

County of Santa Clara

Office of the Clerk of the Board of Supervisors
County Government Center, East Wing, 10th Floor
70 West Hedding Street
San Jose, California 95110-1770
Office (408) 299-5001 FAX (408) 938-4525 TDD 993-8272



Megan Doyle
Clerk of the Board

Application to serve on a County of Santa Clara Sister County Commission

Sister County Commissions are self-supporting advisory groups to the Board of Supervisors and exist to promote friendship and mutual understanding, and to foster cultural, educational, technological and business exchanges between two areas. Commissioners are expected to commit to attend monthly meetings, provide active leadership and participate in fundraising activities to advance commissions' goals.

NEW: In accordance with the County of Santa Clara Child Care Expense Reimbursement Policy, appointed commissioners may request reimbursement for child care expenses of a dependent child under 13 years of age, during the time spent performing their official County duties. Child Care Expense Reimbursement shall be limited to those actual expenses incurred, and shall be limited to four (4) hours of child care, per child, per day. The provider of child care cannot be the Commissioner's spouse or a person whom the Commissioner can claim as a dependent. A reimbursement form and original detailed/itemized receipts, reflecting the actual costs incurred, must be submitted to the County Deputy Clerk. For additional information please contact the Office of the Clerk of the Board at 408-299-5001.

Applicant must be resident of Santa Clara County

Submit date: _____

Full Name: Mr. Mrs. Ms. _____
(Last) (First) (Middle)

Address: _____

City: _____ Zip code: _____

Telephone: Work: _____ (Work) _____ (Home) _____ (Cell)

Fax: _____ E-mail: _____

How long have you resided in Santa Clara County

(Years) (Months)

In which Supervisorial district do you live? _____

Are you currently an appointed member of a Santa Clara County Board/Commission/Committee?
____ Yes ____ No

If yes, which Board/Commission/Committee? _____

Are you a county employee? ____ Yes ____ No

If yes, in which department: _____

Occupation: _____

Education Level: High School: _____ College Degree _____

Master's Degree: _____ Doctoral Degree _____

Other: _____

On which Sister County Commission would you like to serve?

Why do you want to become a member of a Sister County Commission?

Please list your qualifications applicable for appointment:

Are there any related special interests or activities that you wish to bring to the attention of the Board of Supervisors?

Sister County Commissions meet one evening a month. Attendance is required at Regular Meetings and Workshops. Will you be willing to attend these monthly meetings? *(Average: 3 hours a month)*
 Yes No

Sister County Commission's committees and subcommittees meet as needed.

Will you participate on at least one committee? Yes No

Will you be willing to give additional time for planning, coordination and support of events, including fundraising activities? Yes No

This space is provided for any additional information you may wish to provide about yourself or the position being sought:

I have sufficient time to devote to this responsibility. If I am appointed, I will attend required monthly meetings, and actively support and participate in the Commission's projects, including fundraising activities.

Signature: _____ Date: _____

Please list three references:

Name: _____

Address: _____

E-mail: _____

Telephone: _____

Name: _____

Address: _____

E-mail: _____

Telephone: _____

Name: _____

Address: _____

E-mail: _____

Telephone: _____

When completed please submit to:

Office of the Clerk of the Board of Supervisors
County Government Center, East Wing, 10th floor
70 West Hedding Street, San Jose, CA 95110.
Please call 299-5001 if you have any questions.

We appreciate your interest in serving Santa Clara County in an Advisory capacity and will forward your application to the appropriate Supervisor. Please make a copy of your application for your files before you send it to the Office of the Clerk of the Board Supervisors.