



# Prehospital Providers Advisory Committee

**November 20, 2008**  
**1:00 PM – 3:00 PM**

**Santa Clara City Fire Department**  
**Training Center Conference Room**  
**1900 Walsh Avenue, Santa Clara**

## Draft Minutes

<p><b>Welcome, Introductions &amp; Announcements</b></p>	<p>Committee Chair / Vice Chair:</p> <ul style="list-style-type: none"> <li>▪ Nephty Landin / Silicon Valley Ambulance</li> </ul> <p>EMS System stakeholders:</p> <ul style="list-style-type: none"> <li>▪ Erin Roberts / Westmed Ambulance</li> <li>▪ Christopher Seymour / Westmed Ambulance</li> <li>▪ Michael Cabano / Westmed Ambulance</li> <li>▪ Randy Hooks / Silicon Valley Ambulance</li> <li>▪ Mike Van Elgort / San Jose Fire</li> <li>▪ Jeff Dane / American Medical Response</li> <li>▪ Erin Buchanan / Santa Clara County Fire</li> <li>▪ Jeronimo Carlos / ProTransport -1</li> <li>▪ Makenzie Kelly / Northstar Ambulance</li> <li>▪ Barry Sutherland / Northstar Ambulance</li> <li>▪ Rose Marino / County Communications</li> <li>▪ Curtis Darnell / County Communications</li> <li>▪ Michael Clark / Santa Clara County EMS Agency</li> <li>▪ Kirsten Muehlenberg / Santa Clara County EMS Agency</li> <li>▪ Josh Davies / Santa Clara County EMS Agency</li> <li>▪ Anne Marcotte / Santa Clara County EMS Agency</li> <li>▪ John Blain / Santa Clara County EMS Agency</li> </ul>
<p><b>Review &amp; Approve Minutes</b></p>	<p>September 25, 2008 minutes accepted and approved.</p>
<p><b>Election of Committee Chair &amp; Vice Chair for 2009</b></p>	<p>The annual election for committee chairperson and vice chairperson was held. The following stakeholders were elected to serve the committee in the capacity of:</p> <ul style="list-style-type: none"> <li>• Chair: Michael Cabano / Westmed Ambulance</li> <li>• Vice Chair: Lori Woodfin / Stanford Life Flight</li> </ul>

<p><b>Medical-Health Contractor Positions</b></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ Announced the opening of three part-time contractor positions (MRC Officer, Medical-Health Partnership Coordinator, and Medical-Health Training Specialist) with the Agency. Recruitment will remain open until November 24, 2009.</li> </ul>
<p><b>EMS System Orientation for EMTs</b></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ Reminded committee attendees that beginning January 1, 2009, all new EMTs starting employment with an approved EMS provider will have to attend the EMS System Orientation within six months of their start date.</li> </ul>
<p><b>EMS Personnel Application Changes</b></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> <li>• The Agency is redesigning the current EMS Personnel Application. The updated application is expected to be released in January 2009.</li> </ul>
<p><b>EMS System Identification Changes</b></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> <li>• The Agency has redesigned the EMS System Identification and EMS Certification Cards. The Agency has begun deployment of the new identification documents.</li> </ul>
<p><b>Paramedic Accreditation Examination Changes</b></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ Beginning in early 2009, the Agency will be changing the paramedic accreditation written examination. The current examination is administered as a 75 questions/open book test. The revised examination will be shorten to 20 questions and given as a closed-book exam. The passing score will still remain at 85% or higher.</li> </ul>
<p><b>EMS Trust Fund</b></p>	<p>Josh Davies, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ FY 2010 Trust Funds will be allocated for the purchase of bariatric patient handling equipment for deployment in the EMS System.</li> <li>▪ For the printing of field protocol books.</li> <li>▪ For the continued co-sponsorship of the EMS Fellow</li> </ul>
<p><b>Current Homeland Security Training Opportunities</b></p>	<p>Michael Clark, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ Specialized EMS training opportunities exists for personnel accredited as, or meeting the training standards for EMS Field Supervisors. Personnel meeting the criteria and seeking additional training are encouraged to contact him.</li> <li>▪ The Agency posted the 1Q – 2009 EMS Exercise and Training Schedule.</li> </ul>

<p><b>EMS Week 2009 – One Day Workshop</b></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ The Agency will be sponsoring a one-day workshop on May 22, 2009, during EMS Week 2009. The feature presenter will be Gordon Graham. Mr. Graham will cover topics related to safety and customer service. Seven (7) hours of CE will be issued. There will be not cost to the local EMS providers. There is remaining space for another 75 attendees. Providers are encouraged to reserve a space immediately.</li> <li>▪ The Agency will be coordinating the BBQ in celebration of EMS Week. Wednesday, May 20, 2009 has been chosen. The Agency is soliciting financial help from all provider agencies to support the festivities. Due current budgetary issues, the Agency does not have the funds to support the costs of the annual celebration.</li> </ul>
<p><b>December 2008 – Skilled Nursing Facility Forum</b></p>	<p>Kirsten Muehlenberg, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ The Agency will be holding a forum for local skilled nursing facilities (SNFs) on December 9<sup>th</sup>. The forum will be used to provide the SNFs with important disaster preparedness information. The Agency is requesting the presence of each EMS provider agencies at the forum. A brochure is being developed for the SNFs and will be mailed out shortly.</li> </ul>
<p><b>Private Provider PPE Purchase Update</b></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ The equipment bid has awarded to LN Curtis &amp; Sons. Equipment is expected to be delivered to the Agency in late January 2009.</li> </ul>
<p><b>Policy 302 Possible Changes</b></p>	<p>John Blain, EMS Agency:</p> <ul style="list-style-type: none"> <li>▪ Due to the increasing number of EMS responses for bariatric patients, the Agency is conducting a review of the current minimum equipment inventories related to obese patients. The Agency has requested providers conduct a review of current inventories and determine if other equipment is needed in the system to safely handle bariatric patients. With the possibility of requiring additional equipment not currently identified in the policy inventory.</li> <li>▪ The Agency will be introducing the King Airway in 2010. The King Airway is scheduled to replace the Combitube which is currently deployed on ALS units throughout the county.</li> <li>▪ The DuoDote auto-injector will replace the Mark I auto-injector. The manufacturer of the Mark I auto-injector has stop production of the device. The DuoDote device delivers the same medication in one injector as opposed to the two injectors Mark I device. The change will be phased in.</li> </ul>

<b><i>800 mHz Radio System Rebanding Program Update</i></b>	John Blain, EMS Agency: <ul style="list-style-type: none"><li>▪ County Communications has completed of the Nextel/Sprint radio reprogramming project. Providers were advised to ensure that all of the EMS radios have been reprogrammed with the new frequencies.</li></ul>
<b><i>Roundtable</i></b>	No additional information presented by attendees
<b><i>Announcement of Next Meeting</i></b>	Next meeting scheduled for February 26, 2009 from 1:00 PM to 3:00 PM. <ul style="list-style-type: none"><li>▪ Meeting will be held at the Santa Clara City Fire Department Training Center, First Floor, located at 1900 Walsh Avenue, Santa Clara, California.</li></ul>
<b><i>Adjournment</i></b>	Meeting adjourned.

**Minutes completed by: John Blain, Santa Clara County EMS Agency**