

County of Santa Clara

Office of the Sheriff

55 West Younger Avenue
San Jose, California 95110-1721
(408) 808-4900

B/S Chair _____

BD of Supv. _____

Clerk _____



Laurie Smith
Sheriff

MEMORANDUM

TO: Maria Marinos, Clerk of the Board of Supervisors

FROM: Sheriff Laurie Smith

SUBJECT: Travel Notification

DATE: January 9, 2009

Pursuant to the County's travel policy, I hereby notify you of my business travel as follows:

- January 25 – 27, 2009 – attend the Major County Sheriffs' Association Winter Meeting in Washington D.C.
- February 4 – 6, 2009 – attend California State Sheriffs' Association in La Quinta, Riverside County.

LS:km

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