

County of Santa Clara
Social Services Agency
Department of Development & Operational Planning
Office of Contracts Management



SSA03 062409

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Development & Operational Planning

DATE: June 24, 2009

TO: Board of Supervisors

FROM: 
Will Lightbourne
Agency Director, Social Services Agency

SUBJECT: Approve Delegation of Authority Relating to Domestic Violence Services.

RECOMMENDED ACTION

Approve delegation of authority to the Director of the Social Services Agency, or designee, to negotiate, execute, amend and terminate agreements relating to providing domestic violence services in an amount not to exceed \$324,320 for the period July 1, 2009 through June 30, 2010, following approval by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of Authority shall expire June 30, 2010.

FISCAL IMPLICATIONS

There is no increase to the County General Fund as a result of the Recommended Action. Funding for these contracts is included in the Agency's FY 2010 Recommended Budget.

The ongoing fund level of \$324,320 for Domestic Violence contracts includes \$200,000 from the Domestic Violence Restricted Fund (Fund 0231) and \$124,320 from the Empowerment

Fund. The Empowerment Fund receives 100% of its revenue from the County General Fund, and is allocated to community based organizations to provide one-time assistance to clients, including rental/housing assistance, moving costs, utility down payment, transportation, legal services and child care. The Empowerment Fund monies are not included in the General Fund contract funding that is allocated to community based organizations to provide domestic violence services.

CONTRACT HISTORY

On June 3, 2008 the Board of Supervisors approved the delegation of authority to the Director of the Social Services Agency to enter into agreements with Asian Americans for Community Involvement, Community Solutions, Next Door and Support Network for Battered Women. These vendors were selected for funding through a Request for Proposal (RFP) issued on October 15, 2007. The RFP was for the period July 1, 2008 through June 30, 2009 with two-additional one-year options for renewal based on performance and availability of funding.

Funding amounts for the four (4) agreements per fiscal year are as follows:

Contractor	FY 09 Amount (1st Yr)		FY 10 Amount (2nd Yr)	
	Fund0231	EF	Fund0231	EF
Asian Americans for Community Involvement	\$32,000	\$24,864	\$32,000	\$24,864
Community Solutions	\$48,000	\$24,864	\$48,000	\$24,864
Next Door	\$62,000	\$49,728	\$62,000	\$49,728
Support Network for Battered Women	\$58,000	\$24,864	\$58,000	\$24,864
Total	\$200,000	\$124,320	\$200,000	\$124,320

REASONS FOR RECOMMENDATION

In accordance with Board of Supervisor's policy for entering into Agreement when cumulative total exceeds \$100,000 per provider, per budget unit, per fiscal year, the Social Services Agency is requesting delegation of authority to negotiate and execute agreements relating to Domestic Violence Services.

The four domestic violence agreements have met performance compliance and are recommended for funding for the 2nd year since the RFP was issued. Approval of the recommended action will allow services to continue without interruption for one year.

BACKGROUND

The Domestic Violence Program Restricted Fund (Fund 0231) to the extent feasible, is used to develop or expand domestic violence centers to target underserved areas and populations. The Empowerment Fund is used for one-time assistance. Priorities include, but are not limited to: rental/housing assistance, moving cost, utility down payment, transportation, legal services, and child care.

The FY 10 term is the 2nd of the three one-year terms for the Domestic Violence Services contracts procured through the Request for Proposals issued on October 2007. On June 2008, the Board granted delegation of authority to the Social Services Agency Director to negotiate and execute agreements with Asian Americans Community Involvement, Community Solutions, Next Door, and Support Network for Battered Women. Funding recommendation for the 2nd term is based on the contractor's performance and availability of funding. The funding level for these contracts remain the same.

CONSEQUENCES OF NEGATIVE ACTION

Negative action may disrupt continuity of services for clients of Domestic Violence Services Program.

STEPS FOLLOWING APPROVAL

Upon approval, the clerk of the Board will follow normal process for this type of action.