


County of Santa Clara Office of the County Executive



CE02 040709

DATE: April 7, 2009

TO: Board of Supervisors

FROM: 
Gary A. Graves
Acting County Executive

SUBJECT: Status Report: Board Referral Items

RECOMMENDED ACTION

Accept monthly status report on items referred to Administration for action or report back.

FISCAL IMPLICATIONS

Not applicable.

BACKGROUND

The attached matrix has been devised to reflect key information in a summary form so Board members can determine the status of a requested item quickly from month to month. The attached matrix includes the following information:

1. Date of Referral.
2. Meeting the Referral was Issued.
3. Agenda Item at the Time of Referral.
4. Board Member Referring the Item.
5. Department Developing the Response to the Referral.

6. Number Assigned to the Referral Item.
7. A Brief Description of the Referral Item.
8. The Status of the Referral Item.

ATTACHMENTS

- Board Referrals Matrix