On July 16, 2018, the Department of Environmental Health - Consumer Protection Division will be adding a new checklist to the Official Inspection Report. The Placarding & Scoring Program and the inspection you receive will remain the same. The checklist is intended to provide an overview of the observations made at the time of the inspection. Please see below for a summary of the new features. If you have any questions or concerns, please discuss them with your designated inspector.

- The checklist will be provided for Routine (001) and Risk Factor (007) Inspections.
- A box marked with an “X” on the checklist will indicate the following:
  - **IN:** the item is observed in compliance during the inspection.
  - **OUT:** the item is observed not in compliance during the inspection.
  - **COS/SA:** the item was corrected on site or a suitable alternative was implemented during the inspection.
  - **N/O:** the item was not observed during the inspection.
  - **N/A:** the item is not applicable to the facility.

- Performance Based Inspection questions (PBI) will also be recorded on the checklist. The box for all questions asked during the inspection will be marked with an S to indicate Satisfactory or an N to indicate Needs Improvement.
- The checklist will be followed by a narrative of the violation comments and observations. This layout is similar to the previous OIR layout.
- If a follow up inspection is needed, violations to be inspected at the time of follow up will be identified with a “Follow-up By” box.