Conference and BBQ – May 2010 	Marcotte <i>On Schedule</i>
Field Treatment Sites	<ul style="list-style-type: none"> • Exercise • Training • Maintenance 	HPP Coordinator
Hospital Diversion Project	<ul style="list-style-type: none"> • Implement Fall 2009 Santa Clara County Hospital Diversion Workshop (Best Practices Exploration) with the Hospital Council. 	Davies
State Homeland Security Grant Program		Davis
Hospital Preparedness Program Grant	<ul style="list-style-type: none"> • Disaster Medical Operations Standards Project. • Partnership Coordinator 	Contractor (s)
Bay Area Urban Area Security Initiative (UASI)	<ul style="list-style-type: none"> • Special Assignment – Regional Medical/Health Planning 	Michael Clark (on-loan to UASI)
Prehospital Care Manual Update	<ul style="list-style-type: none"> • Review and revise policies as appropriate. 	Blain (All)
Mutual Aid Agreements (2 Year Project)	<ul style="list-style-type: none"> • Auto/Mutual Aid Agreements with San Mateo, Alameda, Santa Cruz, Monterey, and San Benito Counties. 	Not Assigned – May defer to FY11
EMS Committee Modifications	<ul style="list-style-type: none"> • Review and revise Bylaws • Review and revise membership • Coordinate activities with other stakeholder groups. 	Davies

Optional Paramedic Scope of Practice Additions	<ul style="list-style-type: none"> Smoke inhalation pharmaceuticals. 	Ghilarducci/Medical Director
Ⓟ Treat/Release/AMA/Consent for Care Policy Revision	<ul style="list-style-type: none"> Revise Refusal of Service policy. 	Ghilarducci
Ⓟ DEOC Build/Site Move/Training		Blain <i>On Schedule</i>