

# County of Santa Clara

## Department of Environmental Health

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May 26, 2020

### **NOTICE OF MAY 22, 2020 COUNTY HEALTH OFFICER SHELTER IN PLACE ORDER AND REQUIREMENTS FOR FOOD FACILITIES**

Dear Permit Holder:

On May 18, 2020, the Santa Clara County Health Officer issued a new mandatory legal order (“Order”), extending shelter-in-place requirements. Effective May 22, 2020, all individuals and businesses in the County must comply with the new Order. The Order will remain in effect until the Health Officer amends or rescinds it.

The Order directs all individuals living in the County to continue sheltering at their place of residence except to perform essential work or certain other activities the Health Officer has found to be low risk. See the County Public Health Department website for the May 22 Order and answers to Frequently Asked Questions: <http://sccphd.org/coronavirus>.

Food facilities that qualify as essential businesses under the Order are encouraged to continue operating. Other non-essential retailers are now allowed to reopen for curbside/outside pickup and delivery only, in accordance with the restrictions in Appendix C-1 to the Order.

The Order contains important new requirements applicable to all facilities in the County, including food facilities. To continue or resume operating, you **MUST**:

- **Update Your Social Distancing Protocol and Post New Required Signage**

To continue operating or resume operations, you must complete and implement a **Social Distancing Protocol** for each of your facilities in the County frequented by the public or personnel using the template attached as Appendix A to the May 22 Order. You must distribute a copy of the Protocol to all workers at the facility.

You must also post a **COVID-19 PREPARED Sign** and a **Social Distancing Protocol Visitor Information Sheet** at or near each public entrance of your facility where they can be easily viewed. These signs provide important information for visitors and show that you are doing your part to keep the community safe from spread of COVID-19.

**If you previously posted a Social Distancing Protocol, you must create a new one using the new template.** The Protocol template, COVID-19 PREPARED Sign, and Protocol Visitor Information Sheet are in Appendix A to the May 22 Order.

You must also post signs informing visitors to your facility of social distancing, face covering, health, and hygiene requirements. Templates are available on the County Public Health Department website. You are encouraged to also post any additional information that is important for your customers to see, like requirements related to use of reusable bags if you allow them.

**Board of Supervisors: Cindy Chavez, Mike Wasserman, Dave Cortese, Susan Ellenberg, S. Joseph Simitian  
County Executive: Jeffrey V. Smith**

- **Provide Training to Workers**

All businesses must provide regular training to their workers regarding: (1) COVID-19 information; (2) how to prevent COVID-19 from spreading; (3) how to self-screen for symptoms; (4) the need to stay home and get tested if they have COVID-19 symptoms; (5) County guidelines for when it is safe to return to work; (6) how to contact the County Office of Labor Standards Enforcement to report any deficiencies in compliance with the Social Distancing Protocol (866-870-7725); and (7) the measures outlined in the business's Social Distancing Protocol.

Businesses must also encourage workers to get tested for COVID-19 in accordance with County guidance and give them information on testing locations: [sccfreetest.org](http://sccfreetest.org). **Testing is free and easy!**

- **Require Use of Face Coverings**

All workers and visitors are required to wear face coverings when at a business in the County. You must announce this requirement on signage and require workers and customers to wear face coverings when in the facility. The only exceptions are for people for whom face coverings may be unsafe (including children 6 years of age or younger, anyone who has trouble breathing or has been advised by a medical professional not to wear a face covering, and workers for whom the mask would create a safety hazard).

### ***Stay Up To Date***

The May 22 Order may be modified and others may be issued. For up-to-date COVID-19 information and mandates, including answers to Frequently Asked Questions, visit the SCC Public Health Department website at <http://sccphd.org/coronavirus> and the County Department of Environmental Health website at <http://EHinfo.org/coronavirus>. Please send specific questions related to food service operations to [dehweb@cep.sccgov.org](mailto:dehweb@cep.sccgov.org). For additional updates, follow us on Facebook at @cepascc and @sccpublichealth.

Visit [www.EHinfo.org](http://www.EHinfo.org) to provide your email address to receive the most up to date information electronically.

Thank you for your cooperation.

Respectfully,



George Han, MD, MPH  
Deputy Health Officer  
Public Health Department



Michael Balliet, CHMM, REHS, REPA  
Director  
Department of Environmental Health

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