

County of Santa Clara

Roads & Airports Department

Airports Division
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June 22, 2016

Waiting List Annual Maintenance Fee Policy

Beginning July 1, 2008, all waiting list applications must be accompanied by a annual non-refundable waiting list maintenance fee as specified in the *Schedule of Fees and Charges for Santa Clara County Airports*. During the year, collection of the annual maintenance fee will be pro-rated based upon the **month** in which an application is submitted.

The pro-rated amount, rounded to the nearest \$0.50, will be calculated each year and provide for use when accepting new waiting list applications.

This fee may not be paid in advance.

The Pro-Rated Fees for FY16 Are:

Annual Waiting List Maintenance Fee		\$60.00
July	2016	\$60.00
August	2016	\$55.00
September	2016	\$50.00
October	2016	\$45.00
November	2016	\$40.00
December	2016	\$35.00
January	2017	\$30.00
February	2017	\$25.00
March	2017	\$20.00
April	2017	\$15.00
May	2017	\$10.00
June	2017	\$5.00

Waiting list applications processed during the months listed above shall be charged the corresponding pro-rated annual maintenance fee. Consequently an application that is processed September 1 will pay the same amount as an application processed on September 29 where an application submitted October 1 will pay a slightly reduced amount.

This is an annual fee. A notice will be mailed to the address on file, but just like the monthly rent payment, failure to receive the notice does not negate the requirement to pay the fee on time. Fees will be collected during July with those who have not paid by August 1 being dropped from the list and their refundable deposit returned.

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Board of Supervisors: Mike Wasserman, Cindy Chavez, Dave Cortese, Ken Yeager, S. Joseph Simitian
County Executive: Jeffrey V. Smith