

County of Santa Clara – Food Safety Training and Certification

- Our class and textbook are considered entry-level and suitable for beginners in food safety training as well as a refresher for experienced food safety trainers. Classes and textbooks are available in English.
- Students are required to read the textbook and study prior to attending the class.
- Registered Environmental Health Specialists (REHS) from the County of Santa Clara Department of Environmental Health teach our classes.
- There is a 45 minutes lunch break – lunch is not included. Bringing a bagged lunch is encouraged.
- Exam results will be mailed directly to students by the National Registry of Food Safety Professionals (NRFSP 1-800-446-0257).

January to March 2012 – Class Schedule

All sessions are held at 1555 Berger Drive, 3rd Floor, San Jose, CA – map and parking info are provided with your textbook.

PHOTO IDENTIFICATION WILL BE REQUIRED TO TAKE THE EXAM – BRING A GOVERNMENT ISSUED PHOTO ID



PLEASE ARRIVE BY 7:30 AM FOR PRE-REGISTRATION!

Classes begin promptly at 8:00 a.m. to 5:00 p.m.

Registration will be based on a class size of 30 students. All-day courses are offered on the following dates:

January 11, 2012 – Wed – FULL	February 16, 2012 – Thurs – FULL	March 21, 2012 – Wed
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The Exam Only class is administered in the morning between 8:45 a.m. – 11:00 a.m.

PLEASE ARRIVE BY 8:15 a.m. to register. Exam begins PROMPTLY at 8:45 am!
STUDENTS ARRIVING AFTER 8:45 a.m. will be rescheduled with a \$25 rescheduling fee

December 6, 2011 – Tuesday – FULL	February 7, 2012 – Tuesday
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Note: If you are unable to take a challenge exam in the mornings, there are a limited number of spaces available for students who want to take this exam only during the end of the course offered dates. Exams will begin promptly at 2:30 pm. Students must arrive by 2:15 pm to guarantee entry into the exam or exam will be rescheduled and subject to a fee. Contact us for availability.

Fees and Reschedule Policy

- **Advance Mail-in Registration for the course is \$141 per person.** (Includes: class room instruction, textbook, mailing of materials/book, examination, administrative fees, and sales tax). *Allow up to 2 weeks to mail the materials*
- **Advance Walk-in Registration for the course is \$130 per person.** (Includes: class room instruction, textbook, examination, administrative fees, and sales tax). ***MUST REGISTER 7 DAYS PRIOR TO THE CLASS***
- **Last minute registration** (*less than 7 days prior to the class*) for the course is **\$141 per person.** No mail in registration accepted. NO WALK-INS ON DAY OF CLASS OR EXAM
- **Exam only class fee is \$60.00.** *There is no classroom training or textbook included in this cost*
- Extra textbook is \$25. Additional \$11 postage and handling fee if mailed will apply (\$36 total)
- Registration for an exam in different language must be submitted within 14 calendar days prior to class/exam date.
- If registering 14 days prior to the class, payment must be in cash or money order.
- If your class is cancelled due to unforeseen circumstance, we will reschedule to your first preferred available date without a fee
- There will be a \$50 charge for all checks returned for insufficient funds
- A fee of \$25 will apply for each student rescheduling their class and/or exam date.

PLEASE NOTE: There will be NO REFUNDS for NO SHOWS to the course/exam or exam only classes. All requests to reschedule will be subject to a fee of \$25 each time a request is made.

Registration Form



Please submit one registration form per person. Submit registration forms and payment together.
No same day registration. Registration must be submitted in advance.

NO phone or fax registrations.

MAIL COMPLETED FORM WITH CHECK OR MONEY ORDER TO:
County of Santa Clara Department of Environmental Health
Consumer Protection Division
1555 Berger Drive, Suite 300
San Jose, CA 95112-2716

NOTE: There will be a \$50 charge for all checks returned for insufficient funds.

Legal Name as shown on photo ID (PRINT clearly)

Student Name: (first) _____ (last) _____

Home Address: _____

City: _____ State: CA Zip: _____

Cell Number: (_____) _____ Home Number: (_____) _____

Email: _____

Please send my confirmation class via: Mail Email

Advance mail-in FSC class Advance Walk-in FSC class Last minute Registration FSC class

Class Date: 1st choice: _____ 2nd choice: _____

Exam-Only (challenge) Date: _____

Extra Textbook Purchase

Exam Version – please circle your preference:

English Spanish Arabic Chinese Vietnamese Japanese Korean

NOTE: English exams will be provided unless indicated otherwise. Foreign language exams may not be available on the day of exam. All translations are based on the English exam and include a side-by-side printing of each question in both English and the second language.

FOR OFFICE USE ONLY

REG #: _____ AMOUNT: _____ CASH / CHECK # _____

TEXT DELIVERY (circle): *US mail* *Will Call* *DEH Lobby* *No textbook/Exam-only*

DATE: _____ STAFF INITIALS: _____ BOOK #: _____

Textbook Pick-up Date: _____ Signature: _____