

County of Santa Clara – Food Safety Training and Certification

- Our class and textbook are considered entry-level and suitable for those who have never had food safety training.
- Registered Environmental Health Specialists (REHS) from the County of Santa Clara Department of Environmental Health teach our classes.
- Classes begin at 8:00 AM and end at approximately 5:00 PM. Coffee and tea will be provided. A 1-hour lunch break is provided – lunch is not included.
- Exam results will be mailed directly to students by the National Registry of Food Safety Professionals (NRFSP) and cannot be released to anyone else, including employers.
- If you attend our full day training class and fail the exam, you will be eligible to attend class again at no charge. You will, however, need to pay the exam-only fee of \$60 to re-take the exam. Additional proctor fees may apply for exams privately administered by our staff.

July – September 2008 Class Schedule



All sessions are held at 1555 Berger Drive, 3rd Floor, San Jose, CA – map and parking info will be provided with confirmation.

Classes and textbooks are available in English and Spanish

PHOTO IDENTIFICATION will be REQUIRED to take the exam – you MUST BRING photo ID with you to class.

All classes begin at 8:00 AM and end at approximately 5:00 PM

English	English	English	Spanish
July 9 th • Wednesday July 19 th • Saturday	August 7 th • Thursday August 16 th • Saturday	Sept 9 th • Tuesday Sept 20 th • Saturday	July 17 th • Thursday August 12 th • Tuesday Sept 17 th • Wednesday

Exam will be given during the last 2 hours of class. Depending on the number of student questions during the day, some classes run overtime. We recommend you allow additional time in your personal schedule should your class run late.

Exam-Only Option (challenge) at 3:00PM: July 22nd • Tuesday August 21st • Thursday Sept 26th • Friday

Fees and Reschedule Policy

- **Course fee is \$129 per person; fee includes the textbook, applicable sales tax, examination, and certification. Postage for textbook is an additional \$8.50 per book OR text may be picked up at our office.**
- The cost for an extra textbook is \$23, plus postage if mailed.
- Sorry, we do not accept credit cards.
- On rare occasions, classes may be rescheduled due to low student registration or instructor illness.
- You may take the exam without attending a training class. Our fee to take the exam only (challenge), without classroom training or the textbook is \$60. Additional fees may apply for private exam administration.
- **With at least 14-day notice prior to your class date, we can reschedule you for available space in a later class at no additional charge. If you reschedule less than 14 days before your class, you will be placed on a waiting list and contacted when class space becomes available.**

Please make your check or money order payable to: County of Santa Clara Department of Environmental Health
There will be a \$50 charge for all checks returned for insufficient funds.

PLEASE NOTE: Textbooks are not mailed without an additional \$8.50 fee for postage and handling. If you fail to show up for class there will be a \$60 fee to reschedule. There are **NO refunds.**



Registration Form



Please submit one registration form per person. Registration forms and payment must be submitted together. All registrations must be submitted in advance – we cannot guarantee class space or exam availability for walk-ins.

Sorry – we cannot take phone or fax registrations.

Use Legal Name as shown on photo ID (Please PRINT clearly)

Student Name: (first) _____ (last) _____

Facility Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: (_____) _____

Fax: (_____) _____

⇒ Please include area code for both phone and fax – we may need to contact you regarding alternate class dates. Thanks!

QUESTIONS? Please call us at 1-408-918-3400.

Class Date: 1st choice: _____ 2nd choice: _____

Exam-Only (challenge): date: _____

Textbook: Books will not be mailed without payment of additional fee.

- Please mail textbook to me in advance of class – I am enclosing an additional \$8.50 to cover postage and handling.
- I will pick up book in advance or on class day.

Exam Version – please indicate your preference:

- English–Food Service Spanish–Food Service Arabic
- English–Retail (non-restaurant) Spanish–Retail German
- English–School Cafeteria Vietnamese
- Chinese French Canadian Japanese
- Korean

English–Food Service exams will be provided unless indicated otherwise. All translations are based on the English–Food Service exam and include a side-by-side printing of each question in both English and the second language.

FOR OFFICE USE ONLY

REG #: _____ AMOUNT: _____ CHECK# / CASH _____

TEXT DELIVERY (circle): US mail Will Call at counter-w/reg No text-retake/challenge

DATE: _____ STAFF INITIALS: _____

Textbook Pick-up Date: _____ Signature: _____

MAIL COMPLETED FORM WITH CHECK OR MONEY ORDER TO:
County of Santa Clara Department of Environmental Health
Consumer Protection Division
1555 Berger Drive, Suite 300
San Jose, CA 95112-2716