EMS FIELD SUPERVISOR (EFS) CREDENTIALING

Effective: April 21, 2014
Replaces: October 15, 2012
Review: April 20, 2015

Resources:
EMS Personnel Application

I. Purpose

To identify minimum qualifications for private ambulance EMS Field Supervisors in the County of Santa Clara and to ensure consistency in the management of prehospital care operations. This policy does not preclude an employer from requiring additional standards.

II. Definition

A. An EMS Field Supervisor is an individual specifically charged with the responsibility of supervising EMS field operations for a private enterprise providing emergency medical services. The EMS Field Supervisor may be utilized by the Agency at anytime to fulfill an ICS position, as necessary, when the requirements contained in this policy have been met. Assignments may also include out-of-county Mutual Aid and Ambulance Strike Team deployments.

B. This policy is specifically designed to address individuals with a full time EMS field management function (private air and ground ambulance service supervisors and EMS Duty Chief).

III. Basic Qualifications

An individual must complete all the following requirements prior to serving as Credentialed EMS Field Supervisor.

A. Experience:

1. A minimum of five (5) years full time field experience in the provision of emergency medical services, or

2. A minimum of two (2) years full-time field experience in the provision of emergency medical services including one (1) year in Santa Clara County

Santa Clara County Emergency Medical Services
Prehospital Care Manual – Policy # 208
Page 1 of 3
B. Appointment by individual’s employer

C. No pending disciplinary actions against accreditation, licensure, or employment in the past 24 months

D. The following must be completed:

1. All of Policy 214 training requirements
3. FEMA Intermediate Incident Command System (ICS) for Expanding Incidents course (ICS-300)
4. FEMA Independent Study Course National Response Framework (NRF), An Introduction (IS-800)
5. Hazardous Materials First Responder Operations (FRO) course
6. A provider agency supervisor training program that includes, but is not limited to; personnel management, conflict resolution, crisis management, critical incident stress management (CISM), and basic investigation skills
7. The EMS Field Supervisor Credentialing Examination administered by the Agency (when implemented)

IV. Additional One-Time Training

EMS Field Supervisors must complete:

A. FEMA Advanced Incident Command System course (ICS-400) within one (1) year of attaining credential.

B. Hospital Incident Command System (HICS) course within one (1) year of attaining credential.

C. FEMA National Incident Management System (NIMS) Multi-Agency Coordination Systems (MACS) Course (IS-701) within one (1) year of attaining initial credential. (For existing Santa Clara County Credentialed EMS Field Supervisors, the requirement to complete IS-701 is within one (1) year from the effective date of this policy.)

D. FEMA NIMS Resource Management course (IS-703) within one (1) year of attaining the initial credential.
E. FEMA Fundamentals of Emergency Management (IS-230) of Professional in Emergency Management Course (IS-513) within two (2) years of attaining initial credential.

V. Continuing Education

A. Attend no less than fifty percent (50%) of Agency EMS Command and Control Quality Improvement Committee meetings offered annually.

B. Participate in at least three (3) operations-based EMS exercises per year (may be offered through the provider agency).

C. Participate on at least one (1) Agency stakeholder committee, advisory group, or task force annually.

VI. Credentialing

A. Upon successful completion of the requirements identified in this Policy, credentialing will be issued by the Agency and will be valid for two (2) years from time of issue.

B. The employer shall determine which personnel may be credentialed as an EMS Field Supervisor.

C. Investigations and discipline related to the performance of an EMS Field Supervisor shall be the same as the process utilized for the EMTs and paramedics. All investigations will be conducted in cooperation with the individuals' employer.

D. The credential is valid only when the individual is "on-duty".