



County of Santa Clara Prehospital Providers Advisory Committee September 14, 2006 Meeting Minutes

Public Health Department Operations Center

Attendance		
<p>Chris Abend, Committee Chair, Westmed Ambulance Brenda Brenner, Vice Committee Chair, AMR Lori Woodfin, Stanford Life Flight JD Phipps, CALSTAR Michael Miller, AMR Nepthy Landin, Silicon Valley Ambulance Cory Hespelt, Bayshore Ambulance</p>	<p>Kathy Scanlon, SCVMC Base Hospital Anthony Melendrez, San Jose Fire Department Jason Ho, Priority One Medical Transport Patricia Natividad, Santa Clara County EMS Agency Michael Clark, Santa Clara County EMS Agency John Blain, Santa Clara County EMS Agency</p>	
Topic	Discussion	Disposition
Review and Approval of Minutes	<ul style="list-style-type: none"> There were no changes to the meeting minutes dated May 11, 2006. 	Minutes accepted and approved as written by unanimous vote
Additions to the Agenda	<ul style="list-style-type: none"> None 	N/A
Education	<ul style="list-style-type: none"> Homeland Security Training 	<p><u>Michael Clark reported:</u> The EMS Agency will be coordinating several upcoming training courses. Tuition costs are covered. However, there are no funds available for overtime or backfill. The following courses have been scheduled:</p> <ul style="list-style-type: none"> I-300 Train-the-Trainer Course / October 2006 I-400 Train-the-Trainer Course / November 2006 After Action Report Writing Workshop / October 2006 Ambulance Strike Team Leader Course / December 2006



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MCI / Operations	<ul style="list-style-type: none">• Emergency Management Orientation• Train-the-Trainer Orientation• Standard Dispatch Orders Orientation • NOVEX / Civil Support Team Exercise • Golden Guardian Statewide Exercise	<p><u>John Blain reported:</u> The EMS Agency is holding three orientations in next two weeks to prepare system stakeholders for the January 22, 2007 implementation of the new Multiple Patient Management Plan. The first orientation will provide emergency managers working in City EOCs, County EOCs, private medical/health organizations, an overview to the overall plan. The Train-the Trainer program will provide focused instruction to personnel responsible for training prehospital providers within the EMS system. The Standard Dispatch Orders Orientation will provide an overview to managers and supervisors responsible for public safety medical dispatching and private ambulance dispatch center operations.</p> <p><u>Michael Clark reported:</u> Civil Support Team / NOVEX Exercise to be held on November 6th, 7th and 8th. The Agency has begun contacting local providers to schedule their department's participation in the event. The NOVEX Exercise annually tests federal, state and local provider's ability to respond to WMD events. Local participation will include fire, ambulance, communications and hospital providers.</p> <p>Golden Guardian 2006 Exercise will be based on an earthquake scenario. In Santa Clara County, EMS/Public Health providers will focus on exercising communications equipment; communication procedures between EOC and SOC; and mutual aid notification procedures at the local, regional and state levels.</p>
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Policy & Procedure	<ul style="list-style-type: none">• New Policy Review• Implementation Review	<p><u>John Blain reported:</u> The Agency had completed a review of all the stakeholders commentary related to the Policy Additions and Revision Process conducted in June. A list of all comments will be posted the Agency's website beginning late September. Policy changes and new policy implementation will be come effective on January 22, 2007.</p>
EMS Communications Update	<ul style="list-style-type: none">• 800 mHz Frequency Reconfiguration	<p><u>John Blain reported:</u> The federal government is spearheading a program to reconfigure certain public safety radio frequencies. The rebanding effort was brought about as a result of radio interference caused the Nextel/Sprint cellular phone system. The program will affect three of the County's EMS radio frequencies. As a result of this program, all EMS radios will have to be reprogrammed. Santa Clara County Communications is in the initial phase of inventorying all EMS System radios. Each provider organization has been given an equipment list to confirm or update existing inventories. County Communications will then determine the overall costs for reprogramming every existing EMS radio or replacing radios that cannot be reprogrammed. When implemented, the reprogramming process will take several months to complete. Reprogramming and replacement costs are to be paid for by NEXTEL/Sprint.</p>
Roundtable	<ul style="list-style-type: none">• Committee Members	Open forum discussion
Adjournment	<ul style="list-style-type: none">• Meeting adjourned	Next meeting scheduled for November 9, 2006 from 1200 to 1400

Minutes Completed by: Chris Abend / John Blain