**Job Title:** Order Selector  
**Job ID:** 17039  
**Open Date:** 11/14/2019  
**Location:** Gilroy

**Hours/Week:** 40 - 40  
**Salary:** $17 - $DOE  
**Workdays:** Various  
**Shift/Hours:** Various

**Required for Position:** Drug Screen

**Required Education:** None

**Job Description**

**Job Overview:**
Operate equipment to select customer orders in a safe and accurate manner. Responsible for having a strong understanding of the equipment he/she uses, pick locations, pallet building, productivity measures and safety procedures.

**Job Responsibilities and Accountabilities:**

- Inspects assigned jack for safety issues
- Enters the proper information into the productivity measure
- Identifies the correct pick location and pick sequence in accordance to the order
- Identifies and immediately reports miss-located products
- Shrink wraps and labels with correct truck, stop and other required information
- Stages pallets in appropriate bay
- Listens for first and last call and obtains all out of stocks in a timely manner
- Immediately informs a foreman, supervisor or manager of any potential safety threats
- Operates pallet jack/push cart in a safe and efficient manner
- Builds a stable and well cubed pallet
- Parks and recharges pallet jack in its appropriate spot at the end of your shift

**3 To 5 Key Skill Sets Required**

**Job Requirements:**

- High School Diploma/GED
- Understanding of Safety guidelines
- Warehouse/Operations preferred but not required
• Ability to select at established minimum rate for department

• Understand and properly follow all selecting procedures and verbal instructions in your respective area: grocery, repack, cooler/freezer.

• Possess an understanding of procedures in other areas of the warehouse for a more global understanding of all processes

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status. UNFI is an EO employer – M/F/Veteran/Disability. VEVRAA Federal Contractor.