



UNDERGROUND STORAGE TANK SYSTEM INSTALLATION, REPAIR, AND UPGRADE PERMIT REQUIREMENTS

*For Use Within the Cities of Los Altos, Los Altos Hills, Monte Sereno, Morgan Hill, Palo Alto, San José, Saratoga,
and in Unincorporated Areas of Santa Clara County, Including Moffett Field, San Martin, and Stanford.*

HMCD's underground storage tank (UST) installation, repair, and retrofit permits fall into three categories: 1) New Installation, 2) Retrofit/Repair, and 3) Minor Retrofit/Repair. The following table indicates whether or not a permit is required from HMCD prior to performing installation, repairs, or replacement of specified UST system components, and identifies the type of permit that must be obtained:

Activity	Permit Required	Permit Type
UST installation	Yes	New Install
Piping repair/replacement (including vent or vapor recovery lines for VPH systems)	Yes	R/R
Secondary containment sump or under dispenser containment (UDC) repair or replacement	Yes	R/R
Secondary containment sump or UDC penetration fitting repair or replacement	Yes	R/R ¹
Secondary containment test boot repair or replacement	No	N/A
Cathodic protection system installation, replacement, or repair (impressed current or anode systems)	Yes	R/R
Dispenser replacement (if below-grade components are changed)	Yes	R/R
Dispenser replacement (if no below-grade components are changed)	Yes	Minor R/R
Hanging hardware (dispenser hose, hose retractor, breakaway connector, nozzle) replacement	No	N/A
EVR/ISD equipment installation, repair, or replacement (not involving monitoring system cold start)	No	N/A
Point-of-sale equipment installation, repair, or replacement (not involving cold start)	No	N/A
Fail-safe pump shut-down relay replacement or repair	No	N/A
Flexible connector repair or replacement (buried)	Yes	R/R
Flexible connector repair or replacement (inside secondary containment sump)	No	N/A
Leak detection sensor or ATG probe replacement (like-for-like)	No	N/A
Line leak detector replacement (other than switching from MLLD to ELLD)	No	N/A
Line leak detector replacement (switching from MLLD to ELLD)	Yes	Minor R/R
Monitoring system installation/replacement, or cold start (not VPH or E-Site)	Yes	Minor R/R
Monitoring system cold start (VPH or E-Site)	Yes	R/R
Repair/replacement of Bravo B-2000 float & chain UDC leak detection units (including conversion of UDC monitoring to stand-alone electronic sensors)	Yes	Minor R/R
Conversion of used oil UST wrap-around annular sensors to approved leak detection equipment	Yes	Minor R/R
Overfill prevention valve or alarm unit installation, repair or replacement	Yes	Minor R/R
Spill containment repair or replacement (tank fill bucket, direct bury or inside sump)	Yes	Minor R/R
Spill containment repair or replacement (vapor recovery bucket)	No	N/A
Spill containment drain valve repair or replacement	No	N/A
Surface water intrusion repair (for UST installed before 7/1/2003)	No	N/A
Surface water intrusion repair (for UST installed on or after 7/1/2003)	Yes	Minor R/R
Tank fill cap or swivel adaptor replacement	No	N/A
Tank lining installation, repair, or 5/10 year inspection	Yes	R/R
Turbine repair or replacement	No	N/A

Plan Submittal Requirements, application forms, and fee schedule are available at www.EHinfo.org/hazmat. Minor Retrofit projects are limited to 2 hours total project time. Excess time will be billed at our hourly rate.

Please note that a permit may be required from the local Fire Department, Building Department, or Air Quality Management District even if a permit from HMCD is not required.

¹ May be Minor R/R depending on Scope-of-Work.