



## Aboveground Petroleum Storage Act: Tank Facility Statement Instructions

A tank facility is subject to the Aboveground Petroleum Storage Act (APSA) if any of the following apply:

- (a) The tank facility is subject to the oil pollution prevention regulations specified in the Code of Federal Regulations, Title 40, Part 112 (commencing with §112.1); **OR**
- (b) The tank facility has a storage capacity of 1,320 gallons or more of petroleum; **OR**
- (c) The tank facility has a storage capacity of less than 1,320 gallons of petroleum **AND** has one or more [tanks in an underground area](#) meeting the conditions specified in the Health and Safety Code (HSC) §25270.2(o)(1). If this subdivision is applicable, only tanks meeting the conditions specified in HSC §25270.2(o)(1) shall be included as storage tanks and subject to APSA.

Each owner or operator of a tank facility that is subject to APSA is required to submit a Tank Facility Statement annually into the California Environmental Reporting System (CERS). A Hazardous Materials Business Plan (HMBP) submittal into CERS satisfies the requirement to file the Tank Facility Statement.

### I. FACILITY INFORMATION

**FACILITY NAME** – Enter the full legal name of the tank facility. (Same as BUSINESS NAME or DBA–Doing Business As.)

**FACILITY PHONE** - Enter the phone number, area code first, and any extension.

**FACILITY ADDRESS** – Enter the street address where the tank facility is located. No post office box numbers are allowed. This information must provide a means to locate the facility geographically.

**CITY** – Enter the city or unincorporated area in which the tank facility is located.

**ZIP CODE** – Enter the zip code of the tank facility. The extra 4 digit zip code may also be added.

**CONTACT NAME** – Enter the name of the person, who receives aboveground storage tank correspondences.

**CONTACT PHONE** – Enter the phone number, area code first, and any extension.

### II. TOTAL FACILITY STORAGE CAPACITY

**TOTAL FACILITY STORAGE CAPACITY** – Enter the facility’s total aboveground petroleum storage tank capacity (in gallons). Using the table below, enter the **shell capacity** of each aboveground petroleum storage tank and container, including each [tank in an underground area](#), greater than or equal to 55 gallons.

Do not enter the actual volume stored in the tank. To calculate the capacity of 55 gallon drums on site, use the **maximum** number of drums that would typically be stored at your facility.

$$\text{Total Facility Storage Capacity (in gallons)} = A + B + C$$

Total Facility Storage Capacity <i>in gallons</i> = Sum of Shell Capacity of All Aboveground Petroleum Storage Tanks and Containers (≥55 gallons) (e.g., 6 X 55 gal. = 330 gal.; 1 X 2,000 gal. = 2,000 gal.; 1 X 10,000 gal. = 10,000 gal.; Total = 330 + 2,000 + 10,000 = 12,330 gallons)					
A		B		C	
x 55 gal.	=	x 1,000 gal.	=	x gal.	=
x 100 gal.	=	x 2,000 gal.	=	x gal.	=
x 250 gal.	=	x gal.	=	x gal.	=
x 500 gal.	=	x gal.	=	x gal.	=
Subtotal A =	gallons	Subtotal B =	gallons	Subtotal C =	gallons

### III. TANK AND CONTAINER DETAILS

Provide details of each aboveground petroleum storage tank and container greater than 10,000 gallons in shell capacity (attach additional forms if needed) at your facility. If your facility does not have an aboveground storage tank or container with shell capacity greater than 10,000 gallons, you can skip the data fields in this section of the Tank Facility Statement.

**TANK OR CONTAINER ID NUMBER** – Enter a unique identification number for each aboveground petroleum storage tank and container at your facility. You may create your own numbering system.

**CONTENTS** – Enter the contents (i.e. DIESEL, GASOLINE, OIL, etc.) of each aboveground petroleum storage tank and container at your facility.

**SHELL CAPACITY** – Enter the shell capacity (in gallons) of each aboveground petroleum storage tank and container at your facility.

**LOCATION OF TANK OR CONTAINER** – Enter the general location of each aboveground petroleum storage tank or container at your facility (e.g., at north end of facility; inside maintenance shop).

### IV. SIGNATURE

**SIGNATURE OF TANK FACILITY OWNER OR OPERATOR** – The form must be signed, in the space provided, by the owner or operator.

**PRINT NAME OF TANK FACILITY OWNER OR OPERATOR** – Print or type the full name of the person signing the form.

**DATE** – Enter the date (MM/DD/YYYY) the form was signed.

### DEFINITIONS

**TANK FACILITY** – Any one or more aboveground storage tanks, including any piping that is integral to the tanks that **contain petroleum** and that are used by an owner or operator at a single location or site.

**ABOVEGROUND STORAGE TANK (AST)** – A tank (or container) with the capacity to store 55 gallons or more of petroleum that is substantially or totally above the surface of the ground, including a [tank in an underground area](#). Some AST exceptions exist; they are specified in HSC §25270.2(a). An AST includes drums, totes, oil-filled operational or manufacturing equipment, etc.

**PETROLEUM** – Crude oil, or a fraction thereof, that is liquid at 60°F temperature and 14.7 pounds per square inch absolute pressure. Petroleum includes gasoline, diesel, E85, motor oil, waste oil, etc., but does NOT include antifreeze, propane, or natural gas.

**STORAGE** – Containment, handling, or treatment of petroleum, for any period of time, including standby storage, seasonal storage, and temporary storage.

**STORAGE CAPACITY (of a facility)** – The aggregate shell capacity of all aboveground storage tanks (including containers 55 gallons and greater) at a tank facility. For example, if a facility has two 500-gallon capacity diesel ASTs and a 600-gallon capacity waste oil AST, but only keeps each AST half full, then the storage capacity for this facility is 1,600 gallons (calculated by adding the shell capacity of each tank/container).