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URBAN COUNTY OF SANTA CLARA FY18/19 ANNUAL ACTION PLAN



**Prepared by the Office of Supportive Housing
To Be Presented to the Board of Supervisors on June 5, 2018**

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Santa Clara Urban County (Urban County) Fiscal Year 2018/2019 One Year Action Plan (FY18/19 Action Plan) contains the County's one-year plan to carry out housing and community development activities funded by Federal formula grant funds received from the U.S. Department of Housing and Urban Development (HUD). These funds are from the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Action Plan covers the fourth of five program years covered by the Urban County's 2015-2020 Consolidated Plan approved by the Board of Supervisors on May 5, 2015.

The Housing and Community Development (HDC) Division of the Office of Supportive Housing (OSH) is the lead agency for the Consolidated Plan and submits the Annual Action Plan for the Urban County's CDBG program for urban counties and for the HOME consortium. The Urban County includes the unincorporated community within Santa Clara County, and the seven small jurisdictions: the cities of Campbell, Los Altos, Los Altos Hills, Los Gatos, Morgan Hill, Monte Sereno, and Saratoga.

HUD requires entitlement jurisdictions to submit an annual Action Plan to report the distribution of federal entitlement grant funds over the Consolidated Plan's five-year period identifying how funding allocations help meet the goals covered in the Consolidated Plan.

The total funds available for the Urban County includes a total of **\$3,264,964** in CDBG and HOME funds. This includes **\$1,525,384** in CDBG entitlement funds, **\$424,376** in revolving loan fund program income, **\$116,414** in prior year CDBG resources, **\$1,034,210** in HOME entitlement funds, **\$164,579** in program income.

The Urban County's Action Plan covers the time period from July 1, 2018 to June 30, 2019, (HUD Program Year 2018). The Urban County consists of the cities of Campbell, Los Altos, Los Altos Hills, Los Gatos, Morgan Hill, Monte Sereno, Saratoga, and the unincorporated areas of the County. For purposes of HOME Program, the HOME Consortia consists of the cities of Cupertino, Gilroy, Palo Alto, and the Urban County. The FY18/19 Action Plan reports on the status of needs and outcomes the Urban County expects to achieve in the coming year. All of the activities mentioned in this Action Plan are based on current priorities. By addressing these priorities, the Urban County hopes to meet those objectives stated in the 2015-2020 Consolidated Plan. All the proposed projects and activities are intended to principally benefit residents of Urban County who have extremely low, low and moderate-incomes, and populations that have special needs, such as the elderly, disabled, and homeless.

The FY18/19 Action Plan describes Urban County activities to:

- Provide Decent Housing,
- Create a Suitable Living Environment, and
- Create Economic Opportunities.

The Annual Goals presented in this plan are:

1. Assist in the creation and preservation of affordable housing opportunities for low income and special needs households.
2. Support activities to end homelessness.
3. Support activities that provide community services to low income and special needs households.
4. Support activities that strengthen neighborhoods.
5. Promote fair housing choice.

Contingency Plan

In the event the County receives unplanned program income, the Office of Supportive Housing will augment project number CDBG-19-02. Applications will be drawn from two ongoing County wide Notice of Funding Availabilities; The Supportive Housing Development Loan and Program and the Capital Improvement Program for Emergency Shelters and Transitional Housing. In addition, if the proposed Los Altos LA-19-01 project is not viable the following project will be funded in its place. This contingency plan is intended to notify the public now of the County's plan to program additional funding without having to go through a substantial amendment in the future. This approach will ensure a timely expenditure of CDBG funds and will result in a more streamlined program. The public will be able to provide input when the selected item is presented to the Board for consideration.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Activities identified in the FY18/19 Action Plan and budget will implement the goals identified in the third year of the 2015-2020 Five Year Consolidated Plan. The objectives provide specific actions to assist in the creation and preservation of affordable housing opportunities for low income and special needs households, support activities to end homelessness, support activities that provide community services to low income and special needs households, and support activities that strengthen neighborhoods.

Performance outcomes from these objectives will result in increased dedicated special needs housing units through multifamily new construction. In addition, the FY18/19 Action Plan provides increased funding efforts for targeted minor home repair programs. The plan also provides for community and supportive services for the elderly, homeless, low and moderate income persons, and those with special needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Urban County is responsible for ensuring compliance with all rules and regulations associated with the CDBG and HOME entitlement grant programs. The Urban County recognizes that the evaluation of past performance is critical to ensuring that its subrecipients are implementing activities effectively and that those activities align with the Urban County's overall strategies and goals. The Urban County made significant investments instrumental in advancing Urban County community development through the use of its CDBG and HOME entitlement grants. The variety of programs and activities the Urban County has funded with HUD block grant funds have been effective in addressing the greatest housing, community and economic development needs and the Urban County intends to continue these programs and activities during the current program year. The Urban County has had great success in anti-poverty, fair housing, special needs assistance, and multi-family new construction.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Public participation plays a central role in the development of the Annual Action Plan. A public notice was published on the County's website on Friday, May 4, 2018 and in the San Jose Mercury News on May 7, 2018, announcing the 30 day public comment period. The Plan was also available electronically on the OSH's website

(www.sccgov.org/sites/osh). The electronic version of the Annual Plan was sent to a distribution list throughout Santa Clara County. In addition, public comments were encouraged at the hearings listed below, or could be submitted in writing to:

Office of Supportive Housing
Housing and Community Development Division
3180 Newberry Drive, Suite 150
San Jose, CA 95118

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan. [Insert Public Comments]

6. Summary of comments or views not accepted and the reasons for not accepting them

[Insert Public Comments]

PR-05 Lead & Responsible Agencies – 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source:

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	SANTA CLARA COUNTY	Office of Supportive Housing
CDBG Administrator	SANTA CLARA COUNTY	Office of Supportive Housing
HOME Administrator	SANTA CLARA COUNTY	Office of Supportive Housing

Narrative

The Santa Clara Urban County, also known as the “Urban County,” includes the unincorporated communities within Santa Clara County, in addition to seven small jurisdictions: the cities of Campbell, Los Altos, Los Altos Hills, Los Gatos, Monte Sereno, Morgan Hill, and Saratoga. The Urban County in partnership with the Entitlement Jurisdictions within Santa Clara County that receive federal funding administered by the U.S. Department of Housing and Urban Development (HUD) is the lead agencies for this joint funding allocation process. In 2015 the County entered into a HOME Consortia with the cities of Cupertino, Gilroy, and Palo Alto. In 2017, the HOME Consortium members renewed their participation in the HOME Consortia. By federal law, each jurisdiction is required to submit to HUD Annual Action Plans listing priorities and strategies for the use of federal funds.

Consolidated Plan Public Contact Information – Urban County Region of Santa Clara County

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

Introduction

As standard practice, CDBG entitlement jurisdictions from throughout the County hold quarterly meetings known as the CDBG Coordinators Group. These meetings are often attended by HUD representatives and their purpose is to share information, best practices, new developments, and federal policy and appropriations updates among the local grantee staff, as well as to offer a convenient forum for HUD to provide ad-hoc technical assistance related to federal grant management. Meeting agendas cover such topics as projects receiving multi-jurisdictional funding, performance levels and costs for contracted public services, proposed annual funding plans, HUD program administration requirements, and other topics of mutual concern.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The quarterly CDBG Coordinator's Group meetings provide the opportunity for the County to consult with other jurisdictions on its proposed use of federal funds for the upcoming Program Year. The CDBG Coordinators Group meetings are often followed by a Regional Housing Working Group meeting, which is open to staff of entitlement and non-entitlement jurisdictions. The Working Group provides a forum for jurisdictions to develop coordinated responses to regional housing challenges.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Santa Clara County Continuum of Care (CoC) is a multi-sector group of stakeholders dedicated to ending and preventing homelessness in the County of Santa Clara (County). The CoC's primary responsibilities are to coordinate large-scale implementation of efforts to prevent and end homelessness in the County. The CoC is governed by the Santa Clara CoC Board (CoC Board), which stands as the driving force committed to supporting and promoting a systems change approach to preventing and ending homelessness in the County. The CoC Board is comprised of the same individuals who serve on the Destination: Home Leadership Board. Destination: Home, a public-private partnership committed to collective impact strategies to end chronic homelessness, serves as the backbone organization for the CoC and is responsible for implementing by-laws and protocols that govern the operations of the CoC. Destination: Home is also responsible for ensuring that the CoC meets the requirements outlined under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH).

In winter 2014, Destination: Home and the CoC released a Community Plan to End Homelessness in Santa Clara County (the Plan), which outlines a roadmap for community-wide efforts to end homelessness in the County by 2020. The strategies and action steps included in the plan were informed by members who participated in a series of community summits designed to address the needs of homeless populations from April to August 2014. The Plan identifies strategies to address the needs of homeless persons in the County, including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. Additionally, it also intended to address the needs of persons at risk of homelessness.

To address the needs of homeless individuals and individuals at risk of homelessness, the Plan aims to implement the following strategies:

1. Disrupt systems: Develop disruptive strategies and innovative prototypes that transform the systems related to housing homeless people.
2. Build the solution: Secure the right amount of funding needed to provide housing and services to those who are homeless and those at risk of homelessness.
3. Serve the person: Adopt an approach that recognizes the need for client-centered strategies with different responses for different levels of need and different groups, targeting resources to the specific individual or household.

Over the next five years, the Plan seeks to identify approximately 6,000 new housing opportunities for the homeless, intending to house 2,518 homeless individuals, 718 homeless veterans, and more than 2,333 children, unaccompanied youth, and homeless individuals living in families. Members of the CoC meet on a monthly basis in various work groups to ensure successful implementation components of the Plan’s action steps. A Community Plan Implementation Team, which includes members of the CoC and other community stakeholders, meets quarterly to evaluate progress toward the Plan’s goals, identify gaps in homeless services, establish funding priorities, and pursue an overall systematic approach to address homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Urban County is not an ESG entitlement jurisdiction. The County of Santa Clara’s Office of Supportive Housing is the HMIS Lead for the Santa Clara County Continuum of Care. The project meets and exceeds HUD’s requirements for the implementation and compliance of HMIS Standards. The project has a rich array of service provider participation and is utilized to capture information and report on special programming, including the CoC’s Coordinated Assessment System and UPLIFT, the CoC’s free transit pass program. In 2015, the County assumed the role of HMIS Lead, and led the CoC through a change in software and system administration. Both software and system administration are now provided by Bitfocus, Inc. The County and Bitfocus work jointly to operate and oversee HMIS. Funding for HMIS in Santa Clara County comes from HUD, the County of Santa Clara, and the City of San Jose.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Campbell
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.

2	Agency/Group/Organization	City of Cupertino Community Development Department Housing Division
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.
3	Agency/Group/Organization	City of Gilroy
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and for the participating jurisdictions and community stakeholders.
4	Agency/Group/Organization	City of Los Altos
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.
5	Agency/Group/Organization	City of Los Altos Hills
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.
6	Agency/Group/Organization	Town of Los Gatos
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.
7	Agency/Group/Organization	City of Monte Sereno - Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
8	Agency/Group/Organization	City of Morgan Hill
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.
9	Agency/Group/Organization	City of Palo Alto
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff for the participating jurisdictions and community stakeholders.
10	Agency/Group/Organization	City of Saratoga
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Capital Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HCD Staff consulted with the staff and elected officials for the participating jurisdictions and community stakeholders.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Continuum of Care Council	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities to prevent and end homelessness.
County of Santa Clara Housing Element	County of Santa Clara Planning Department	The Housing Element serves as a policy guide to help the County meet its existing and future housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing
2012-2014 Comprehensive HIV Prevention & Care Plan	Santa Clara County HIV Planning Council for Prevention and Care	This plan provides a roadmap for the Santa Clara County HIV Planning Council for Prevention and Care to provide a comprehensive and compassionate system of HIV prevention and care services for the County. This effort aligns with the Strategic Plan's goal to support activities that provide community services to low income and special needs households.
Affordable Housing Funding Landscape & Local Best	Cities Association of Santa Clara County & Housing Trust of Silicon Valley	This report provides a comparison of the different funding strategies available for affordable housing in the County, and the best practices for funding new affordable housing. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing.

AP-12 Participation – 91.105, 91.200(c)

Summary of citizen participation process/efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

It is the intent of the Urban County to provide for and encourage citizen participation, with particular emphasis on participation by lower income persons who are beneficiaries of or impacted by entitlement- funded activities.

The Urban County has an adopted Citizen Participation Plan that sets forth the Urban County’s policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Action Plans, and CAPER. This Plan provides guidelines for the Urban County to provide and encourage public participation by residents, community stakeholders, and grant beneficiaries in the process of drafting, implementing, and evaluating the Consolidated Plan and related documents.

A Public Hearing at the Board of Supervisors Chambers for Citizen Participation and to approve the funding recommendations that form the FY18/19 Action Plan.

<u>Board of Supervisors</u> Public Hearing Adoption of FY19 Funding Recommendations and FY18/19 Annual Action Plan.	Tuesday, June 5, 2018 Board Chambers County Government Center, 70 W. Hedding Street, San Jose, CA San Jose, CA
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Table 4 – Citizen Participation Outreach

	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing Notice	Non-targeted/broad community	Public Hearing Notice published on the County’s website and the San Jose Mercury News on May 7, 2018	[Insert Public Comments].	Not Applicable.	www.sccgov.org/sites/osh
2	Internet Outreach	Targeted to non-profit current and past CDBG/HOME recipients and other interested organizations.	Draft FY18/19 Annual Action Plan emailed to current and past non-profit organizations and developers plus other interested parties.	[Insert Public Comments].	Not applicable.	www.sccgov.org/sites/osh
3	Public Hearing Board of Supervisors Meeting	Targeted to non-profit current and past CDBG/HOME recipients and other interested organizations.	Draft FY18/19 Annual Action Plan posted on the County Website and Board of Supervisors Agenda.	[Insert Public Comments].	[Insert Public Comments].	www.sccgov.org/sites/osh

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The County will receive \$1,585,384 in CDBG entitlement funds and \$1,034,210, in HOME funds. Both programs funding increased approximately 10% from FY17/18. The Urban County is proposing to use approximately \$531,123, a combination of excess CDBG program income and prior year resources, and \$164,575, in HOME program income.

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Public-Federal	Acquisition. Admin and Planning. Economic Development. Housing. Public Improvements. Public Services	\$1,525,384	\$424,376	\$116,414	\$2,066,174	\$1,500,000	CDBG funds will be used for the creation and/or preservation of affordable units for LMI households and for public services that benefit LMI and special needs households.
HOME	Public - Federal	Acquisition. Homebuyer assistance. Homeowner rehab. Multifamily rental new construction. Multifamily rental rehab. New construction for ownership. TBRA.	\$1,034,210	\$164,579	\$0.00	\$1,198,789	\$1,000,000	This program is designed to create and preserve affordable housing for extremely low and low income households, as well as create designated units for special needs populations.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Entitlement Funds

Leverage, in the context of entitlement funding, means bringing other local, state, and federal financial resources to maximize the reach and impact of the Urban County’s HUD Programs. HUD, like many other federal agencies, encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes. The County has a variety of local funding sources that are used in conjunction with the federal funds. This includes, but is not limited to, Affordable Housing Funds, Stanford Affordable Housing Funds.

Match Requirements

A 25 percent match is required for HOME funds. The match can be cash, the value of foregone interest, fees or charges, appraised value of land or real property, tax-exempt mortgage revenue bond funds, general funds, or leftover rental rehab. The match cannot come from federal funds (including CDBG, HOME, ESG), and the match must be available at the time the nonprofit requests reimbursement under its contract with the Urban County. The majority of Action Plan activities carried out by the Urban County involve the leveraging of a variety of resources. For example, during the FY2017/2018 reporting period, the HOME program utilized a variety of resources to meet the matching requirements. Those public resources included the Stanford Affordable Housing Fund and the County of Santa Clara’s Banked Match.

Other Federal Grant Programs

In addition to the entitlement dollars listed above, the federal government has several other funding programs for community development and affordable housing activities. These include: the Section 8 Housing Choice Voucher Program, Section 202, Section 811, the Affordable Housing Program (AHP) through the Federal Home Loan Bank, and others. It should be noted that in most cases the Urban County would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers rather than local jurisdictions.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

County-owned properties provide important but somewhat limited housing development opportunities. The sale of surplus properties to non-government entities for use in housing or mixed use developments is one means of facilitating housing development. Another means is through County retention of land rights and partnership with a private developer to create new housing or mixed use developments. In either case, the use of land for redevelopment, not for a governmental purpose or structure, is governed by the applicable city general plan if located within a city Urban Service Area. The County has partnered with Charities Housing Development Corporation on developing a 2.56 acre site for permanent supportive housing on unused surplus County land. While no CDBG or HOME funds have been allocated to this project, the County has set aside \$12 million dollars in general funds towards the development of the site.

Analysis of the constraints affecting development of individual County-owned properties for affordable housing projects is more difficult than analyzing the constraints affecting residential development on privately-owned lands because:

- Opportunities for redevelopment on County-owned lands is limited by the number of properties and the financial considerations involved in determining the disposition of those properties.
- For those projects that may require city approvals, the parcels involved may not initially have residential designations in the cities' general plans and/or necessary pre-zoning that would indicate how many residential units the cities would allow to be built on them.
- The residential land use designations the cities would apply to County-owned lands proposed to be used for housing are likely to be "planned unit development" designations that allow for a relatively wide range of densities and development types. Estimates of housing development would be case-by-case.

On the whole, use of surplus County-owned properties does not involve significant constraints to housing development. Rather, it promotes housing development if located within the Urban County and meets the needs of both the County and the city within which development is proposed.

Discussion

Please see discussion above.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Table 6 - Goals and Summary Information

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2018	2019	Affordable Housing	Countywide	Affordable Housing	CDBG: \$739,708 \$424,992 Total: 1,164,700	Homeowner Housing Rehab: 70 Households Multi-Family Housing Rehab: 3 Facilities
							HOME Total: \$1,095,368	Multi-Family New Construction: 34 New Units
2	Homelessness	2018	2019	Homeless	Countywide	Homelessness	CDBG: \$95,444	Homeless Person Overnight Shelter: 283 Persons Assisted Homelessness Prevention: 530 Persons Assisted
3	Community Services	2018	2019	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Community Services	CDBG: \$127,411	Public service activities other than Low/Moderate Income Housing Benefit: 1,212 Persons Assisted
4	Strengthen Neighborhoods	2018	2019	Non-Housing Community Development	Countywide	Public Facilities, Public Improvements and Infrastructure	CDBG: \$303,934	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4,600 Persons Assisted
5	Fair Housing	2018	2019	Affordable Housing	Countywide	Fair Housing	CDBG: \$119,802	Public service activities other than Low/Mod Income Housing: 194 Persons Assisted

Table 7 – Consolidated Plan Goals and Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Assist in the creation and preservation of affordable housing opportunities for low income and special needs households.
2	Goal Name	Homelessness
	Goal Description	Support activities to end homelessness.
3	Goal Name	Community Services
	Goal Description	Support activities that provide community services to low income and special needs households.
4	Goal Name	Strengthen Neighborhoods
	Goal Description	Support activities that strengthen neighborhoods.
5	Goal Name	Fair Housing
	Goal Description	Promote fair housing choice.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

- **34** Households will be provided with affordable housing.

AP-35 Projects – 91.220(d)

Introduction

The Consolidated Plan goals below represent high priority needs for the Urban County and serve as the basis for the strategic actions the Urban County will use to meet these needs. The goals, listed in no particular order are:

1. Assist in the creation and preservation of affordable housing opportunities for low income and special needs households.
2. Support activities to end homelessness.
3. Support activities that provide community services to low income and special needs households.
4. Support activities that strengthen neighborhoods.
5. Promote fair housing choice.

Table 8 – Project Information

	Project No.	Organization	Project
1	HO-19-01	Charities Housing – The Veranda	The Veranda– New Construction
2	HO-19-02	County of Santa Clara Office of Supportive Housing	Housing Development
3	CDBG-19-01	Rebuilding Together Silicon Valley	Home Repair and Modifications
4	CDBG-19	County of Santa Clara Office of Supportive Housing	Acquisition/Rehab Program
5	PS-19-01	Catholic Charities	Ombudsman Program
6	PS-19-02	Boys and Girls Club	El Toro Youth Center
7	PS-19-03	Community Services Agency of Los Altos	Seniors Housing Assistance and Homeless Prevention
8	PS-19-04	Community Solutions	La Isla Pacifica - Shelter
9	PS-19-05	Family Supportive Housing	Bridges Aftercare- Homeless Prevention
10	PS-19-06	Family Supportive Housing	San Jose Family Shelter
11	PS-19-07	Live Oak Adult Day Services	Day Care in Los Gatos and Morgan Hill)
12	PS-19-08	Project Sentinel- Fair Housing Consortium	Fair Housing
13	PS-19-09	Next Door Solutions	Domestic Violence Shelter
14	PS-19-10	Project Sentinel	Tenant Landlord Services
15	PS-19-11	Saratoga Area Senior Council	Adult Day Care
16	PS-19-12	Senior Adults Legal Assistance (SALA)	Legal Services in Campbell, Los Gatos, Morgan Hill, and Saratoga
17	PS-19-13	Silicon Valley Independent Living Center (SVILC)	Housing for Persons with Disabilities
18	PS-19-14	West Valley Community Center	CARE
19	PS-19-15	YWCA	Domestic Violence Services and Shelter

	Project No.	Organization	Project
20	PS-19-16	Sacred Heart	Homeless Prevention Program
21	PS-19-17	LifeMoves	Opportunity Services Center
22	LA-19-01	Los Altos	Curb Cut and Sidewalk Project
23	FH-19-01	Project Sentinel (Consortium)	Fair Housing (Admin)
24	SC-19-91	County of Santa Clara Office of Supportive Housing	CDBG Planning and Admin
25	HO-19-91	County of Santa Clara Office of Supportive Housing	HOME Admin
26	PI-19-RL	County of Santa Clara Office of Supportive Housing	Single-family owner-occupied Rehab
27	SC-19-52	County of Santa Clara Office of Supportive Housing	CDBG Rehab Services

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Projects Summary

Table 9 – Project Summary

1	Project Name	HO-19-01 Charities Housing (CHDO) The Veranda– New Construction
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$500,000
	Description	Charities Housing, is a designated Community Housing Development Organization (CHDO). Funds are being reserved for this CHDO project for development of 19 affordable housing rental units for low-income families and seniors.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	A total of 18 families will benefit from the proposed project. It is also important to note that 6 units have been set aside for families at risk of homelessness and/or special needs. HCD staff is working collaboratively with the developer to provide the County with direct access to 6 units for individuals and/or families at-risk of homelessness with special needs.
Location Description	Cupertino, CA	

	Planned Activities	Charities Housing Developers, is a designated Community Housing Development Organization (CHDO). Funding will be used for soft and hard costs associated with the project. The Board of Supervisors has also approved a \$1,000,000 2016 Measure Loan to assist with the development of the project. If approved, the County's overall capital investment will be \$1.5M.
2	Project Name	HO-19-02-County Housing Development
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$595,368
	Description	Housing Development Project/s – Applications will be drawn from the County Supportive Housing Development Fund Notice of Funding Availability.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	15 Very-low and low Income households
	Location Description	Countywide
	Planned Activities	New Construction
3	Project Name	CDBG-19-01 - Rebuilding Together - Home Repair and Modifications
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$200,000
	Description	Rebuilding Together will preserve and maintain affordable housing and provide a safe and secure living environment for very low and low-income households through housing rehab.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	60 low-income, owner-occupied, housing units will be repaired.
	Location Description	Within the Urban County jurisdictions.
	Planned Activities	Installation of energy efficiency solar panels and costs to administer the program.

4	Project Name	CDBG-19-02 - Multifamily, Housing Acquisition and/or Rehabilitation, including Emergency Shelters and Transitional Housing Facilities.
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$424,992
	Description	Funding will be made available for the acquisition and/or rehabilitation of multifamily housing, emergency shelters and transitional housing. Applicants will be drawn from the County's Supportive Housing Development Loan Program Notice of Funding Availability and future Capital Improvement Program Notice of Funding Availability. Should the County receive unplanned program income, the funding will be placed into this category.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	2-3 facility rehabilitation serving low and very-low income individuals, families, and the homeless.
	Location Description	Countywide
	Planned Activities	Acquisition or Rehabilitation of Multi-family units, emergency shelters and transitional housing units.
5	Project Name	PS-19-01 Catholic Charities - Ombudsman Program
	Target Area	Countywide
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$12,159
	Description	The project will provide low-income seniors in long-term care facility with an Ombudsman how will work to resolve any problems of the individual client and bring about changes to improve the care for the client.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	2,825, low-income seniors will benefit.
	Location Description	Within the Urban County Jurisdictions.
Planned Activities	Site visits to various Senior Care Facilities and provide with case management for those clients with open cases.	
6	Project Name	PS-19-02 Boys and Girls Club - El Toro Youth Center
	Target Area	Countywide
	Goals Supported	Community Services

	Needs Addressed	Community Services
	Funding	CDBG: \$12,159
	Description	The project will provide at-risk Morgan Hill youth ages 6-18 with accessibility to out-of-school enrichment programs, assistance, and mentorship.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	100 at-risk youth.
	Location Description	Morgan Hill
	Planned Activities	Activities include enrichment, assistance, and mentorship programs for at-risk youth.
7	Project Name	PS-19-03 Community Services Agency of Los Altos
	Target Area	Countywide
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$10,150
	Description	This project will assist at-risk seniors live independently in their own homes and out of costly hospitals and long-term care facilities and provide Homeless Prevention services for seniors or other low income qualified individuals.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	48 Seniors.
	Location Description	Los Altos
	Planned Activities	Case management, senior support services, and education services by presentations and publication of ongoing newsletters.
8	Project Name	PS-19-04 Community Solutions - La Isla Pacifica
	Target Area	Countywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$23,426
	Description	To provide shelter and supportive services for Extremely low-income adults plus their minor children.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	30 low-income homeless adults with children.
	Location Description	Morgan Hill
	Planned Activities	Shelter and support services.
9	Project Name	PS-19-05 Family Supportive Housing - Bridges Aftercare
	Target Area	Countywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,159
	Description	This project will provide an additional 9 months of support and services to 24 unduplicated homeless families.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	24 very low income adults with children.
	Location Description	San Jose
Planned Activities	Project will provide 9 months of additional support and services to those adults with children who have transitioned out of the SJ Family Shelter.	
10	Project Name	PS-19-06 Family Supportive Housing - SJ Family Shelter
	Target Area	Citywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,159
	Description	Project provides up to 90 days of temporary housing to 24 homeless families with children.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	24 homeless families with children.
	Location Description	San Jose
Planned Activities	Shelter and supportive services.	
11	Project Name	PS-19-07 Live Oak Adult Day Services - Day Care in Los Gatos and Morgan Hill
	Goals Supported	Community Services
	Needs Addressed	Community Services

	Funding	CDBG: \$22,277
	Description	Adult day care services in the cities of Los Gatos and Morgan Hill.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	3,120 very low-and low-income seniors.
	Location Description	Cities of Los Gatos and Morgan Hill.
	Planned Activities	Day Care facility which will provide client intake and assessment, socialization and recreation, physical stimulation.
12	Project Name	PS-19-08 Project Sentinel - Fair Housing Consortium
	Goals Supported	Fair Housing
	Needs Addressed	Fair Housing
	Funding	CDBG: \$35,418
	Description	Fair Housing Assistance for 65 individuals and families. Prevent wrongful eviction for persons with disabilities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	64 persons with disabilities and families with Children will be assisted.
	Location Description	Countywide
	Planned Activities	Provide educational presentations, outreach, and brochures at a variety of venues. Provide information and referral services and investigate cases of alleged discrimination.
13	Project Name	PS-19-09 Next Door Solutions - Domestic Violence Shelter
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,159
	Description	Shelter & Support Services to victims of domestic violence.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	204 victims of domestic violence will be assisted.
	Location Description	Urban County Areas.

	Planned Activities	Emergency shelter and support services. 24-hour domestic hotline, housing services, crisis counseling, legal, and self-sufficiency services.
14	Project Name	PS-19-10 Project Sentinel - Tenant Landlord
	Goals Supported	Fair Housing
	Needs Addressed	Fair Housing
	Funding	CDBG: \$34,188
	Description	Fair Housing /Tenant Landlord Services for low income individuals or families.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	130 Low-income individuals and/or families.
	Location Description	Urban County Areas.
	Planned Activities	Information and client referral services on housing issues. Rental dispute resolution. Counseling and conciliation.
15	Project Name	PS-19-11 Saratoga Area Senior Council - Adult Day Care
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$12,159
	Description	Adult Day Care Facility.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	41 Low-income seniors.
	Location Description	City of Saratoga.
	Planned Activities	Day care facility, socialization, physical activity, creative activities, and meals provided.
	Target Area	Saratoga
16	Project Name	PS-19-12 Senior Adults Legal Assistance (SALA)
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$34,188
	Description	Legal Assistance for low income seniors in the Cities of Campbell, Los Gatos, Morgan Hill, and Saratoga.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	140 low-income seniors will be assisted.
	Location Description	Cities of Campbell, Los Gatos, Morgan Hill, and Saratoga.
	Planned Activities	Legal assistance, including advising and counseling on basic rights. Facilitation access to public benefits to meet basic life needs and legal planning.
	Target Area	Campbell, Los Gatos, Morgan Hill, and Saratoga
17	Project Name	PS-19-13 Silicon Valley Independent Living Center (SVILC) - Housing Persons with Disabilities
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$12,159
	Description	Housing Program for Persons with Disabilities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	110 Low-income individuals or families with disabilities will benefit.
	Location Description	Urban County Areas.
	Planned Activities	Assist low-income residents with disabilities in their search for affordable and accessible housing. Provide education and training workshops on how to conduct a housing search to transition from homelessness, from a health care facility, unstable or temporary housing.
18	Project Name	PS-19-14 West Valley Community Center - CARE
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$12,159
	Description	Community Access To Resources and Education. (CARE)
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	80 low-income individuals or families.
	Location Description	Urban County Areas
	Planned Activities	Provide intensive case management and education to each client.
19	Project Name	PS-18-15: YWCA - Domestic Violence Services and Shelter
	Goals Supported	Homelessness

	Needs Addressed	Homelessness
	Funding	CDBG: \$12,159
	Description	Shelter for victims of domestic violence.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	40 victims of domestic violence will be benefit.
	Location Description	Urban County Areas.
	Planned Activities	Activities include emergency shelter, basic needs, including food and clothing, case management, and safety.
	Target Area	Countywide
20	Project Name	PS-19-16 Sacred Heart-Homeless Prevention Program
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$12,159
	Description	Emergency Shelter for homeless individuals and families.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	185 low income households at risk of eviction and/or homelessness.
	Location Description	Urban County Areas.
	Planned Activities	Activities will provide housing counseling, information and referral services.
	Target Area	Countywide
21	Project Name	PS-19-17 LifeMoves - Opportunity Services Center
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$11,213
	Description	Housing counseling and information and referral services for households at risk of eviction and/or homelessness.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	321 low-income families at risk of eviction and/or homelessness will benefit.

	Location Description	San Jose
	Planned Activities	Housing Counseling and Referral Services.
	Target Area	Countywide
22	Project Name	LA-19-41: Los Altos – Monroe Ave. Pedestrian Walkway Project
	Goals Supported	Strengthen Neighborhoods
	Needs Addressed	Public Facilities, Public Improvements and Infrastructure
	Funding	CDBG: \$303,933
	Description	Replacement or installation of crosswalks, curb ramps, and removal of access barriers, on El Monte Ave. between Edith and Almond.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	3,600 presumed benefit clientele consisting of severely disabled adults and seniors.
	Location Description	Los Altos
	Planned Activities	Planning and construction of accessibility ramps including sidewalk repair required prior to construction.
	Target Area	Los Altos
23	Project Name	FH-19-01 Project Sentinel Fair Housing Consortium- (Admin)
	Goals Supported	Fair Housing
	Needs Addressed	Fair Housing
	Funding	CDBG: \$50,194
	Description	Fair Housing Services funded with CDBG Admin.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	(See PS-19-08)
	Location Description	Urban County Areas
	Planned Activities	Activities include consultations, investigations, educational workshops to landlords and tenants, technical assistance and housing rights brochures to landlords and rental property owners.
	Target Area	Countywide
24	Project Name	SC-19-91 CDBG Planning and Admin

	Goals Supported	Affordable Housing Homelessness Community Services Strengthen Neighborhoods Fair Housing
	Needs Addressed	Affordable Housing Homelessness Community Services Public Facilities, Public Improvements and Infrastructure Fair Housing
	Funding	CDBG: \$254,882
	Description	CDBG 20% Admin Fee. Personnel costs related to the administrative costs of administering the Urban County CDBG Program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Activity is for the cost of administering the CDBG program.
	Target Area	Countywide
25	Project Name	HO-19-91: HOME Admin
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$103,421
	Description	HOME 10% Admin Fee. Personnel costs related to the administrative costs of administering the Urban County HOME program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	NA
	Planned Activities	Activities related to the costs of administering the HOME program.
	Target Area	Countywide

26	Project Name	PI-19-RL: Single Family Housing Rehabilitation Loan/Grant Program
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$414,708
	Description	The Single Family Housing Rehabilitation Loan/Grant Program will help eligible low-income households finance minor home repairs that will; provide forgivable loans to households with urgent repair needs; correct essential critical health and/or safety repairs which have resulted in code violations; remove threats to health and safety, and modify and/or eliminate barriers to accessibility for persons with mobility or other physical impairments using the Santa Clara County (SCC) revolving loan fund.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	10 low-income, single-family, owner-occupied households.
	Location Description	Urban County Areas.
	Planned Activities	Activities include planning and construction for single-family housing rehabilitation.
	Target Area	Countywide
27	Project Name	SC-19-52: SCC Rehab Services – Rehab Administrative Costs
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$125,000
	Description	Personnel costs related to the administrative costs of administering the Urban County Housing Rehab Program (PI-19-RL)
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	(See PI-19-RL).
	Location Description	Urban County Areas.
	Planned Activities	OSH staff salaries for activities including planning and construction for single-family housing rehabilitation.
	Target Area	Countywide

Contingency Plan

In the event the County receives unplanned program income, the Office of Supportive Housing will augment project number CDBG-19-02. Applications will be drawn from two ongoing County wide Notice of Funding Availabilities; The Supportive Housing Development Loan and

Program and the Capital Improvement Program for Emergency Shelters and Transitional Housing. In addition, if the proposed Los Altos LA-19-01 project is not viable the following project will be funded in its place. This contingency plan is intended to notify the public now of the County's plan to program additional funding without having to go through a substantial amendment in the future. This approach will ensure a timely expenditure of CDBG funds and will result in a more streamlined program. The public will be able to provide input when the selected item is presented to the Board for consideration.

City of Los Altos FY 18/19 CDBG CIP Contingency Project Proposal

1	Project Name	LA-19-41: Los Altos – Pedestrian Access Improvements
	Goals Supported	Strengthen Neighborhoods
	Needs Addressed	Public Facilities, Public Improvements and Infrastructure
	Funding	CDBG: \$TBD
	Description	The proposed FY 2018/19 CDBG CIP project will make improvements to four interchanges located on Los Altos Avenue, Estrellitta Way, Grant Road, and Jordan Avenue. The intersections are to be improved to provide better pedestrian access to nearby schools, downtown Los Altos, bus routes, and connection with the City of Palo Alto. The improvements include replacement or installation of curb ramps, new crosswalks, and removal of access barriers. These improvements will enhance pedestrian safety and overall pedestrian access by improving visibility and connectivity.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	3,600 presumed benefit clientele consisting of severely disabled adults and seniors will benefit.
	Location Description	Town of Los Altos.
	Planned Activities	Activities include planning and sidewalk repair construction.
	Target Area	Countywide

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Not applicable. The Urban County has not established specific target areas to focus the investment of entitlement funds.

Geographic Distribution

Table 6 - Geographic Distribution

Target Area	Percentage of Funds
Countywide	0

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Please see discussion above.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Although entitlement dollars are limited, the Urban County does anticipate expending a significant portion of its CDBG and HOME funds on the preservation and development of affordable housing. A detailed discussion of how HUD entitlements will be used to support affordable housing needs within the Urban County is provided in AP-20, with the number of households to be assisted itemized by goal.

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	14
Non-Homeless	800
Special-Needs	TBD
Total	

Table 12 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	34
Rehab of Existing Units	73
Acquisition of Existing Units	0
Total	107

Discussion

Please see discussions above.

AP-60 Public Housing – 91.220(h)

Introduction

SCCHA assists approximately 17,000 households through the federal Section 8 Housing Choice Voucher program (Section 8). The Section 8 waiting list contains 21,256 households and is estimated to be a 10-year wait. SCCHA also develops, controls, and manages more than 2,600 affordable rental housing properties throughout the County. SCCHA's programs are targeted toward LMI households, and more than 80 percent of their client households are extremely low income families, seniors, veterans, persons with disabilities, and formerly homeless individuals.

In 2008, SCCHA entered into a ten-year agreement with HUD to become a Moving to Work (MTW) agency. The MTW program is a federal demonstration program that allows greater flexibility to design and implement more innovative approaches for providing housing assistance. Additionally, SCCHA has used LIHTC financing to transform and rehabilitate 535 units of public housing into SCCHA-controlled properties. The agency is an active developer of affordable housing and has either constructed, rehabilitated, or assisted with the development of more than 30 housing developments that service a variety of households, including special needs households.

Actions planned during the next year to address the needs to public housing

Not applicable, there are no public housing developments in the Urban County.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the majority of their units have been converted to affordable housing stock, SCCHA is proactive in incorporating resident input into the agency's policy-making process. An equitable and transparent policy-making process that includes the opinions of residents is achieved through the involvement of two tenant commissioners, one being a senior citizen, on the SCCHA board.

SCCHA has been a MTW agency since 2008. In this time the agency has developed 31 MTW activities. The vast majority of their successful initiatives have been aimed at reducing administrative inefficiencies, which in turn opens up more resources for programs aimed at LMI families. The following is excerpted from SCCHA's August 2014 Board of Commissioner's report:

"SCCHA's Family Self Sufficiency (FSS) Program is designed to provide assistance to current SCCHA Section 8 families to achieve self-sufficiency. When a family enrolls in the five-year program, HPD's FSS Coordinator and LIFESSteps service provider helps the family develop self-sufficiency goals and a training plan, and coordinates access to job training and other services, including childcare and transportation. Program participants are required to seek and maintain employment or attend school or job training. As participants increase their earned income and pay a larger share of the rent, SCCHA holds the amount of the tenant's rent increases in an escrow account, which is then awarded to participants who successfully complete the program. SCCHA is currently in the initial stages of creating a pilot successor program to FSS under the auspices of its MTW flexibility called Focus Forward."

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

See Discussion above.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Santa Clara region is home to the fourth-largest population of homeless individuals (6,681 single individuals) and the highest percentage of unsheltered homeless of any major city (75 percent of homeless people sleep in places unfit for human habitation). The homeless assistance program planning network is governed by the Santa Clara County Continuum of Care (CoC), governed by the CoC Board, which is comprised of the same individuals who sit on the Destination: Home Leadership Board. The membership of the CoC is a collaboration of representatives from local jurisdictions comprised of community-based organizations, the Santa Clara County Housing Authority, governmental departments, health service agencies, homeless advocates, consumers, the faith community, and research, policy and planning groups. The homeless services system utilized by the CoC is referred to as the Help Management Information System (HMIS). The HMIS monitors outcomes and performance measures for all the homeless services agencies funded by the County.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The Homeless Census is a countywide collaborative effort to help assess regional homeless needs. The Urban County participates with the other jurisdictions in the region to conduct a biennial countywide homeless count. The data from the census is used to plan, fund, and implement actions for reducing chronic homeless and circumstances that bring about homelessness. The Urban County financially contributed and participated in the countywide Homeless Census survey that took place in 2015 and will financially contribute and participate in the upcoming 2017 survey. Additionally, two formally homeless persons participate on the CoC Board of Directors. The Urban County through the Care Coordination Program will continue their efforts to find housing for the chronically homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons.

In FY 2017-2018 the Urban County will allocate federal entitlement dollars to the following housing programs which address emergency shelter and transitional housing needs of homeless persons:

1. San Jose Family Shelter (PS-19-06)
2. Bridges AfterCare Program (PS-19-05)

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In FY 2017-2018 the Urban County will allocate federal entitlement dollars to the following housing programs which help homeless persons make the transition to permanent housing:

1. Family Supportive Housing – SJ Family Shelter (PS-19-06)
2. Family Supportive Housing - Bridges AfterCare (PS-19-05)
3. LifeMoves – Opportunity Services Center (PS-19-17)

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care

and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In FY 2018-2019 the Urban County will allocate federal funding to the following housing programs which help low income persons avoid becoming homeless:

1. Charities Housing – The Veranda (HO-19-01)
2. Community Solutions – La Isla Pacific (PS-19-04)
3. Family Supportive Housing – Bridges Aftercare (PS-19-05)
4. Family Supportive Housing – San Jose Family Shelter (PS-19-06)
5. Silicon Valley Independent Living Center (PS-19-13)
6. Sacred Heart - Homelessness Prevention Program (PS-19-16)

Discussion

Please see discussions above.

AP-75 Barriers to Affordable Housing – 91.220(j)

Introduction

The incorporated and unincorporated jurisdictions within the County face barriers to affordable housing that are common throughout the Bay Area. High on the list is the lack of developable land, which increases the cost of available real estate and increases housing development costs. Local opposition is another common obstacle as many neighbors have strong reactions to infill and affordable housing developments. Their opposition is often based on misconceptions, such as a foreseen increase in crime; erosion of property values; increase in parking and traffic congestion; and overwhelmed schools. However, in order to ensure a healthy economy the region must focus on strategies and investment that provide housing for much of the region's workforce – for example, sales clerks, secretaries, firefighters, police, teachers, and health service workers – whose incomes might significantly limit their housing choices.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County's overall conclusions are that in general, the County's policies, regulations, permit processes, and related factors do not pose an undue burden or constraint on housing development. However, two areas are identified and discussed to further streamline development review or increase affordable and special needs housing development. These are:

- Secondary Units: Three programs will be implemented in the 2015-2022 time period to reduce permitting requirements and regulatory constraints to the construction of secondary units.
- Farmworker Housing: Two programs will be implemented in the 2015-2022 time period to improve communication between farmers, the planning office, and farmworker housing advocates, with the goal of expanding the creation of farmworker housing.

The Urban County's primary role in housing development is providing assistance to create more affordable, below-market rate housing and special needs housing, though not through permit issuance or development, per se. Even though the County's role in approving new housing development is limited, it makes a significant contribution in a variety of ways to housing affordability and preservation, including, but not limited to:

- Funding for construction, rehabilitation, and preservation
- Providing rental subsidies
- Creating and assisting shelters and special needs housing
- Providing home financing for first-time and low income homebuyers
- Offering and funding services to address housing discrimination and dispute resolution
- Generating opportunities for new housing on surplus County-owned lands
- Facilitating advocacy and education.

Discussion

Please see discussion above.

AP-85 Other Actions – 91.220(k)

Introduction

This section discusses the Urban County’s efforts in addressing the underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

Actions planned to address obstacles to meeting underserved needs

The diminishing amount of funds to meet underserved needs continues to be the most significant obstacle to addressing the needs of underserved populations. The Urban County supplements its federal funding with other resources and funds, such as:

- The Housing Trust Silicon Valley is a public/private venture dedicated to increasing affordable housing in the county. The Trust makes available funds for developers to borrow for the construction of affordable units.
- Mortgage Credit Certificates (MCC), a federal program issued by the County, allows homeowners to claim a federal income tax deduction equal to the amount of interest paid each year on a home loan. Through an MCC, a homeowner’s deduction can be converted into a federal income tax credit that reduces the household’s tax payments on a dollar for dollar basis, with a maximum credit equal to 15 percent of the annual interest paid on the borrower’s mortgage.
- McKinney Vento Homeless Assistance Funds are distributed by the County to organizations that provide services to homeless persons and persons at-risk of homelessness.
- Rental assistance provided by SCCHA will continue to be available to Urban County residents through the Moderate Rehabilitation Program, and the Section 8 Program.
- The Santa Clara County Affordable Housing Fund, which was established to assist in the development of affordable housing, especially for extremely low income and special needs people throughout the County.

Actions planned to foster and maintain affordable housing

Historically, the Urban County’s primary role in housing development is providing financial assistance to create more affordable, below-market rate housing and special needs housing. This role has included making a significant contribution in a variety of ways to housing affordability and preservation, including, but not limited to the following:

- Funding for construction, rehabilitation, and preservation
- Providing rental subsidies
- Creating and assisting shelters and special needs housing
- Providing home financing for first-time and low income homebuyers
- Offering and funding services to address housing discrimination and dispute resolution
- Generating opportunities for new housing on surplus County-owned lands
- Facilitating advocacy and education

Actions planned to reduce lead-based paint hazards

The Urban County addresses lead based paint (LBP) hazards by conducting screening and abatement procedures through various rehabilitation programs. The Housing Rehabilitation Program informs all applicants and tenants of rental housing about the dangers and hazards of LBP. The Urban County’s Housing Rehab Program conducts visual assessment, paint testing or risk assessment on all of its projects. LBP hazard reduction activities include paint stabilization, interim controls, standard treatments, lead abatement, safe work practices and clearance to confirm that no lead based paint hazards remain when work is complete. The program also requires that all participating contractors have completed the state training on safe work practices.

Actions planned to reduce the number of poverty-level families

Historically the Urban County has provided funding to agencies such as Sacred Heart Community Services, InnVision, the Emergency Housing Consortium, Community Solutions, and several other service providers. Although the Urban County is not currently providing direct funding for economic development or job training projects, the funding provided to these agencies is for housing-related services, which are integral components of the total services provided by these agencies that assist in reducing poverty in the Urban County. One of the most important services of these agencies is to help families obtain stable housing and reduce the percentage of their income paid for housing, allowing them to use a greater percentage of their income for other essential goods and services (food, clothing, medical care, etc.) The services that these agencies provide which will assist in the reduction of poverty include:

- Affordable housing information and referral
- Information and counseling on tenant/landlord issues
- Shared housing counseling and placement
- Counseling, shelter services, and general assistance to very low-income or homeless populations
- Services that address the needs of the frail-elderly, or persons with disabilities
- Services that address the needs of low-income children and their families

Actions planned to develop institutional structure. Actions planned to enhance coordination between public and private housing and social service agencies

The Urban County benefits from a strong jurisdiction and region-wide network of housing and community development partners, such as the CDBG Coordinators Meetings, Regional Housing Working Group and the CoC. To improve intergovernmental and private sector cooperation, the Urban County will continue to participate with other local jurisdictions and developers in sharing information and resources.

Discussion

The Urban County works in concert with local agencies such as SCCHA and non-profit organizations to actively provide a wide variety of housing assistance countywide, not just within the Urban County areas. These efforts include funding for non-profit builders and local agencies such as the Housing Authority to construct affordable housing, maintain affordable rents, and loans for rehabilitation. The County is also a significant funder of housing for special needs persons, such as seniors, the mentally ill, substance abusers, and those with HIV/AIDS conditions that receive supportive services from the County. The County funds and provides emergency shelters, transitional and supportive housing, and housing for other special needs populations countywide. The Urban County will foster and maintain affordable housing by continuing the following programs and ordinances:

- **The Santa Clara County Affordable Housing Fund (AHF)** was created in 2002, with an initial investment by the Board of Supervisors of \$18.6 million. The AHF is used for affordable housing developments and allows the leveraging of its funding with other sources to create affordable housing in the County.
- **The Stanford Affordable Housing Fund**, maintained by the County, benefits very low and extremely low income households. The County distributes the funds competitively and has assisted developers in creating 319 affordable units within a six mile radius of Stanford University, including 137 units for very-low income and extremely low income.
- **Participating Jurisdictions Local Housing Funds.** A majority of the cities in the Urban County have housing programs that are funded from a variety of sources including housing impact fees, boomerang funds, and general funds.

- **Housing Task Force (HTF) Funds** for permanent supportive housing. In 2015, the Board of Supervisors created a Housing Task Force to focus on affordable housing and homelessness issues and approved the first rounds of recommendations which resulted in setting aside \$12.2 million towards interim housing and capital investment for new development.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The following provides additional information about the CDBG program income and program requirements.

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$414,708
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$414,708

Other CDBG Requirements

- | | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Urban County does not use HOME funds in any other manner than those described in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In the event the Property should no longer be the principal residence of the Borrower for the Affordability Period, then County shall recapture all or a portion of the HOME funds, as set forth in the Loan Documents/Agreement, from the proceeds of the sale which shall consist of the sales price less non-HOME loan repayments and eligible closing costs plus interest due. An exception to this rule would be that after the Property is sold, and in the event of a foreclosure, short sale, or transfer in lieu of foreclosure, there are insufficient proceeds from the sale, then the County shall accept a partial or zero repayment of the HOME Funds. This Recapture provision is described in the Note. These provisions are consistent with 24 CFR 92.254. The County intends to exercise the Recapture Provision of the HOME regulations for First-Time Homebuyer Downpayment Assistance loans made with HOME funds. The County will recapture the entire amount of the HOME investment from the borrower provided there are net proceeds sufficient to repay the County HOME loan. The value of the property assisted with HOME funds may not exceed 95% of the area median utilizing data from the HUD 203b limits.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In certain circumstances, the County may permit the assisted homebuyer to sell the assisted unit at a restricted resale price to another income eligible borrower, who is willing and able to assume the County loan and affordability restrictions. In these instances, the County will not require the full repayment of the initial HOME subsidy. The HOME subsidy would be transferred to the new buyer in the form of a deferred repayment downpayment assistance loan. All other HOME assisted buyers will sell their homes at fair market value and the County will exercise the recapture option as outlined and in accordance with CFR Section 92.254(5)(ii)(a). In the event the property should no longer be the principal residence of Borrower during the Affordability Period, the County shall recapture all or a portion of the HOME funds, as set forth in the Loan Documents, from the proceeds of the sale, consisting of the sales price less the non-HOME loan repayments, and eligible costs plus interest due. An exception to this rule is after the Property is sold, and in the event of a foreclosure, short sale, or transfer in lieu of foreclosure, there are insufficient proceeds from the sale, the County shall accept a partial or zero repayment of the HOME funds. The Recapture provision is outlined in the Promissory Note and are consistent with 24 CFR 92.254. The County intends to exercise the Recapture Provision of the HOME regulations for first-time homebuyer loans made with HOME funds. The County will recapture the entire amount of the HOME investment from the borrower provided there are net proceeds sufficient to repay the County HOME loan. The value of the property assisted with HOME funds may not exceed 95% of the area median utilizing data from the HUD 203b limits.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows: HOME funds will not be used to refinance existing debt.

Discussion

UNCAPPED INCOME LIMITS:

The Quality Housing and Work Responsibility Act of 1998 (Title V of Public Law 105-276) enacted a provision that directed the U.S. Department of Housing and Community Development to grant exceptions to at least 10 jurisdictions that are currently “capped” under HUD’s low-and moderate-income limits. Currently under this exception, a total of 78 Community Development Block Grant (CDBG) entitlement grantees, including the Urban County and 10 HOME consortia members, including the Urban County HOME Consortia may use “uncapped” income limits that reflect 80 percent of the actual median income for the area.

The Santa Clara County’s Urban County and HOME Consortia has opted to use the “Uncapped” Income Limits, adjusted for family size, for the single-family, owner-occupied Housing rehabilitation activities, and HOME funded Downpayment Assistance activities.

HOME APPLICATION PROCESS

Applications for HOME eligible projects will be drawn from the County’s Supportive Housing Development Loan Program. On September 26, 2017 the Office of Supportive Housing released an over the counter Notice of Funding Availability which allows prospective developers to request HOME funds. Applications will be screened and reviewed consistent with the HOME Consortia agreement adopted and approved by all of the consortium members.

HOME funds may be used to finance permanent residential structures if, 1) the new construction meets a HUD national objective, and 2) funds are used by a local development corporation or a neighborhood-based non-profit organization pursuant to HUD regulations (24 CFR570.204). Eligible activities include:

- Acquisition for new construction of rental units for, extremely low-income households is the highest priority.
- Homeownership opportunities for the same target population.
- Acquisition with rehabilitation and/or conversion involving acquisition of land, mobile home spaces, or existing buildings, appropriate for conversion to rental housing or which directly increase the supply of new affordable units. Acquisition and new construction projects must have support in writing from the local jurisdiction.
- Rehabilitation for health and safety of low-income owner-occupied, residential units, or retrofitting of low-income residential units for universal access and/or environmental sustainability. Single-family, or multi-family.

Additional HUD Regulations for those seeking a grant or loan from HOME funds are:

- All necessary Financing is secure.
- A budget and production schedule is established
- Underwriting and subsidy layering is completed
- Construction is expected to start within 12–months

Priority for HOME funds will be consistent with the County’s Supportive Housing Development Loan Program.

CDBG

Overall Benefit – A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low and moderate income. Specify the years that include this Annual Action Plan: **FY2018/2019**.

UNCAPPED INCOME LIMITS:

The Santa Clara County's Urban County may opt to use the "Uncapped" Income Limits, adjusted for family size, for the single-family, owner-occupied Housing rehabilitation activities.