

County of Santa Clara

Santa Clara Valley Health & Hospital System

Public Health



HHS05 011309


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DATE: January 13, 2009

TO: Board of Supervisors

FROM: 
Kim Roberts
SCVHHS - Chief Executive Officer

SUBJECT: Various Actions Related to Advanced Practice Center for Emergency Preparedness

RECOMMENDED ACTION

Consider recommendations relating to Advanced Practice Center for emergency preparedness.

Possible action:

- a. Approve Agreement with National Association of County and City Health Officials relating to providing Advanced Practice Center services in an amount not to exceed \$250,000 for period October 1, 2008 through September 29, 2009.
- b. Approve delegation of authority to Public Health Administrator, or designee, to execute agreement and subsequent amendments with Elizabeth Coe relating to providing Advance Practice Center Coordinator services in an amount not to exceed \$165,000 for period January 14, 2009 through September 29, 2009, following approval by County

Counsel as to form and legality, and approval by the Office of the County Executive.
Delegation of authority shall expire on September 29, 2009

- c. Approve Appropriation Modification No. 112 - \$150,000, decreasing revenue and expenditures in the Public Health Department budget. (Roll Call Vote)

FISCAL IMPLICATIONS

There is no impact on the General Fund as a result of this action. After aligning the award term with the County fiscal year, the appropriation modification reflects the difference between the new contract amount and what is currently budgeted for FY09. The decrease in funding is being addressed by reducing funding allocated to various object 2 expenses including office expenses, contracts, non-medical supplies, training and business travel.

CONTRACT HISTORY

On February 10, 2004, the Board of Supervisors approved the initial agreement with National Association of County and City Health Officials (NACCHO) for funding of an Advanced Practice Center for emergency preparedness. NACCHO has continued funding the Advanced Practice Center since that time. The initial grant application and award was for a five-year funding cycle. The contract term beginning October 1, 2008, marks the fifth and final year of funding.

Each year, the Public Health Department (PHD) is required to submit a new scope of work for the upcoming contract term. Once the scope of work is approved by NACCHO, an agreement is sent to PHD for execution. The current Agreement was received in final form on December 10, 2008 for the period October 1, 2008 through September 29, 2009, thus precluding submission to the Board before this time. Per NACCHO's procedures, the County executes the agreement first and then sends the agreement to NACCHO for final execution.

The Public Health Department executed a service agreement with Elizabeth (Liz) Coe, most recently, for the provision of consultation and development of Advanced Practice Center toolkit sections, including development of the Santa Clara County Mass Fatality Management Plan for period December 11, 2007 through May 31, 2008. This agreement was amended in March 2008, as Ms. Coe responded to a request for qualifications posted on January 4, 2008, for the development of a Pandemic Influenza School Planning Toolkit. Three proposals had been received in response to the solicitation. The review committee selected Ms. Coe based on her qualifications specific to disaster response planning and project development and management experience working with schools.

REASONS FOR RECOMMENDATION

Approval of the NACCHO agreement will allow for the continued development of the Santa Clara County Advanced Practice Center. In this fifth and final year of funding, the APC will utilize funding to focus on the following deliverables: (1) development of the Disaster Recovery Web Solutions and Dark Site Toolkit; (2) evaluation and repackaging of the train-the-trainer toolkit on pandemic influenza for Community Emergency Response Teams (CERT); and (3) increasing awareness of and promotion of the National Association of County and City Health Officials (NACCHO) APC and the tools Santa Clara County has developed over the past four years.

Approval of delegation of authority to the Public Health Administrator to execute an agreement and subsequent amendments with Elizabeth Coe will allow for prompt execution of the deliverables approved by NACCHO. Ms. Coe will be responsible for overall project management and grant administration. The contract deliverables will include ensuring that all objectives are met by collaborating with partners and other APC sites, and will be responsible for the Disaster Recovery Web Solution and Dark Site Toolkit.

BACKGROUND

Over the past seven years, the Public Health Department, working in conjunction with the County Office of Emergency Services (OES), has made medical disaster preparedness and response a continued priority.

Under the direction of the County Public Health Officer, PHD's Public Health Preparedness Program and Emergency Medical Services (EMS) Agency coordinate bioterrorism and other medical/health preparedness activities, and lead the County's medical/health disaster planning and response efforts. PHD maintains the Medical/Health Operations Center (MHOC) that forms the core infrastructure for medical disaster response, spearheads the development of a Countywide Medical Response System (CMRS), and has designed a public health laboratory with Level B capabilities. Key staff from PHD and OES meet on a regular basis to maximize all ongoing activities and to ensure mutually beneficial and non-duplicated services.

APC funding is used to develop cutting edge tools and resources to prepare for, respond to, and recover from major disasters that can be shared with public health departments nationally. To date, PHD has developed several toolkits focused on mass fatality, pandemic flu, medical volunteers for disaster, communicable disease and outbreak response, risk communications and county wide medical response best practices.

In its fifth year of funding, the Santa Clara County Advanced Practice Center (APC) plans to focus on:

1) The development of a *Disaster Recovery Web Solution and Dark Site Toolkit*. This will involve exploration of a solution with the Stanford University Social Innovation and Entrepreneurship (SIE) Program to provide information during disasters over the Web on both computers and cell phones using new technologies capable of immediately handling millions of queries a day. The toolkit will incorporate guidance for using this solution, including setting up of a "dark site" that can be activated in the event of a disaster. The technology infrastructure is currently in place for this project through a partnership between the Stanford SIE Program and Google.org.

2) The evaluation and repackaging of the train-the-trainer-toolkit on pandemic influenza for Community Emergency Response Teams (CERT) that PHD developed and piloted in the County last year. The *Community Emergency Response Team Pandemic Influenza Train-the-Trainer Toolkit* will enable cities to prepare residents to help their neighbors during an influenza pandemic. The training can be provided by CERT trainers during the initial CERT training course or during a refresher session.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve the NACCHO Agreement may result in loss of funding for the Advanced Practice Center.

STEPS FOLLOWING APPROVAL

Return two (2) executed agreements as required by NACCHO to SCVHHS Administration.

ATTACHMENTS

- NACCHO APC F-85
- NACCHO Agreement