EMPLOYER JOB ORDER FORM

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Technician</td>
<td>18029</td>
<td>02/07/2020</td>
<td>San Jose</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>40</td>
<td>$17 - $DOE</td>
<td>Mon - Sat Occasional Sun</td>
<td>Day Shift</td>
</tr>
</tbody>
</table>

REQUIRED FOR POSITION
Drug Screen, Background Check

REQUIRED EDUCATION
None

JOB DESCRIPTION
• Plumbing: repair, replace or install faucets, pipes, hot water tanks, toilets, garbage disposals, dishwashers, water-dispensing refrigerators, or washing machines
• Electrical: repair, replace or install power switches, fuses, wall sockets, ceiling lights, ceiling fans, climate control systems, or garage doors openers
• Drywall repair: fill holes caused by nails, minor dings from normal wear and tear most commonly performed between the time a tenant vacates a unit and a new renter assumes occupancy or larger holes caused by damage
• Painting: minor touch-ups following damage repair to new coats of paint applied to unit walls in between residents
• Appliance repair: repair, replace or install household appliances, such as refrigerators, dishwashers, range ovens, washers and dryers, hot water tanks, and air conditioners
• Preventative maintenance: perform maintenance to heating and air-conditioning systems, plumbing fixtures, sprinkler system, smoke detector and fire extinguishers
• Seasonal maintenance: swimming pool opening procedures, daily maintenance, and end of season close down procedures
• Health and safety maintenance (such as sprinkler systems or smoke detectors)
• Install locks

3 TO 5 KEY SKILL SETS REQUIRED
• Experience: minimum 6 months maintenance technician experience
• Ability to be prompt and on time every day
• Ability to solve problems and work with minimal supervision
• Personality: Professional and friendly
• Language: Bilingual is a plus
• Certificates / Specialized Skills: CPO, Universal CFC, HVAC, Boiler, or other certifications are a PLUS
• Carpentry, Hotel, Motel, Condominium, Mobile Home, Bank Foreclosures, or Construction Maintenance experience is welcomed!