

# County of Santa Clara Social Services Agency

Department of Development & Operational Planning  
Office of Contracts Management



---

SSA02 011309


Prepared by: Lynette Harrisson  
Sr. Management Analyst

Reviewed by: May Garcia  
Contracts Manager

Submitted by: Gina Sessions  
SSA - Director, Department of  
Development & Operational Planning  
Norma Doctor Sparks  
Director, Department of Family and  
Children's Services

DATE: January 13, 2009

TO: Board of Supervisors

FROM: 

Will Lightbourne  
Agency Director, Social Services Agency

SUBJECT: Adopt Resolution Approving the Extension of the Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention Program (CBCAP) and Promoting Safe and Stable Families Program (PSSF) Three-Year Plan

## **RECOMMENDED ACTION**

Adopt Resolution relating to the extension of the Santa Clara County Social Services Agency's Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) Three-Year Plan from June 30, 2008 to June 6, 2012. (Roll Call Vote)

## **FISCAL IMPLICATIONS**

There will be no impact to the County General Fund associated with signing the resolution. Expenditures and revenue associated with CAPIT, CBCAP and PSSF programs are included in the Social Services Agency Approved Budget for FY 2008 -2009.

## **CONTRACT HISTORY**

Not Applicable.

## **REASONS FOR RECOMMENDATION**

On June 4, 2008, CDSS issued All County Information Notice No. I-41-08, announcing CDSS, in collaboration with the County Welfare Directors Association (CWDA) of California, is integrating the CAPIT/CBCAP/PSSF Plan into the County Self Assessment (CSA)/System Improvement Plan (SIP) cycle. On September 9, 2008, the Board of Supervisors approved the Notice of Intent, as required by CDSS.

The Social Services Agency was recently informed by CDSS that a resolution, in addition to the Notice of Intent, must be signed by the Board of Supervisors approving the extension of the current Three-Year Plan until June 6, 2012.

## **BACKGROUND**

On May 23, 2005, the California Department of Social Services (CDSS) issued an All County Information Notice requiring counties to coordinate their efforts in developing a three year plan addressing each of the following funded program areas: Child Abuse Prevention, Intervention, and Treatment Program (CAPIT), Community-Based Child Abuse Prevention Program (CBCAP), and Promoting Safe and Stable Families (PSSF). CAPIT, CBCAP, and PSSF are not entitlement programs and funding is based on the CDSS's acceptance of the Three-Year Plan.

On August 23, 2005, the Board of Supervisors adopted a resolution approving the Social Services Agency's CAPIT/CBCAP/PSSF Three-Year Plan and its submission to the State. Additionally, the Board of Supervisors approved and executed a Notice of Intent Regarding Contracts for Santa Clara County to contract with public or private nonprofit agencies to provide primary prevention services.

The Three-Year Plan designated two components of the PSSF funding (family preservation and family support) to be used for Path 1 and Path 2 Differential Response Services. The Agency currently contracts with Gardner Family Care Corporation who was selected through an RFQ process, for these services. The third funding component (time-limited family reunification services) funds ten parent advocates. The last component (adoption promotion and support) funds a camp for adopted children and miscellaneous adoption expenditures. CBCAP funds are used to support the Community Action Teams in the County and CAPIT funds are distributed through a Request for Proposal process for prevention services.

On June 4, 2008, CDSS issued All County Information Notice No. I-41-08, announcing CDSS, in collaboration with the County Welfare Directors Association (CWDA) of California, is integrating the CAPIT/CBCAP/PSSF Plan into the County Self Assessment (CSA)/System Improvement Plan (SIP) cycle. Counties were provided three options regarding their current three year plan. As one of the available options provided by CDSS, the Social Services Agency elected to extend the timeframe of the County's existing approved plan and, as appropriate, vendor contracts, until the next County Self Assessment (CSA)/System Improvement Plan (SIP) cycle. After the effective date of July 1, 2008, the next CAPIT/CBCAP/PSSF Plan will be due to CDSS June 6, 2012.

On September 9, 2008, the Board of Supervisors approved and signed a Notice of Intent Regarding Contracts for Santa Clara County: State Fiscal Years July 1, 2008 - June 6, 2012 which designated the Social Services Agency as the public agency to administer the combined CAPIT, CBCAP, and PSSF programs and states that the County intends to contract

with public or private nonprofit agencies to provide services. The Social Services Agency intends to continue contracting with the same agencies currently being used.

As part of the request for the extended timeframe of the County's current CAPIT/CBCAP/PSSF Plan, the County has been notified by CDSS that a signed resolution by the County Board of Supervisors approving the extension of the CAPIT/CBCAP/PSSF Plan is also required.

### **CONSEQUENCES OF NEGATIVE ACTION**

Negative action will result in the Social Services Agency's inability to submit a resolution to CDSS approved by the County Board of Supervisors and as a result the County will jeopardize funding for FY 2009 through June 6, 2012.

### **STEPS FOLLOWING APPROVAL**

Immediately following the January 13, 2009 Board of Supervisors meeting, the Social Services Agency is requesting the Clerk of the Board prepare a signed original Resolution to submit to CDSS. Contact Lynette Harrisson, Office Of Contracts Management, at (408) 491 -6877 when the Resolution is ready for pick up.

### **ATTACHMENTS**

- CAPIT/CBCAP/PSSF Extension Resolution