EMPLOYER JOB ORDER FORM

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>JOB ID</th>
<th>OPEN DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Shopper</td>
<td>18555</td>
<td>04/07/2020</td>
<td>Campbell</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS/WEEK</th>
<th>SALARY</th>
<th>WORKDAYS</th>
<th>SHIFT/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 - 40</td>
<td>$16.70 - $DOE</td>
<td>Monday -Sunday</td>
<td>Various</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REQUIRED FOR POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Screen, Background Check</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>REQUIRED EDUCATION</th>
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<tbody>
<tr>
<td>Other</td>
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**JOB DESCRIPTION**

**External Description**

In our Personal Home Shopping Department, you have the opportunity to be the best and select "the best of the best" for our online shoppers. To be successful in the position, you must take pride in your work, care about what is selected for our customers, and be quick on your feet to determine substitute products, if need be. Interested?

- Provide high-quality customer service in accordance with Safeway’s customer service standards and policies and procedures.
- Accurately select groceries ordered online by customers.
- Select the highest quality products for our customers.
- Able to meet the production standards for the department.
- Able to select substitute products for customers if the ordered item is unavailable and customer elects.
- Bag groceries in plastic, canvas, or paper bags.
- Pack bagged groceries carefully into totes for transportation.
- Lift and carry groceries of varying weights.
- Select, scan, and pack products from all temperature zones, including products from the aisles on the sales floor.
- Able to complete daily workload with limited supervision.
- Develop and maintain a working knowledge of Safeway products and offerings
- Adhere to uniform and grooming policy as defined within company policy.

**3 TO 5 KEY SKILL SETS REQUIRED**

- Well organized, able to multi-task, and work in a fast-paced environment
- Excellent customer service skills
• Ability to understand and follow instructions, and ability to read, retain and comprehend customer orders, product and customer labels, and Company policies, procedures and guidelines

• Ability to work independently as well as within a large team

• Self-motivated and driven to increase knowledge of Safeway products and share that knowledge with Safeway customers

• Ability to provide regular and predictable attendance (Safeway.com employees may be scheduled to work early mornings, evenings, weekends and holidays and schedules may vary on a weekly basis.)

• Ability to comply with workplace conduct standards.

PHYSICAL REQUIREMENTS

The following attempts to communicate the traditional physical demands associated with this position:**

Seldom: 1-2 hours, Occasional: 3-4 hours, Frequent: 5-6 hours, Continuous: 7+ hours (Based on an 8 hour work day.)

• Stand/Walk: Continuous
• Grip/Grasp: Continuous
• Lift/Carry: Frequent/carry 1-50 lbs.
• Push/Pull: Frequent, push/pull 10-15 lbs. products/shopping carts *depending on amount of carts lbs. will increase
• Bend/Stoop: Occasional
• Reach: Occasional
• Squat/Kneel: Seldom
• Twist/Turn: Seldom

Job duties and responsibilities may vary by location and additional job duties and responsibilities may be assigned.