

County of Santa Clara

Agriculture and Environmental Management
Department of Environmental Health

Consumer Protection Division
1555 Berger Drive, Suite 300
San Jose, CA 95112-2716
(408)918-3400 FAX (408)258-5891
www.EHinfo.org



POOL/SPA PLAN SUBMITTAL CHECKLIST

Establishment Name: _____

Address: _____

Please include this completed checklist with your plan submittal.

Yes	N/A	Requirements
		Plan Check application along with the Plan Check fee. See fee schedule.
		Copy of current annual Environmental Health Permit.
		The scope of work being proposed.
		The name, license number, and license classification of the contractor who will complete the scope of work.
		Two sets of drawings of each existing body of water showing all existing components relating to pool/spa suction including but not limited to: Main drain/jet suction outlets; Skimmers; Equalizer line suction outlets; Vacuum ports; Suction line valves; Suction line connections to each pump; Any other components that will be impacted by this project. (see example below)
		List of all pool/spa pumps indicating type (filtration, booster/jet, etc.); make & model number; horsepower; and maximum capacity (GPM) based on manufacturer's performance curve at 60 feet of head for filtration pump and 40 feet of head for booster/jet pump.
		Vicinity map showing the location of the pool and the pump room.
		Manufacturer's name and model number for all proposed suction outlet covers.
		Manufacturer's name and model number for all proposed SVRS or other secondary devices. Include a description or drawing of the proposed location of SVRS connection and the test method to be used to verify proper installation.

The items above have been included in the plans being submitted at this time.

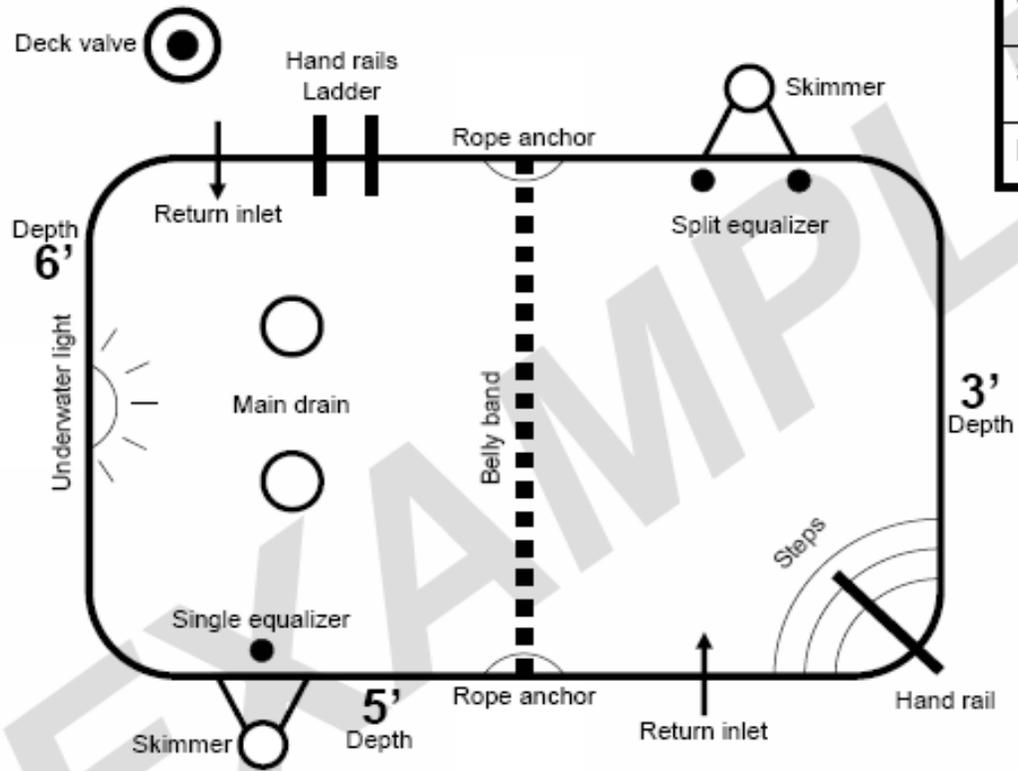
It is understood that omission of any required information will result in a delay in plan approval.

Signature: _____

Circle one: Architect / Designer / Contractor / Owner / Other: _____

Please check our website www.EHinfo.org for additional information or call us at 408-918-3400.

Board of Supervisors: Donald F. Gage, George M. Shirakawa, Dave Cortese, Ken Yeager, Liz Kniss
Acting County Executive: Gary A. Graves



Site Name	
Site Address	
Max Flow	

Check list

Main drain	
Skimmer	
Equalizer	
Deck valve	
Return inlet	
Underwater light	
Steps	
Hand rail	
Belly band	
Rope anchors	
Depth	

