

OFFICE OF TRAFFIC SAFETY

2208 KAUSEN DRIVE, SUITE 300
ELK GROVE, CA 95758
www.ots.ca.gov
(916) 509-3030
(800) 735-2929 (TT/TDD-Referral)
(916) 509-3055 (FAX)



May 13, 2009

Grant No. TR1011

Janie Burkhart
Health Program Specialist
Santa Clara County Public Health Department
1400 Parkmoor Avenue, Suite 120 B
San Jose, CA 95126

Dear Ms. Burkhart:

Congratulations! Through a competitive process, the Office of Traffic Safety (OTS) has tentatively approved your funding request for the proposal titled "Countywide Traffic Safety Intergration and Coordination Project" in the amount of approximately \$513,832.24.

Your OTS Coordinator will contact you by May 29, 2009, to discuss your proposal and explain the Grant Agreement process, including a possible "Pre-Funding Assessment" meeting. In preparation, please visit our website, www.ots.ca.gov, at *Grants and Programs*, to view the Grant Program Manual, which gives instructions for completing a Grant Agreement. The following are timelines for development of your Grant Agreement:

Final Deadline for Draft Grant Agreement submitted to OTS

July 10, 2009

Final Deadline for Final Grant Agreement submitted to OTS

August 14, 2009

It is our goal to have all new grants start no later than October 1, 2009. **Failure to meet these deadlines will jeopardize your funding.** If approval from a City Council or the Board of Supervisors is required, you should begin that process now. Do not incur grant reimbursable costs prior to the receipt of your official approval packet from OTS or before your grant start date.

OTS will initiate a statewide media news release regarding 2010 proposals selected for funding. Your agency *should not* publically announce this tentative award until the grant agreement is fully negotiated and signed by OTS.

Again, congratulations on the success of your proposal. If you have any questions, please contact, Donna Black, Regional Coordinator, at (916) 509-3015 or e-mail at dblack@ots.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Chris Murphy".

CHRISTOPHER J. MURPHY
Director

DB:ag