**EARLY NOTIFICATION AND PUBLIC OUTREACH PROJECT**  
ADOPTED BY BOARD OF SUPERVISORS ON DECEMBER 10, 2013

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| **LEVEL I** | • Application types that require  
- Architecture and Site Approval  
- Design Review-Administrative Approval  
- Special Permits  
- Variances  
- Grading  
- Subdivisions (4-lots or less) | Notification of Public Hearings will be in accordance with CA Govt Section 65090(a) and County Zoning Ordinance, Section 5.20.110 that requires notices of public hearing to be sent to neighboring properties within 300 feet of the boundaries of the subject property or minimum 24 properties, if there are less than 24 properties within the 300 feet at least 10 days prior to the date of hearing.  
NOTE: Based on community interest and any unique circumstances regarding the project, the Planning Director may require additional outreach / notification requirements as listed under Level I or Level II. |
| • NewHome or Rebuild of Residence that require  
- Design Review (Tier II -d1, h1, n1 zoning districts)  
- Buildings Site Approval with ASA | In addition to the Public Notice requirement stated above:  
1. Sign Posted on-site – In accordance with the adopted Public Outreach Sign Guidelines.**  
2. Early mail notice to neighboring properties within 300 ft. of site within 30 days of application submittal.  
3. Planning website - Application information on webpage or listing.  
NOTE: Based on community interest and any unique circumstances regarding the project, the Planning Director may require additional outreach / notification requirements as listed under Level II. |
| • Other Use Permits not meeting the criteriaLevel II below  
• Minor quarry reclamation plan amendments | **LEVEL II**
| • Design Review- Tier III New homes  
• Subdivision / Cluster Separate  
- 5-lot subdivision or larger  
• Use Permits  
- New Use Permits  
- Golf Course  
- Quarry  
- Timber harvest  
- RV Parks  
- Use Permits with More than 50 persons occupancy  
• Major Quarry Reclamation Plan / Amendment | In addition to the Public Notice requirement stated above:  
1. Sign Posted on-site – In accordance with the adopted Public Outreach Sign Guidelines.**  
2. Early mail notice within 1000 ft. of site within 30 days of application submittal.  
3. Planning website - Application information on dedicated webpage.  
4. Early Community Outreach Meeting. |

*OTHER TOOLS AVAILABLE FOR INTERESTED PARTIES: 1) Opt-in tool to sign up on mailing list 2) Bilingual Information.  
**SIGN DETAILS:** Minimum Size is 24”x36”for Level 1 and 36”x48” for Level II. Sign should include details such as Project Planner, Owner/Applicant information and QR code to website page. NOTE: Early notification for Level I and II projects may be exempt for remote properties: less than 6 parcels within 1,000 ft. of site.