# EMPLOYER JOB ORDER FORM

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fuel Station Attendant</td>
<td>17021</td>
<td>11/14/2019</td>
<td>San Jose</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 - 40</td>
<td>$14 - $DOE</td>
<td>Various</td>
<td>Various</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REQUIRED FOR POSITION</th>
<th>REQUIRED EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Screen, Background Check, CA ID</td>
<td>High School Diploma/GED</td>
</tr>
</tbody>
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**JOB DESCRIPTION**

Job Description:

In our Fuel Station Department, no one day is ever the same. Our Fuel Station is ready when customers pull into the station for gas and/or snacks allowing you the opportunity to display your excellent customer service skills while filling our customers' time with engaging conversation. We invite you to join our winning team today!

- As a Fuel Station Attendant, some of your duties will include operating a cash register
- Assisting customers with fuel pump machines
- Maintaining a clean and safe fuel station.
- You will be responsible for ensuring that the Fuel Station is compliant with all safety and environmental regulations.
- Your job will be to provide the customer with exceptional customer service.
- Sell products available at the fuel station in accordance with company standards regarding merchandise presentation
- Assist customers by ringing up sales
- Controlling the fuel pumps in order to ensure prompt service.

**Opening at various location in San Jose, CA**

**3 TO 5 KEY SKILL SETS REQUIRED**

**Required Skills:**

- Excellent verbal communication skills
- Excellent customer service skills
- Ability to understand and follow instructions, and ability to read, retain and comprehend guidelines, policies and procedures applicable to the position
- Ability to multi-task and work in a fast-paced environment
• Ability to work independently as well as within a large team

• Self-motivated and driven to increase knowledge of Safeway products and share that knowledge with Safeway customers

• Ability to provide regular and predictable attendance. (Safeway employees may be scheduled to work early mornings, evenings, weekends and holidays, and schedules may vary on a weekly basis)

• Ability to comply with workplace conduct standards

Seldom: 1-2 hours, Occasional: 3-4 hours, Frequent: 5-6 hours, Continuous: 7+ hours (Based on an 8 hour work day.)

• Squat/Kneel: Seldom

• Bend/Stoop: Occasional

• Lift/Carry: Occasional/carry 5-50 lbs.

• Push/Pull: Occasional, push/pull 10-100 lbs. dollies/shopping carts *depending on amount of product on dolly/in shopping cart lbs. will increase

• Twist/Turn: Occasional

• Grip/Grasp: Frequent

• Reach: Frequent

• Stand/Walk: Continuous

• We are an equal opportunity employer