

2019 Santa Clara County McKinney-Vento Continuum of Care Process and Timeline

Event/ Activity	Responsible	Date/Time	Place	Notes
NOFA Released	HUD	July 3, 2019	N/A	HUD releases the Notice of Funding Availability
TA Workshop	OSH, HomeBase	July 19, 2019 @ 12:30-3:30 pm	Excite Credit Union (formerly Alliance) Community Room 3315 Almaden Expwy, Ste 35	Release information about local priorities and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application.
Agencies write Proposals	Agencies	July 19 – August 7, 2019	N/A	
Proposals are due	Agencies	August 7, 2019 @ noon	Via email	See Supplemental Application for list of required documents and information about where and how to turn in documents.
Review & Rank Panel Training	OSH, HomeBase	August 9, 2019 @ 1-2:30 pm	Online	Review & Rank Panel receives training for scoring projects.
Review & Rank Panel reviews Proposals	OSH, HomeBase, Priority Panel		N/A	Review & Rank Panel reads and scores proposals individually.
Review & Rank Panel meets	OSH, HomeBase	August 27-30, 2019	OSH Suite 100 Conference Space; 3180 Newberry Dr.	Review & Rank Panel meets to interview applicants, discuss proposals, and determine how projects will be ranked in the 2019 application.
Distribution of Preliminary Priority List	OSH	August 30, 2019 By midnight	Via e-mail	Preliminary priority list emailed to applicants.
Notification of Appeal	Agencies	September 3, 2019 @ noon	Via e-mail	Applicants who intend to appeal their ranking on the preliminary priority list must notify HomeBase of their intent to appeal.
Written Appeals due	Agencies	September 5, 2019 @ 5 pm	Via e-mail	Agencies may inspect their scores and formulate a written appeal based on appeal policy.
Appeals Committee meets	Appeals Committee	Date TBD (September 6-10, 2019)	Online	Review appeals and recalculate scores, if necessary.
NOFA Committee meets	NOFA Committee	September 10, 2019 @1:00	Excite Credit Union (formerly Alliance) Community Room 3315 Almaden Expwy, Ste 35	NOFA Committee reviews Tier 2 and develops recommendations regarding strategic allocation of CoC funding.
CoC Board Approval of Priority List	OSH	Date TBD (September 11 or 12, 2019)	In Person or Online	Present final priority list to CoC Board for approval.
Distribution of Final Priority List	OSH	September 12, 2019	Via e-mail	Final priority list emailed to applicants and published on CoC website.
HomeBase and OSH review project applications	HomeBase, OSH	August 7 – September 17, 2019	N/A	HomeBase and OSH work with agencies to finalize project applications for submission.
Final HUD Project Applications submitted in e-snaps	Agencies	September 17, 2019 @ 5 pm	Online	Agencies upload final applications to e-snaps, including all necessary attachments.
CoC Consolidated Application Posting	OSH, HomeBase	September 25, 2019	Online	CoC consolidated application is posted on CoC website.
Application is due to HUD	OSH, HomeBase	September 30, 2019	N/A	Application is packaged and submitted to HUD.