

INSTRUCTIONS ON HOW TO FILL OUT INVENTORY SHEET

Today's Date: Fill in today's date

Type of Business: Fill in type of business. Ex. Paint Contractor, Automotive, Computer.

Business Name: Fill in complete business name

Business Address: Fill in complete Site Address including city and zip code (Actual Site address. No PO Boxes)

Mailing Address: Fill in complete Mailing Address including city and zip code. If mailing address is the same as the business address, write "same".

EPA ID Number: Fill in number. If you do not have an EPA ID Number, call 1(800) 618-6942 or go to http://www.dtsc.ca.gov/publicationsforms/GISS_form_1358.pdf and fill out "State "ID Number Request"", Form 1358. They will provide you with one.

Contact Person: Fill in name of person whom I am to talk to.

Telephone Number: Fill in phone number including area code and any extensions.

Fax Number: Fill in fax number including area code.

Waste Description: Fill in description of waste with as much information as possible. Latex Paint and/or Oil Paint are preferred for paint (color and/or brand not needed). Distinguish between latex paint and oil based paint. Examples: Motor oil, antifreeze, latex paint, oil paint, paint thinner, muriatic acid, etc.

Hazard Category: Fill in category if known. Examples: Flammable, Corrosive, Toxic, Oxidizer, Reactive. For help, go to www.msdssearch.com/DBLinksN.htm

Liquid Amount: Fill in the amount of liquid or solids in containers. (Liquid in gal, solids in lbs)

Number of containers: Fill in the number of containers

Size of containers: Fill in the size of containers. Examples: 1 qt, 1 pint, 1 gal, 5 gal

If you have different sizes of containers for the same item, list all sizes of containers and number of containers separately. Example 10 gal of paint thinner in (5) five 1 gal containers and (1) one 5 gal container.

If you have batteries, please provide the total weight of the batteries.

If you have fluorescent tubes, please provide the length and the number of tubes.

If you have ballasts, please provide the total weight of the ballasts.

If you have asbestos, please provide the total weight of the asbestos. (Please double bag the asbestos.)

Generator Certification: Print Name, Sign and Date.

Fax inventory sheet to (408) 280-6479 when completed.

Please be patient. We will contact you as soon as possible once inventory is received.