

**County of Santa Clara – Food Safety Training and Certification**

- Our class and textbook are considered entry-level and suitable for those who have never had food safety training. Classes and textbooks are available in English and Spanish.
- Registered Environmental Health Specialists (REHS) from the County of Santa Clara Department of Environmental Health teach our classes.
- Coffee and tea will be provided. There is a one-hour (1 hr) lunch break – lunch is not included.
- Exam results will be mailed directly to students by the National Registry of Food Safety Professionals (NRFSP 1-800-446-0257).
- If you attend our full day training class and fail the exam, you will be eligible to attend class again at no charge. However, you will need to pay the exam-only fee of \$60 to re-take the exam.

**January – March 2010 Class Schedule**



**All sessions are held at 1555 Berger Drive, 3rd Floor, San Jose, CA – map and parking info are provided with your textbook. PHOTO IDENTIFICATION WILL BE REQUIRED TO TAKE THE EXAM – YOU MUST BRING PHOTO ID WITH YOU TO CLASS.**

**All classes begin at 8:00 a.m. and end at approximately 5:00 p.m.**

**English**  
~~Jan 9<sup>th</sup> – Sat – CANCELED~~  
~~Jan 12<sup>th</sup> – Tues – CANCELED~~

**English**  
 Feb 10<sup>th</sup> – Wed  
 Feb 20<sup>th</sup> – Sat

**English**  
 Mar 11<sup>th</sup> – Thurs  
 Mar 20<sup>th</sup> – Sat

**Spanish/Español**  
 Jan 21<sup>st</sup> – Thurs  
 Mar 4<sup>th</sup> – Thurs

Exam will be given during the last 2 hours of class. Depending on the number of student questions during the day, some classes run overtime. We recommend you allow additional time in your personal schedule should your class run late.

**Exam Only Challenge:**      Jan 14<sup>th</sup> – Thurs (8:00 am)      Feb 24<sup>th</sup> – Wed (3:00 pm)      Mar 23<sup>rd</sup> – Tues (8:00 am)

**Fees and Reschedule Policy**

- **Course fee is \$129 per person; fee includes the textbook, applicable sales tax, examination, and certification. Postage for textbook is an additional \$8.50 per book OR text may be picked up at our office.**
- Our fee to take the exam only (challenge) is \$60.00. This does not include classroom training or a textbook.
- If you are registering for a class less than two weeks prior, the registration must be paid via cash or money order.
- The cost for an extra textbook is \$23, plus postage if mailed.
- On rare occasions, classes may be rescheduled due to low student registration or instructor illness.
- **Additional fees may apply to special express exam orders; including, exams ordered less than 14 working days prior to your class and/or exam date.**

**Please make your check or money order (sorry, we do not accept credit card payments) payable to: County of Santa Clara Department of Environmental Health  
 There will be a \$50 charge for all checks returned for insufficient funds.**

**PLEASE NOTE:** If you fail to show up for class there will be a \$60 fee to reschedule. There are **NO** refunds.

**Registration Form**



Please submit one registration form per person. Registration forms and payment must be submitted together. All registrations must be submitted in advance – we cannot guarantee class space or exam availability for walk-ins. **NO** Saturday walk-ins.

**Sorry – we cannot take phone or fax registrations.**

**Use Legal Name as shown on photo ID (Please PRINT clearly)**

Student Name: (first) \_\_\_\_\_ (last) \_\_\_\_\_

Facility Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Alternate Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

⇒ Please include area code for both phone and fax – we may need to contact you regarding alternate class dates. Thanks!

**QUESTIONS? Please call us at (408) 918-3400.**

- **Class Date:** 1<sup>st</sup> choice: \_\_\_\_\_ 2<sup>nd</sup> choice: \_\_\_\_\_
- **Exam-Only (challenge):** Date: \_\_\_\_\_
- **Textbook Only Purchase** – No exam date

**Textbook: Books will not be mailed without payment of additional fee.**

- Please mail textbook to me in advance of class – I am enclosing an additional \$8.50 to cover postage and handling.
- I will pick up book in advance or on class day.

**Exam Version – please indicate your preference:**

- English–Food Service       Spanish–Food Service       Arabic
- English–Retail (non-restaurant)       Spanish–Retail       Chinese
- English–School Cafeteria       Vietnamese       Japanese
- Korean

English–Food Service exams will be provided unless indicated otherwise. All translations are based on the English–Food Service exam and include a side-by-side printing of each question in both English and the second language.

FOR OFFICE USE ONLY		
REG #:	AMOUNT:	CHECK # / CASH
TEXT DELIVERY (circle): US mail Will Call at counter-w/reg No text-retake/challenge		
DATE:	STAFF INITIALS:	BOOK #:

**Textbook Pick-up Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**MAIL COMPLETED FORM WITH CHECK OR MONEY ORDER TO:**  
 County of Santa Clara Department of Environmental Health  
 Consumer Protection Division  
 1555 Berger Drive, Suite 300  
 San Jose, CA 95112-2716