

County of Santa Clara
Clerk of the Board
Records Division



BC01-102009

Prepared by: Christina Mendez
Records Assistant I
Reviewed by: Anika Campbell-Belton
Assistant Clerk of the Board

DATE: October 20, 2009

TO: Board of Supervisors

FROM: *Maria Marinov ma*
Maria Marinos
Clerk of the Board

SUBJECT: Resignations from Boards and Commissions

RECOMMENDED ACTION

Approve recommendations relating to resignations from Boards and Commissions.

- a. Accept resignation of Alison Brunner from the HIV Health Services Planning Council for a two-year term expiring December 31, 2009. Appointee shall be an employee of a community based organization serving the affected population. Position is rotating and remains with District 5 until term expiration.
- b. Accept resignation of Imam Tahir Anwar from the Human Relations Commission for a four-year term expiring June 30, 2013. Appointee shall represent the Public at Large. Position is allocated to District 3.

FISCAL IMPLICATIONS

None.

REASONS FOR RECOMMENDATION

Board policy requires the public noticing of all vacancies on boards and commissions so that interested parties may apply for an appointment. Once a resignation is accepted or the Board declares a position vacant, the appropriate noticing commences and after a period of 10 days, the position can be filled.

BACKGROUND

The Board of Supervisors has the responsibility to declare vacancies and/or accept resignations from various boards and commissions. The process to fill a vacancy begins in the Office of the Clerk of the Board of Supervisors when notification of a resignation or vacancy is received. The Clerk prepares the appropriate documents for submittal to the Board for action, and subsequent to Board action, the Clerk provides for public notification of the vacancy as required

CONSEQUENCES OF NEGATIVE ACTION

The positions cannot be filled if the resignations are not accepted. Vacancies impact the ability of the commissions to meet due to lack of quorum.

STEPS FOLLOWING APPROVAL

The Board Clerk will notify the appropriate parties. The vacancies will be posted and steps will be initiated to fill the positions.