**EMPLOYER JOB ORDER FORM**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMT Kit Handler</td>
<td>17433</td>
<td>12/16/2019</td>
<td>Morgan Hill</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>40</td>
<td>$16.50 - $DOE</td>
<td>Monday-Friday</td>
<td>Varies</td>
</tr>
</tbody>
</table>

**REQUIRED FOR POSITION**

**REQUIRED EDUCATION**

- High School Diploma/GED

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**JOB DESCRIPTION**

- Pulls kits from stockroom and SKB (SMT Kanban)
- Sets up and verifies set up such as assembly, revision, value, part marking, pick up angle, pick up position, and quantity.
- Manage SKB materials.
- Reads, understands, and follows SMT kit setup process.
- Reads, understands, and follows Manufacturing Process Instructions (MPI)
- Reads, understands, and follows the set up sheet to perform new job set up including sorting parts in sequence, testing feeders, write down part numbers and installing parts on the feeders.
- Identifies set up table, feeder size, tape size, feeder position, table location.
- Receives, verifies, stores and organizes parts in SKB.

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**3 TO 5 KEY SKILL SETS REQUIRED**

- Minimum high school diploma or general education degree (GED), or one up to three months related experience and/or training; or equivalent combination of education and experience.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

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**EMPLOYMENT CONNECTION**

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