

**County of Santa Clara  
Public Health Department**



Health Officer  
976 Lenzen Avenue, 2<sup>nd</sup> Floor  
San José, CA 95126  
408.792.3798

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**ORDER OF THE HEALTH OFFICER  
OF THE COUNTY OF SANTA CLARA DIRECTING VACCINATION  
PROVIDERS IN THE COUNTY TO PROVIDE COVID-19 VACCINATION  
INFORMATION ON AN ONGOING BASIS TO THE HEALTH OFFICER AND  
TO PREPARE COMPREHENSIVE VACCINATION PLANS**

**DATE OF ORDER: January 7, 2021**

**Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); Santa Clara County Ordinance Code § A1-28; County Ordinance NS-9.291.)**

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, 120175, AND 120176, AND SANTA CLARA COUNTY ORDINANCE CODE SECTIONS A18-28 TO A18-32, THE HEALTH OFFICER OF THE COUNTY OF SANTA CLARA (“HEALTH OFFICER”) ORDERS:

**1. Purpose and Intent.**

- a. This Order is issued in light of the significance of the COVID-19 vaccination program as the highest priority strategy to prevent COVID-19 and bring the pandemic to an end; the need for timely and clear data from Vaccination Providers regarding vaccination; and the need for large healthcare systems within Santa Clara County (“County”) to have timely and effective vaccination plans in place to ensure that the entire population of the County has timely and effective access to COVID-19 vaccine. The scientific evidence indicates that U.S. Food and Drug Administration approved vaccines have the potential to significantly reduce the risk of severe illness or death from COVID-19, and so an effective vaccination program is a critical tool in avoiding serious illnesses and death from COVID-19. Effective vaccination plans and vaccination information sharing will be increasingly critical as vaccination in the United States, California, and Santa Clara County increases in the coming weeks.
- b. This Order also is issued in light of the existence of 77,366 reported cases of COVID-19 in the County, including 799 deaths and 709 hospitalizations, as of January 6, 2021, including among the highest average daily reported cases, a significant number of suspected cases of community transmission, a significant number of undetected and unreported cases, and an overwhelmed hospital system.

- c. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 3, 2020 Declaration of a Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, the February 3, 2020 Proclamation of a Local Emergency issued by the County Director of Emergency Services, the February 10, 2020 Resolution of the Board of Supervisors of the County of Santa Clara Ratifying and Extending the Declaration of a Local Health Emergency, the February 10, 2020 Resolution of the Board of Supervisors of the County of Santa Clara Ratifying and Extending the Proclamation of a Local Emergency, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.

**2. Vaccine Information Sharing.**

- a. Each Vaccine Provider in the County must disclose Vaccine Information to the Health Officer, as determined and directed by the Health Officer, and on the timeline directed by the Health Officer. This requirement is separate from and in addition to any reporting requirements from the State, such as vaccine reporting required through the California Immunization Registry (CAIR).
- b. Based on the information disclosed, the Health Officer may request additional information that is necessary for administration, oversight, or other purposes related to COVID-19 vaccination in Santa Clara County. Each Vaccination Provider must timely respond to any additional requests for information asked of them by the Health Officer or her designee(s).

**3. Comprehensive Vaccination Plans.** By February 1, 2021, all Large Healthcare Systems must provide a comprehensive vaccination plan to the Health Officer describing how the Large Healthcare System intends to timely and effectively vaccinate all of its primary care patients in Santa Clara County as they become eligible for vaccination under federal and state requirements. The comprehensive vaccination plan must at a minimum include all of the following elements:

- a. A comprehensive communication plan, describing how the entity will communicate with all of its primary care patients about the availability of vaccination through the entity when they become eligible, including follow-up for second doses.
- b. A list of all currently planned vaccination sites that will be operated by the entity and that will provide reasonable and effective access to all of the entity's patients within Santa Clara County.

- c. The anticipated number and schedule of daily vaccine appointments, and an expected timeline for achieving full vaccination of the entity's patients.
- d. The mechanisms for ensuring equity considerations are appropriately addressed and how the entity will reach and vaccinate harder-to-serve patient populations.
- e. Plans for addressing any vaccination "wastage," logistical concerns (including storage), and ensuring adherence to the federal and state requirements associated with vaccination eligibility.

4. **Definitions.** For the purposes of this Order, the following terms will have the meaning given below:

- a. "Vaccine Information" means information related to COVID-19 vaccination as requested by the Health Officer or her designee. Such information may include, but is not limited to, vaccines received, vaccines administered (by date, type, first dose/second dose), vaccination capacity, vaccines on hand, and any other vaccination-related information the Health Officer directs.
- b. "Vaccine Provider" means any person or entity providing COVID-19 vaccinations in Santa Clara County.
- c. "Multi County Entity" means any entity within Santa Clara County that has been designated as a multi county entity for COVID-19 vaccination purposes by the California Department of Public Health.
- d. "Large Healthcare System" means any Multi County Entity and any healthcare system that provides primary care services and has, regardless of type of service, more than 100,000 patients in Santa Clara County.

5. This Order shall become effective immediately upon execution and will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.

6. Copies of this Order shall promptly be: (1) made available at the County Government Center at 70 W. Hedding Street, San José, California; (2) posted on the County Public Health Department website ([www.sccphd.org](http://www.sccphd.org)); and (3) provided to any member of the public requesting a copy of this Order.

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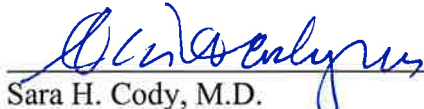
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Order of the County Health Officer  
for Ongoing Disclosure of COVID-19 Vaccination  
Information and Preparation of Comprehensive  
Vaccination Plans


7. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**IT IS SO ORDERED:**

  
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Sara H. Cody, M.D.  
Health Officer of the County of Santa Clara

Dated: 1/7/2021

Approved as to form and legality:

  
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James R. Williams  
County Counsel

Dated: 1/7/2021