

**COUNTY OF SANTA CLARA, CA**  
**Emergency Medical Services Agency**  
**EMS Pre-Hospital System Review Project**

Status Report: 13-Jan to 31-Jan-09

**Activities Completed To-Date**

The following tasks/deliverables have been completed to date:

- Project Goals – confirmed goals of project with Santa Clara leadership.
- Project Method – created overview of methodology and discussed with Santa Clara project team, the group agreed on approach.
- NEMESIS Conference Info – gathered information from recent conference on the status of NEMESIS.
- Project Plan – created and distributed to Santa Clara project team; confirmed timeline/tasks.
- Survey Instrument – agreed on content of survey to collect information on data systems for the System Inventory.
- Meetings/Interviews – conducted a series of interviews with key EMS Agency personnel regarding the Santa Clara EMS environment and the current data-related challenges and tools.

**Status on Major Project Milestones**

KEY ACTIVITY/MILESTONE	RAG	STATUS	NOTES
Goals, Project Plan	(green)	Complete	
Survey	(green)	Active	
System Inventory	(green)	Active	
Status Reports	(green)	Active	
System Architecture Design Options	(green)		
Final Recommendation	(green)		

**Issues**

ISSUES, RISKS, DELAYS	MITIGATION
None	

**Schedule of Upcoming Activities**

DATE	ACTIVITY	PURPOSE	PARTICIPANTS
2/15/09	Vendor Data Collection (RFI)	Send RFI to Vendors to collect system information	PCR, CAD, BI Vendors
3/30/09	Survey Instrument Completed by EMS Providers	Collect data system information from providers	EMS Providers, PSAPs, Registrars
3/17/09	ED Nurse Managers meeting	Meet Nurse Managers, make contacts, schedule data collection	ED Nurse Managers
3/12/09	TRUG Meeting	Discuss data collection needs and processes	TRUG, EMS
2/26/09	Medical Advisory Committee Mtg (MAC); Pre-Hospital Providers Advisory Committee; Coordinators/ Directors/ Chiefs Executive Session Meeting.	Present project goals, objectives; Obtain participation; Schedule Mtgs	
Pending	San Jose Fire Meeting	Present project goals, objectives; Obtain participation; Schedule meetings.	