

County of Santa Clara
Santa Clara Valley Health & Hospital System
Agency Administration
Facilities




HHS10 022409

Prepared by: Duane Oberquell
Director, SCVHHS Facilities

Submitted by: Michael Skehan
Executive Director, SCVMC Hospital &
Ancillary Services

DATE: February 24, 2009

TO: Board of Supervisors

FROM: 
Kim Roberts
SCVHHS - Chief Executive Officer

SUBJECT: Fifth Amendment to Agreement with Jerry L. Willis, Architect, AIA, Inc. for Architectural Consulting Services

RECOMMENDED ACTION

Approve delegation of authority to SCVHHS Chief Executive Officer, or designee, to execute Fifth Amendment to Agreement with Jerry L. Willis, Architect, AIA, Inc. relating to providing architectural consulting services, increasing the maximum compensation by \$135,000 to \$700,000 through June 30, 2009, following approval by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of authority shall expire on June 30, 2009.

FISCAL IMPLICATIONS

There is no impact to the General Fund as a result of this action. The funding for these services will come from the FY 09 Santa Clara Valley Medical Center Capital budget.

CONTRACT HISTORY

SCVHHS Facilities has established service agreements at competitive rates for small projects with a number of architectural consultants knowledgeable in health facilities and committed to providing a quick response to emerging needs.

A Service Agreement was executed with Jerry L. Willis, Architect, AIA, for the firm to provide architectural and planning services for minor projects in the amount of \$95,000 for period July 1, 2006 through June 30, 2007.

At its February 27, 2007 meeting, the Board of Supervisors approved a delegation of authority to execute the First Amendment, increasing the maximum compensation by \$65,000 to \$160,000. On May 22, 2007, the Board approved a delegation of authority to execute the Second Amendment, increasing the maximum compensation by \$125,000 to \$285,000 and extending the term through June 30, 2008.

On April 22, 2008, the Board approved a delegation of authority to execute the Third Amendment, increasing the maximum compensation by \$60,000 to \$345,000 through June 30, 2008. On July 1, 2008, the Fourth Amendment was approved through the Master Contract List, increasing the maximum compensation by \$220,000 to \$565,000 and extending the term through June 30, 2009.

This is a Type I contract, subject to the Resolution of Contracting Principles adopted by the Board of Supervisors on October 28, 1997. The declaration of the contractor is on file with the department.

REASONS FOR RECOMMENDATION

Approval of the recommended action will enable the firm to continue work on projects the firm is already engaged in and to advise other architectural/engineering firms providing architectural services on small Hospital projects related to Hospital policy and Office of Statewide Health Planning & Development (OSHPD) requirements. The firm is presently working on two projects in the Rehabilitation Building -- Second Floor Patient Room Upgrades and First Floor Rehabilitation Trauma Center. The firm is also preparing contract documents for a reroof of Central Mental Health and assisting with other OSHPD projects.

BACKGROUND

Numerous small projects arise as a result of operation, equipment and maintenance needs at the various Health and Hospital System sites that require contracting for professional services. Experience has shown that qualified and competent services are not always available on an emergency or short notice basis. The continued pressure to meet patient care initiatives, regulatory requirements and respond to the unpredictable facility needs, means SCVHHS Facilities needs to be able to quickly obtain architectural services from consultants familiar with the physical plant.

Jerry Willis, Architect, AIA, Inc. has developed an extensive knowledge of the Health and Hospital System, its buildings, systems and standards. The firm is physically located within minutes of the campus, provides reliable, responsive, practical and inventive work, and its services are competitively priced. The firm has a good working relationship with the OSHPD staff. Their success in guiding projects through the OSHPD review process has resulted in Facilities staff frequently requesting Willis to assist other architectural and engineering firms working on SCVHHS projects on how to handle the complex and demanding OSHPD review and on-site inspection process.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve the recommended action will impact SCVHHS Facilities' ability to complete various pending, anticipated and approved projects.

STEPS FOLLOWING APPROVAL

Send Keyboard notification to Duane Oberquell, Director of SCVHHS Facilities.

ATTACHMENTS

- Original Agreement (July 2006)
- Amendment 1 (February 2007)
- Amendment 2 (June 2007)
- Amendment 3 (April 2008)
- Amendment 4 (July 2008)
- Amendment 5 (pending)