

STATUS REPORT ON BOARD REFERRALS THROUGH December 16, 2008

Referral Date	Meeting	Item #	Board Member	Department	Referral #	Board Referral	Action/Status	Cross Reference	Complete
1 2/6/2007	BOS	13	Yeager Kniss	County Executive	020607.13.4	Develop a community survey and recommendation regarding consultant and polling assistance funding, develop ballot measure language, timelines and related requirements, and provide periodic progress reports relating to available options to address the local Fiscal Year (FY) 2008 budget deficit and projected local deficits for FY 2009, 2010, and 2011.	Per the referral, the Administration will provide periodic reports to the full Board of Supervisors regarding the progress on each of the items included in this referral.		<input type="checkbox"/>

(Attachment: Memorandum from Supervisor Yeager and Supervisor Kniss dated February 6, 2007.)

2 3/27/2007	BOS	9	Kniss	County Executive	CE03 032707.1	Use County resources to prepare a work plan that further defines potential development scenarios relating to the old City Hall property and the Army Reserve property, including growth needs of the County in the foreseeable future, that is, in the next 20 to 30 years; consideration of the establishment of a special committee to expedite the process; cost-benefit analysis; timelines; financing and revenue-generating options, including options for housing and mixed-used projects; and State funding possibilities, for report to the Board in 60 days (May 2007).	Due to the fact that the dispositions of the Army Reserve site and the Old City Hall property will not be known until at least the end of calendar year 2007, it is not possible to prepare a meaningful work plan at this time. A memorandum, dated June 13, 2007, was submitted to the Board to explain the circumstance. A second off-agenda memorandum advising the Board of the progress was submitted in October 2007. A third off-agenda memorandum advising the Board of the progress was submitted on November 26, 2007. An update on the disposition of the Old City Hall property was presented at the City-County Joint Meeting on September 15, 2008. The US Department of Defense granted an extension for the redevelopment plan to May 31, 2009.		<input type="checkbox"/>
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Per Board referral, report due back to the Board of Supervisors by May 22, 2007.

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3 12/4/2007	BOS	8	McHugh	SCVHHS - Valley Medical Center	HHS01 120407.0	Provide the Health and Hospital Committee with reports relating to Federally Qualified Health Center (FQHC) Medi-Cal and Medicare funding.	Report was presented by HHS to the Health and Hospital Committee on December 10, 2008. HHC will forward the report to the Board in January 2009.	HHS01 120407.1	<input type="checkbox"/>
<i>Per Board referral, report due back to the Health and Hospital Committee by December 2008.</i>									
4 12/4/2007	BOS	8	Yeager	SCVHHS - Valley Medical Center	HHS01 120407.1	Include in the report requested by Supervisor McHugh to the Health and Hospital Committee information relating to Emergency Room utilization rates for the homeless population after implementation of the Satellite for Transition Age Youth Program.	Report was presented by HHS to the Health and Hospital Committee on December 10, 2008. HHC will forward the report to the Board in January 2009.	HHS01 120407.0	<input type="checkbox"/>
<i>Per Board referral, report due back to the Health and Hospital Committee by December 2008.</i>									
5 2/12/2008	BOS	15	Yeager	County Counsel	021208.15.2	<p>Prepare information for a local ordinance, reiterating State law provisions relating to cruelty to animals, including prohibiting tripping or felling of equine animals or intentionally tripping, dragging or felling bovine animals by the tail, requirement for veterinarian to be present throughout the duration of an event using animals, and local remedies for violations.</p> <p>On April 22, 2008, Supervisor Yeager made an additional referral to this item to add information about rodeos and circuses on County-owned property relating to Cruelty to Animals.</p>	A report was prepared for the August 21, 2008 Housing, Land Use, Environment, and Transportation (HLUET) Committee meeting. At the HLUET meeting, the Committee directed staff to schedule a public hearing at one of the Animal Advisory Commission meetings prior to presenting the Board with a recommended local ordinance. A public hearing was planned for the October 9, 2008 Animal Advisory Commission meeting. The Commission forwarded its recommendation to HLUET on November 20, 2008. The HLUET Committee presented this recommendation to the Board at its December 9, 2008 meeting.	042208.22.2	<input checked="" type="checkbox"/>

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6	3/18/2008	BOS	17	Yeager	Clerk of the Board	031808.17.1	Review proposed options regarding funding and implementation of broadcasting technology to allow the public, County workforce, community partners and stakeholders more complete access to the public meetings of the Board, Board Committees, and Advisory Boards and Commissions, for report to the Board on date uncertain.	The Clerk of the Board's office will chair a committee on options for broadcasting and will report to the Board of Supervisors on September 23, 2008. At this meeting, the Board voted to refer the item to Finance and Government Operations Committee. The Committee will hear the item on January 29, 2009.	COB01-092308.0	<input type="checkbox"/>
7	6/3/2008	BOS	62	Alvarado	Planning and Development	PLN01 060308.0	Develop a work plan to include further analysis of programs developed by the Counties of Marin, San Mateo and Santa Cruz; establishing a framework for a Green Building Program to consist of components, including a six-month voluntary phase program, establishing a minimum threshold for all new construction and greater than 50 percent remodels on existing homes, applying a sliding scale for larger residences and applying the new Green Building County standards for single-family residences; and, pursuing the Build It Green and Leadership in Energy and Environmental Design (LEED) programs for a County ordinance, for report on August 26, 2008.	A status report was presented to the Board of Supervisors on August 26, 2008 (Item #56). Additional information requested by the Board was presented on September 23, 2008 and a proposed ordinance was presented to the Board of Supervisors at their meeting on December 9, 2008, Agenda item #72. A proposed ordinance for non-residential structures will be presented to the Board in the Spring of 2009.		<input type="checkbox"/>

Per Board referral, report due back to the Board of Supervisors at their meeting on August 26, 2008.

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Referral Date	Meeting	Item #	Board Member	Department	Referral #	Board Referral	Action/Status	Cross Reference	Complete	
8	6/24/2008	BOS	95	Yeager	Agriculture and Environmental Management	AEM02 062408.0	Report on date uncertain whether a measure relating to a Benefit Assessment District (BAD) can include both the establishment of the BAD and whether constituents desire to join the BAD. There was also a request to provide information through the Housing, Land Use, Environment, and Transportation (HLUET) Committee on date uncertain relating to funding, including establishing a BAD versus fees and the associated costs.	The Department of Agriculture and Environmental Management presented its report to the HLUET Committee on August 21, 2008, including a confidential memo from the County Counsel. The HLUET Committee reported out to the Board of Supervisors at its September 9, 2008 meeting. This report back was combined with the underserved parcels report back and titled the County Fire Report on Fire Protection for the Underserved Parcels. This report back will be presented to the Board in early 2009.	AEM02 062408.1	<input type="checkbox"/>

Per Board referral, report due back to the Board of Supervisors. In addition, report back to the Housing, Land Use, Environment, and Transportation Committee relating to funding, including establishing a BAD versus fees and the associated costs.

9	6/24/2008	BOS	95	Yeager	Agriculture and Environmental Management	AEM02 062408.1	Provide information on the number of parcels in the County areas that are defined as very high or high fire hazardous areas that are not assigned to a specific fire district, as well as what fire protection coverage is being provided to those underserved parcels. Supervisor Yeager also indicated his intention to collaborate with the Administration in August 2008 to develop an additional referral requesting options for providing fire protection to underserved parcels.	The Department of Agriculture and Environmental Management presented its report to the HLUET Committee on August 21, 2008, including a confidential memo from the County Counsel. The HLUET Committee reported out to the Board of Supervisors at its September 9, 2008 meeting. This report back was combined with the Benefit Assessment District report back and titled the County Fire Report on Fire Protection for the Underserved Parcels. This report back will be presented to the Board in early 2009.	AEM02 062408.0	<input type="checkbox"/>
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Per Board referral, report due back to the Board of Supervisors in August 2008.

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Referral Date	Meeting	Item #	Board Member	Department	Referral #	Board Referral	Action/Status	Cross Reference	Complete
10	8/12/2008	BOS	18	Kniss	County Executive	081208.18.1	Prepare a plan outlining a process and timeline to create a Santa Clara County Sustainability Plan, including purpose, goals, output; and, a plan for formation of a Sustainability Council as a forum for collaboration with representation from cities, special districts, and experts in relevant fields, for report on date uncertain to the Finance and Government Operations Committee.	A report will be presented to the Finance and Government Operations Committee on January 29, 2009.	<input type="checkbox"/>

Per Board referral, report due back to the Finance and Government Operations Committee.

11	8/26/2008	BOS	21	Yeager	Employee Services Agency Facilities and Fleet Public Health	082608.21.1	Report to the Board on the feasibility and timeline for implementing a more comprehensive anti-smoking policy to create a smoke-free campus at Valley Medical Center and the existing and future Valley Health Centers, as well as prohibit employees or members of the public from smoking in or within 20 feet surrounding the outside perimeter of all other County owned or leased facilities.	Administration will provide a report to the Finance and Government Operations Committee at its meeting of January 29, 2009, with a subsequent report to the Board of Supervisors.	<input type="checkbox"/>
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12	9/9/2008	BOS	15	Yeager	Agriculture & Environmental Management	090908.15.3	Report to the Board on proposed policy options for reducing or eliminating single-use carryout bags at the point of sale in unincorporated Santa Clara County, types of bags affected, environmental impact of proposals, economic impacts on businesses and consumers, and whether a ban, fees, or other types of economic incentives might be appropriate.	On October 20, 2008 the Department requested an extension to present a draft model policy to the Board on December 16, 2008. On December 30, 2008, the Department requested another extension to March 24, 2009 to allow for continued discussion and finalization of the model ordinance with the Recycling and Waste Reduction Commission.	<input type="checkbox"/>
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Per Board policy 3.28, report due back on agenda to the Board of Supervisors by November 4, 2008.

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Referral Date	Meeting	Item #	Board Member	Department	Referral #	Board Referral	Action/Status	Cross Reference	Complete
13	9/9/2008	BOS	17	Gage	County Executive	BOS 090908 4.1	Review fee options and/or other funding options, except for the Mello-Roos option, as a funding mechanism for the Defensible Space Inspection pilot program; and, direct staff to proceed with the Defensible Space Inspection pilot program.	Administration will provide a report to the Board of Supervisors in the first quarter of 2009.	<input type="checkbox"/>
14	9/9/2008	BOS	20	Kniss	County Executive - Office of Affordable Housing	090908.20.4	Prepare an MOU among Santa Clara County, the United Way, and the City of San Jose, for report to the Finance and Government Operations Committee, relating to the implementation of the Cold Weather Shelter Pilot Program, on date uncertain.	The Administration will present an MOU to the Finance and Government Operations Committee meeting in February 2009 and subsequently report out to the full Board.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Finance and Government Operations Committee.</i>									
15	9/9/2008	BOS	20	Kniss	County Executive - Office of Affordable Housing	090908.20.5	Prepare an interim update relating to the One-Stop Homeless Prevention Center for report to the Board in February 2009.	The Administration will report to the Board in February 2009.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Board of Supervisors in February 2009.</i>									
16	9/23/2008	BOS	14	Alvarado	Probation	092308.14.1	Provide a monthly report to the Public Safety and Justice Committee relating to youth awaiting placement to the juvenile ranch facilities.	PSJC accepted the 11/13/08 report. No PSJC meeting in Dec. Probation will report in Jan. 2009	<input type="checkbox"/>

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17	9/23/2008	BOS	14	Kniss	Planning and Development	092308.14.2	Provide an analysis and proposed solutions for issues created by a 2006 Zoning Ordinance modification relating to the current Floor Area Calculation in the Zoning Ordinance regarding underlying lots in the "-nl" zone to the Housing, Land Use, Environment, and Transportation Committee, subsequently reporting to the Board. Suggested solutions include no longer exempting basements from the Floor Area Calculation; exempting secondary buildings under 500 square feet from the Floor Area Calculation only if the secondary building is used as a garage; reducing the Floor Area Ratio; and, creating a Lot Coverage standard.	A report was presented to the HLUET Committee at their regular meeting of November 20, 2008. A memo was prepared requesting that the item be heard at the December 18, 2008 HLUET Meeting. However, the December 18th HLUET Meeting was cancelled and the item will be presented to HLUET on January 22, 2009.		<input type="checkbox"/>

Per Board policy 3.28, report due back to the Board of Supervisors by November 18, 2008.

18	9/23/2008	BOS	33	McHugh	Procurement SCVHHS	CE09 092308.0	Provide a report to the Finance and Government Operations Committee relating to solutions from collaboration between the Procurement Department and the Health and Hospital System to provide compatibility, and prevent manual entry of data, between the two accounting systems.	A report will be presented to the Finance and Government Operations Committee on Jan. 29, 2009.	031808.17.1	<input type="checkbox"/>
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Per Board referral, report due back to the Finance and Government Operations Committee.

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19	9/23/2008	BOS	39	McHugh Gage	Clerk of the Board	COB01-092308.0	Chair McHugh directed the Administration to provide an analysis and recommendations to the Finance and Government Operations Committee (FGOC) on date uncertain regarding a report relating to broadcasting County public meetings. Supervisor Gage also requested that review of the cost of \$125,000 to hire a consultant and review of an option of taping meetings and playing at a later date be included in the analysis.	A report will be presented at the January 29, 2009 FGOC meeting.	031808.17.1	<input type="checkbox"/>
<i>Per Board referral, reports due back to the Finance and Government Operations Committee.</i>										
20	9/23/2008	BOS	51	Gage	County Executive	CE12 092308.0	Prepare information on outcomes, including those relating to fiscal and educational impacts, of the County Ordinance on Social Host Responsibility for Underage Drinking; the program developed by Stanford University to address underaged drinking on campus; and, the one-year exemption granted to landlords and Stanford University, for report to the Board in December 2009.	Administration will report to the Board of Supervisors in December 2009.		<input type="checkbox"/>
<i>Per Board referral, report due back to the Board of Supervisors in December 2009.</i>										
21	10/14/2008	BOS	12	McHugh	County Counsel	BOS3-08-151.0	Prepare an ordinance for Board consideration on date uncertain that establishes a charter review committee.	The Offices of the County Counsel and County Executive presented a joint report with a proposed ordinance at the December 16, 2008 Board meeting, Agenda Item #43.		<input checked="" type="checkbox"/>

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22	10/14/2008	BOS	12	McHugh	Finance Agency	BOS3-08-151.1	Prepare an off-agenda report on date uncertain on the status of the California Public Employees' Retirement System as a result of the global credit crisis.	An off-agenda report will be prepared for the Board by January 16, 2009.	<input type="checkbox"/>

Per Board referral, report back off-agenda to the Board of Supervisors.

23	10/14/2008	BOS	8	Kniss	SCVHHS - Valley Medical Center	101408.8.1	Prepare a report to the Health and Hospital Committee, providing data points relating to the Santa Clara County Stroke Care System adopted in 2005 including the name and number of Primary Care Stroke Centers in Santa Clara County, the number of EMS stroke alerts reported in aggregate, further sorted by hospital, the number of actual strokes at each hospital, further sorted by type of stroke, the number of stroke interventions undertaken, further sorted by type of intervention, and the mode of arrival to the hospital.	SCVMC Administration will provide a report to the January 2009 Health and Hospital Committee.	<input type="checkbox"/>
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Per Board referral, report due back to the Health and Hospital Committee.

24	10/14/2008	BOS	8	McHugh Yeager	Clerk of the Board	101408.8.2	Prepare a report on December 11, 2008, to the Finance and Government Operations Committee that provides best information available related to costs and other implementation issues of achieving Internet broadcasting of Board meetings held in the Board Chambers within a relatively short period of time.	A report will presented at the January 29, 2009 FGOOC meeting.	031808.17.1	<input type="checkbox"/>
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Per Board referral, report due back to the Finance and Government Operations Committee on December 11, 2008.

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25	10/21/2008	BOS	11	Kniss	Planning & Development	102108.11.5	Provide a report to the Housing, Land Use, Environment, and Transportation Committee (HLUET), subsequently reporting to the Board on date uncertain, relating to a potential requirement for a drainage permit or other enforcement vehicle for water runoff impacts on downhill properties. Supervisor Gage requested that a review of an established County Ordinance that addresses responsibility of property owners to retain water on their property be included in the report.	Administration will provide a report to the Housing, Land Use, Environment, and Transportation Committee on January 22, 2009, and then report out to the Board of Supervisors by January 27, 2009.	<input type="checkbox"/>
<i>Per Board referral, report back to the Housing, Land Use, Environment, and Transportation Committee and subsequently report to the Board of Supervisors.</i>									
26	10/21/2008	BOS	11	Alvarado Yeager	Registrar of Voters	102108.11.6	Prepare a draft Ordinance establishing a Citizens' Advisory Commission on Elections as a regular advisory body to the Board for report to the Finance and Government Operations Committee on November 6, 2008. Supervisor Gage requested that a Work Plan for a Citizens' Advisory Commission on Elections also be provided to the Board.	On December 9, 2008 a draft ordinance was presented to the Board, Agenda Item #59.	<input checked="" type="checkbox"/>
<i>Per Board referral, report due back to the Finance and Government Operations Committee on November 6, 2008.</i>									
27	10/21/2008	BOS	11	Kniss	Registrar of Voters	102108.11.8	Report to the Finance and Government Operations Committee (FGOC) in February 2009 relating to data for the period of October 22 through November 30, 2008, regarding complaints received from and concerns experienced by voters, volunteers, poll workers, precinct captains, and observers as reported to the Registrar of Voters (ROV) by e-mail, hotline, telephone, voter feedback forms, or surveys.	Registrar of Voters will provide a report to the Finance and Government Operations Committee in February 2009.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Finance and Government Operations Committee in February 2009.</i>									

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28	10/21/2008	BOS	11	Kniss	Registrar of Voters	102108.11.9	Report to the Finance and Government Operations Committee (FGOC) in February 2009 relating to the September 2008 California State Audit report on County Poll Workers, including type of training for poll workers and the Registrar of Voters (ROV) response to, and tracking of, complaints.	Registrar of Voters will provide a report to the Finance and Government Operations Committee in February 2009.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Finance and Government Operations Committee in February 2009.</i>									
29	10/21/2008	BOS	14	Kniss	County Executive - Intergovernmental Relations	BOSD5-102108-04.0	Consider legislative and regulatory advocacy for consumer transparency relating to clear definitions for the word vegetarian, regarding labeling of food described as vegetarian, veggie, vegie, or vegan.	Item will be included in the County's 2009 Legislative Policies and Priorities to be discussed at the January 2009 Legislative Committee, with subsequent approval by the Board of Supervisors in early 2009.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Legislative Committee.</i>									
30	10/21/2008	BOS	25	Gage	Procurement	CE03 102108.0	Provide a report in 12 months relating to the impact on the General Fund of approval and implementation of a one percent Local Preference Policy on October 21, 2008.	Procurement will report back in October 2009	<input type="checkbox"/>
<i>Per Board referral, report back to the Board of Supervisors in 12 months.</i>									
31	11/4/2008	BOS	15	Yeager	Agriculture & Environment Management Department of Environmental Health County Counsel	110408.15.10	Provide an analysis of options for implementation of the County Drug Take-Back Program at the Santa Clara Valley Health and Hospital System; and, directed the Administration to provide information on funds expended to date for the implementation of the Drug Take-Back Program County-wide for report on December 9, 2008.	Assigned departments jointly presented a report at the December 9, 2008 Board meeting, Agenda #77, see related Item #38.	<input checked="" type="checkbox"/>

Per Board referral, report due back to the Board of Supervisors on December 9, 2008. (Attachment: Memorandum from Supervisor Yeager, District 4, dated November 4, 2008.)

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32	11/4/2008	BOS	15	Alvarado Gage Kniss	Public Defender District Attorney Department of Corrections Information Services Dept. County Executive	110408.15.12	At the request of Supervisor Alvarado, provide information on the impact of the San Jose Police Department drunkenness arrests on the justice system, including background information relating to the implementation and closure of the sobering station, for report on December 9, 2008. Further, at the request of Supervisors Gage and Kniss, report to the Board on December 9, 2008, information relating to a review of booking fees in terms of cost recovery to the County, including a summary regarding booking fees paid directly to the County from cities for the past five years relating to State reimbursements.	Report was accepted by the BOS at the Dec. 9, 2008 meeting, Agenda Item #47.	<input checked="" type="checkbox"/>
<p><i>Per Board referral, report due back to the Board of Supervisors on December 9, 2008. (Attachment: Memorandum from Supervisor Alvarado, District 2, dated November 4, 2008.)</i></p>									
33	11/4/2008	BOS	28	Alvarado	County Executive	110408.28.15	Requested information relating to the requirements for the number of early voting poll sites allowed in the County and/or the rationale for only one early voting poll site located on Berger Drive as opposed to the availability of other early voting poll sites in the County.	An off-agenda report was submitted to the Board on December 16, 2008.	<input checked="" type="checkbox"/>
<p><i>Per Board referral, report back OFF-AGENDA to the Board of Supervisors.</i></p>									
34	11/4/2008	BOS	46	Board of Supervisors	Agriculture & Environmental Management	AEM01 101408.0	Develop proposed language for the Williamson Act Guidelines that would provide accommodation for land unavailable for agricultural use due to regulatory restrictions, for future report to the Board on date uncertain.	The Department, in partnership with the Department of Planning and Development will present a comprehensive language to the full Board on March 24, 2009	<input type="checkbox"/>

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35	11/18/2008	BOS	21	Kniss	County Executive	BOSD5-111808-01.0	Initiate the process to select a Poet Laureate nominee for Board appointment, and to develop an agreement with the selected poet by March 2009.	Administration will agendize this item for Board approval in March 2009.	<input type="checkbox"/>
36	11/18/2008	BOS	32	Kniss Alvarado	Registrar of Voters	111808.32.1	Provide a report regarding the number of vote-by-mail ballots compared to standard poll ballots as well as the number of early voters for this election and previous elections.	An off-agenda report was presented to the BOS on December 16, 2008.	<input checked="" type="checkbox"/>
<i>Per Board referral, report back off-agenda to the Board of Supervisors.</i>									
37	12/9/2008	BOS	45	Kniss	County Executive	CE03 120908.0	Prepare information on current status of the hiring freeze, for report to the Board off agenda.	Memo to Agency/Department Heads from Acting County Executive regarding hiring freeze and need to curb current fiscal year spending distributed 01/06/09.	<input checked="" type="checkbox"/>
<i>Per Board referral, report due back off-agenda to the Board of Supervisors.</i>									
38	12/9/2008	BOS	77	Kniss	Agriculture and Environmental Management	AEM02 120908.0	Supervisor Kniss requested that Administration prepare information relating to the process for disposing of drugs by the Office of the Sheriff, including cost for disposal of drugs.	The Office of the Sheriff will prepare an off-agenda response to the Board by January 27, 2009.	<input type="checkbox"/>
<i>Per Board policy 3.28, report due back to the Board of Supervisors by January 27, 2009.</i>									
39	12/16/2008	BOS	15	Gage	Employee Services Agency	ESA05 121608.0	Provide additional information relating to employees' utilization of the Eco Pass. Supervisor Gage also requested that the Administration collaborate with employee unions to determine options for increasing employee utilization of the VTA services provided by the Eco Pass.	The Agency will prepare a report back to the Finance and Government Operations Committee in March 2009. An extension memo will be forwarded to the Board Offices by February 10, 2009.	<input type="checkbox"/>

Per Board policy 3.28, report due back to the Board of Supervisors by February 10, 2009.

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40	12/16/2008	BOS	18	Kniss	County Executive	121608.18.3	Provide a list of projects that are designed and ready to begin, or longer-term projects that have significant potential economic or environmental benefits, so that approximately \$20 million of Federal economic stimulus packages and bailout funds may be requested for the projects.	Administration plans to agendize this item for Board action on January 27, 2009.	<input type="checkbox"/>
<i>Per Board policy 3.28, report due back to the Board of Supervisors by February 10, 2009.</i>									
41	12/16/2008	BOS	54	Yeager	Department of Corrections	DOC03-121608.0	Report back to the Board through the Public Safety and Justice Committee on date uncertain regarding staff recommendations relating to the video surveillance system in the Main Jail North basement.	Department will present its report to the Public Safety and Justice Committee in January 2009.	<input type="checkbox"/>
<i>Per Board referral, report due back to the Public Safety and Justice Committee.</i>									
42	12/16/2008	BOS	54	Kniss	County Counsel	DOC03-121608.1	Provide an off-agenda confidential attorney-client privilege report to the Public Safety and Justice Committee on date uncertain relating to legal cases resulting from an insufficient video surveillance system in the Main Jail North basement.	Department forwarded an off-agenda confidential memo to the Committee on December 31, 2008.	<input checked="" type="checkbox"/>
<i>Per Board referral, report back off-agenda to the Public Safety and Justice Committee.</i>									