**EMPLOYER JOB ORDER FORM**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cashier</td>
<td>17344</td>
<td>12/09/2019</td>
<td>Santa Clara</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 - 40</td>
<td>$15 - $20.00</td>
<td>Monday - Friday</td>
<td>6:00am - 5:00pm</td>
</tr>
</tbody>
</table>

**REQUIRED FOR POSITION**

- $15 - $20.00
- Monday - Friday
- 6:00am - 5:00pm
- Santa Clara

**REQUIRED EDUCATION**

- None

**JOB DESCRIPTION**

Full medical benefits after 1 year. 3 days sick pay after 90 days and we will soon be offering 401K retirement plan.

Responsibilities:

- Handle cash, credit or check transactions with customers
- Scan goods and collect payments
- Ensure pricing is correct
- Issue change, receipts, refunds, or tickets
- Count money in cash drawers at the beginning and end of shifts to ensure that amounts are correct and that there is adequate change
- Resolve customer complaints, guide them and provide relevant information
- Bag items carefully
- Greet customers when entering or leaving establishment
- Maintain clean and tidy checkout areas

- Dress Code
  Black Slacks, Non Slip Shoes, White or Black Polo Shirt, Long Sleeve Black Button Up Collar Shirt, Or Chef Jacket. Dress code is based on position you are hired for.

**3 TO 5 KEY SKILL SETS REQUIRED**

- No Experience Needed however some is greatly appreciated.
- Certificates Required Employee must obtain and have at all times a California food handlers certificate.