EMPLOYER JOB ORDER FORM

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installer II</td>
<td>17448</td>
<td>12/16/2019</td>
<td>San Jose</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>40</td>
<td>$17</td>
<td>Monday-Friday occasional Saturdays</td>
<td>Varies</td>
</tr>
</tbody>
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<thead>
<tr>
<th>REQUIRED FOR POSITION</th>
<th>REQUIRED EDUCATION</th>
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<tbody>
<tr>
<td></td>
<td>High School Diploma/GED</td>
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JOB DESCRIPTION

- Employer Background Friendly-
  - Possesses skilled installer skills, including the ability and knowledge to use basic tools and moving equipment, including, but not limited to: drills, screwdrivers, rubber hammers, 2-wheel and 4-wheel dollies, walk boards, and book carts.
  - Knowledgeable about padding and facility protection in order to prevent damage to job site doors, floors, steps, elevators, walls, etc.
  - Knowledgeable about multiple type of system furniture.
  - Responsible for all revenue paperwork and documentation, able to accurately complete and submit so that revenue, invoicing, and claims can be processed in a timely manner with all services accurately noted.
  - Inspects and documents product for damage and quality prior to installation or delivery.
  - Has an understanding of at different lines of furniture.
  - Has an understanding of blue prints, symbols and legends.
  - Installs furniture per leads direction.
  - Learns oral and written communication skills.
  - Unloads product from trucks and stages as required.
  - Loads and secures product on trucks as required.
  - Performs other duties as assigned by senior installation personnel.
  - Works with lead installation personnel on product handling or installations issues.

3 TO 5 KEY SKILL SETS REQUIRED

- 1-2 years of experience with modular office furniture installs
- Ability to work in teams and independently
- Adequate transportation to different sites
- Ability to work overtime and weekends
- Ability to read build log, layouts, and floor plans

- Employer Background Friendly-