



County of Santa Clara

Parks and Recreation Department

298 Garden Hill Drive
Los Gatos, California 95032-7669
(408) 355-2200 FAX (408) 355-2290
Reservations (408) 355-2201

www.parkhere.org

Date: January 29, 2021

To: Billy Jones Wildcat Railroad

From: Don Rocha, Director, County of Santa Clara Parks and Recreation Department

Subject: Billy Jones Wildcat Railroad's Social Distancing Protocols

Billy Jones Wildcat Railroad,

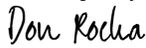
Thank you for working with the County of Santa Clara Parks and Recreation Department (Department) and creating social distancing protocols. The COVID-19 pandemic has disrupted our normal way of business and we really appreciate partners like yourselves being patient with the Department and flexible with the changes that have occurred since the pandemic.

The Department has reviewed your written social distancing protocols and the protocol form that was submitted on Santa Clara County's Public Health website (both protocols are attached). The protocols meet the Department's approval.

Please note that your opening in November 2020 was not approved by the Department. However, based on these new protocols, you may now operate the railroad beginning as of the date of this letter in accordance with the social distancing protocols that have been approved by the County.

Thank you again for being such a great partner. Having positive relationships with our partners is of the utmost importance to the Department and we look forward to continuing our relationship with Billy Jones Wildcat Railroad.

Sincerely,

DocuSigned by:

80620979E492402...

Don Rocha

Director, County of Santa Clara Parks and Recreation Department

Attachments:

Billy Jones Wildcat Railroad Social Distancing Protocol

Billy Jones Wildcat Railroad Public Health Social Distancing Protocol

Cc:

Robin Kohn, Senior Real Estate Agent

Tim Heffington, Principal Real Estate Agent

Margaret Hastings, Senior Real Estate Agent

Board of Supervisors: Mike Wasserman, Cindy Chavez, Otto Lee, Susan Ellenberg, S. Joseph Simitian

County Executive: Jeffrey V. Smith



BJWRR Social Distancing Protocols

BJWRR will follow all State AND County guidance, including the County's October 5 Revised Risk Reduction Order and the accompanying Revised Social Distancing Protocol, which set forth additional protocols beyond what the State requires.

Hours of Operation: 11am-3pm

Staff

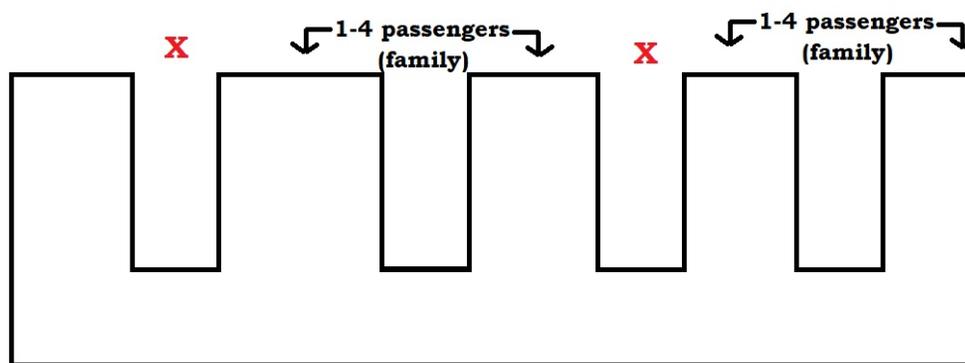
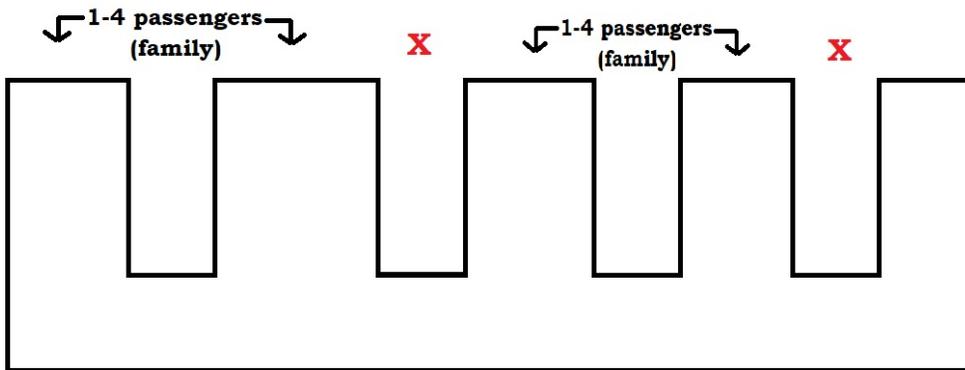
There will be five employees a day. One engineer and one Manager.

Staff is asked to do a temperature check after clocking in.

Train

Set up a train schedule for the day, every half hour. i.e. 10:30, 11:00 ...

Sell a set amount of tickets for each scheduled ride.



When loading the train, load groups by skipping every other seat. People who are not in the same household need to be at least six feet apart.

Only persons from the same family can sit together.

If we consistently get four-people groups riding,

the cap of tickets sold per timed ride would be at 40. The 40-person limit on ticket sales enables people from different households to maintain a six-foot distance while riding. Larger families will more than likely take up one whole passenger car. To help expedite the scheduled runs and ensure we are maintaining distance a number should be set of how many tickets can be sold for each scheduled ride, and if we sell out then we sell out.

Eight riders per car multiplied by five cars. The handicap car will only be used in the event of a wheelchair bound rider. Due to the openness of the car, it cannot be used and adhere to social distancing.

Having trains scheduled for every half hour gives the employees time to wipe down all high traffic touch surfaces, as well as gives them time to change their gloves and wash their hands in between rides.

In the station area we will need to place tape down to signify six feet of distance. Ideally, we would announce when we load for the next train, so we do not have to have many people waiting in an enclosed area. All lines are spaced out six feet.

To not have employees touch items that customers have touched all tickets will be thrown into a bucket and disposed of once we have closed for the day.

Tickets

As mentioned above, all trains will be on a schedule and a set amount of tickets will be sold for each scheduled train ride.

The ticket booth does not afford enough space for the employee and the customer to keep a safe distance. We have plastic barriers on the ticket booth window so the employee can safely help each customer; PPE equipment for the employee and sanitizer is out for the customer. The line for the ticket booth is kept separate and different households must maintain a distance of six feet.

Concession

Customers would purchase food at the concession stand, and we give them a time to pick up items. i.e. they order their food at 10:30 so we tell them their items will be ready at 11. They get a receipt to show the food attendant as well as the BBQ.

The Concession employee will prep food and place it in a bag and write the customer's name on the bag. When it gets close to the pickup time, they will take all items out to the BBQ pit. They will show their ticket and receive their BBQ food; plexiglass is around the BBQ and order area.

This option will give customers a wider menu to choose from. We can even sell ice cream as long items are picked up quickly.

Putting the food on a schedule like the train also ensures that people are not all congregated around the same area. Plexiglass is around the BBQ and order area. Employees have PPE equipment as a secondary barrier as well as sanitizer out for customers. BJWRR offers to-go only as the park provides tables and seating as well as a big grass area for people in the park.

Miscellaneous

All staff will be required to wear gloves (when touching food or tickets) and masks, this also includes the engineers. All customers are required to wear masks. If not able to due to a medical exemption we ask that they wear a face shield. We have extra masks in case someone does not have one.

Cab rides and training of new engineers will have to be suspended until further notice.

We will provide hand sanitizers in high traffic areas for customers as well.

We will post our rules on social media as well, so there is more information.

Currently our carousel is closed.

Here is an example of our tentative schedule for January

Sat 9- Jan	Sun 10- Jan	Sat 1six- Jan	Sun 17- Jan	Sat 23- Jan	Sun 24- Jan	Sat 30- Jan	Sun 31- Jan
BBQ	BBQ	BBQ	BBQ	BBQ	BBQ	BBQ	BBQ
XX		XTR		XX	on call	XX	
	XX	BR	XX		XX		on call
XXA	BR		XXA	On call	BR		XXA
	XTR	BR	XTR		XX		BR
	XXA	XX	on call	XX		BR	
XTR	BR	on call		BR		XXA	XX
on call	XX		BR	BR		XX	
BR	on call		BR	XXA	XX		XX
XX		XX		XX	BR	XX	XX
TR	TR	TR	TR		XXA	BR	
XXM		XXM		XXM		XXM	
	XXM		XXM		XXM		BR
BR		XXA	XX			on call	XXM

Winter Schedule: Train and Carousel open Saturdays and Sundays 10:30-3:00

SHIFTS: XX: 10:00-Close (4:00ish) XXA: 10:00-dismissal (1:30ish) BR: 12:00-Close BBQ: 10:30-2:15
On Call: Call (408) 395-7433 by 12:30pm to get your hour of compensation.

January 20th-Last day to request days off for February

**Revised Social Distancing Protocol
COVID-19 Site-Specific Protection Plan**



Legal Business Name: Billy Jones Wildcat Railroad

Fictitious Business Name (if any): BJWRR

Address of the specific facility or worksite that is the subject of this Protocol (Complete one protocol for each facility or worksite. If the business only performs services at facilities or worksites that the business does not own or operate—for example, a housecleaning or lawncare business—the business must check the “No Business Facility” box below and this protocol must cover those services):

Street Address and Unit Number: 233 Blossom Hill RD

City: Los Gatos

Zip Code: 95032

- No Business Facility:** Only check this box if the business only performs services at facilities/worksites that the business does not own or operate, and provide full mailing address for the business here:

Mailing Street Address:

City:

Zip Code:

Type of Business: other, please specify

Outdoor Family Entertainment Center

Facility/Worksite visited by public: YES or NO or Not Applicable **YES** **NO** **X** **Not Applicable**

Individual Owner or Manager Responsible for Ensuring Compliance with Protocol

(Note: This information will be publicly accessible)

Name: Jessica Landa

Title: General Manager

Phone number: 408-395-7433

Email Address: info@bjwrr.org

This Protocol was submitted on: 12/1/2020

Please check if applicable:

- Replacement Protocol:** This business already submitted a Revised Social Distancing Protocol on the County’s website after October 11, 2020 using this webform. This protocol **replaces** a Revised Protocol that was previously submitted on the County’s website after October 11, 2020.

Businesses **must** implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is inapplicable to the business. Businesses must regularly evaluate the facility or worksite that is the subject of this submission for compliance with this Protocol.

Signage:

- Post signage at each entrance of the facility or worksite that informs personnel and customers of the following (signage meeting this requirement can be downloaded and printed from the County’s COVID-19 website):
 - Do not enter if you have COVID-19 symptoms;
 - Stay at least six feet away from others at all times;

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- Face coverings required to enter (except for very young children, if medically inadvisable, or for communication by or with people who are hearing impaired);
- Cover sneezes and coughs with cloth, tissue, or elbow;
- Do not shake hands or engage in unnecessary physical contact.
- Post signage at appropriate locations throughout the facility/worksites reminding everyone to wear face coverings and stay at least six feet away from others.
- Post a copy of your updated COVID-19 PREPARED Sign and Social Distancing Protocol Visitor Information Sheet at each entrance where they can easily be viewed. These documents will be provided to you electronically when you submit this Revised Social Distancing Protocol.

Personnel Training:

- After submission, distribute copies of the completed Protocol to all personnel, and train all personnel on this Protocol.
- For businesses that perform services for facilities or worksites that the business does not own or operate, distribute a copy of the completed Protocol to the owner or operator of each facility or worksite where the business performs services.
- Train personnel on basic information regarding COVID-19 from the CDC available at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>, including how to prevent COVID-19 from spreading, who is especially vulnerable to the disease, and when to seek medical attention.
- Train personnel on screening themselves for COVID-19 symptoms, including temperature and/or symptom checks using CDC guidelines available at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Train personnel on the need to stay home and get tested if they have a frequent cough, fever, difficulty breathing, chills, muscle or body aches, headache, sore throat, nausea, vomiting, diarrhea, tiredness, or recent loss of taste or smell. Ensure all personnel know they must also stay home if they or someone they live with has been diagnosed with COVID-19, or if they've had close contact with someone diagnosed with COVID-19.
- Train personnel on County guidance for when it is safe to return to work if they have COVID-19 symptoms, have tested positive for COVID-19, or have had close contact with someone who has tested positive for COVID-19. County guidelines are available at: https://www.sccgov.org/sites/covid19/Pages/business-guidance.aspx#business_safety_guidance
- Train personnel on the need for frequent handwashing with soap and water, mandatory face coverings, the importance of social distancing, and other measures required in this Protocol.
- Train personnel on the importance of getting tested for COVID-19 in accordance with County guidance available at <https://www.sccgov.org/sites/covid19/Pages/covid19-testing.aspx>, and explain that testing is available through their healthcare provider or at free community testing sites (www.sccfreetest.org).
- Inform personnel that they can report any deficiencies in compliance with Social Distancing Protocol requirements by this business or any other at which they may work at www.sccCOVIDconcerns.org or by calling the County Office of Labor Standards Enforcement Advice Line at 866-870-7725.
- Inform personnel about employer or government-sponsored leave benefits that personnel may be entitled

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to receive, including those benefits identified at the following address:

<https://www.labor.ca.gov/coronavirus2019/#chart>

- Train personnel on new or modified COVID-19 safety measures immediately upon updating this Protocol.
- Optional—Describe other measures this business plans to take to train personnel on COVID-19 safety and related issues:

Individual Control Measures and Screenings:

- Maximize the number of personnel who work from home. Businesses must direct all personnel who can perform their assigned work duties from home to do so, and they must prohibit those personnel from performing those work duties at the facility or worksite.
- For personnel who are not working from home:
 - Direct all workers not to come to work if sick or exhibiting symptoms of COVID-19.
 - Ask all personnel if they have COVID-19 symptoms at the beginning of each shift, and screen all other people before they enter the facility or worksite. Send personnel home if they report COVID-19 symptoms. (*Note, temperature screenings with thermometer or thermal scanner are not required, and can increase COVID-19 risk if many employees convene in the same place for temperature screening.)
 - Require all persons, except those exempted from face covering requirements, to properly wear face coverings at all times in accordance with the California Department of Public Health's mandatory Guidance for the Use of Face Coverings and the Health Officer's Order. Exemptions to the face coverings requirement include very young children, people for whom face coverings are medically inadvisable, or for communication by or with people who are hearing impaired.
- Optional—Describe other measures:

Handwashing and Hand-Sanitizing Protocols:

- Encourage frequent handwashing or use of hand sanitizer and provide frequent breaks for handwashing.
- Hand sanitizer and/or soap and water are available at or near the site entrance, at checkout counters, and at various locations throughout the site to enable the public and staff to frequently clean their hands.
- Handwashing and other sanitary facilities are operational and stocked at all times.
- Optional—Describe other measures:

Cleaning and Disinfecting Protocols

- Thoroughly and regularly clean any high traffic areas (including seating areas, break rooms, bathrooms, and other common areas) and frequently disinfect any high-contact surfaces (including doorknobs, handrails, counters, tables, checkout areas, cash registers, telephones, elevator controls, etc.).

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- Disinfecting wipes that are effective against COVID-19 are available for use by customers and personnel near shopping carts and baskets if shopping carts and baskets are used at the facility.
- Assign staff to disinfect carts and baskets regularly that are used at the facility if shopping carts and baskets are used at the facility.
- Disinfect any shared equipment and touchable surfaces like payment portals and pens after each use.
- Install contactless devices (including contactless payment systems, motion sensor lights, automatic soap and towel dispensers, and contactless timecard systems) if possible.
- Adjust operational hours to provide adequate time for cleaning and stocking with social distancing, and provide time for any workers to clean between shifts.
- To improve ventilation, filtration, and outdoor air exchange:
 - Evaluate HVAC system (if applicable) to make sure it is properly functioning, and have it regularly serviced.
 - Consider upgrades to HVAC and building air filtration systems and implement any feasible improvements to these systems (for example, to enhance air filtration efficiency and increase the percentage of outdoor air through the HVAC system).
 - Open windows and doors throughout the facility when environmental, building, and safety conditions allow.
- Optional—Describe other measures:

Measures to Maintain Social Distancing:

- Limit the number of people in the facility/worksites to allow adequate social distancing (six feet minimum) at all times and to comply with any applicable capacity restrictions in the Health Officer Order.
 - Review, comply with, and enforce any applicable capacity limitations for the facility, following all instructions listed at www.sccgov.org/covidcapacity
- Designate a staff person to ensure that the maximum number of occupants is not exceeded, that all persons are wearing face coverings if required by the Health Officer Order, and that people entering comply with other provisions of this Protocol. Ensure that this person is more than six feet away from others to maintain adequate social distance.
- Require that all persons at the facility/worksites stay at least six feet away from all other persons, except as strictly necessary to perform job functions.
- Place tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain social distance.
- If feasible, increase remote (online and telephone) purchasing, delivery, and curbside pickup service options.

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- Separate order areas from delivery areas to prevent customers from gathering.
- Minimize any in-person meetings and adjust those that are necessary to ensure adequate social distancing.
- Stagger personnel breaks, in compliance with wage and hour regulations, to reduce the number of workers taking breaks together.
- Where possible, create outdoor break areas with shade covers as a substitute for indoor break areas. Encourage staff to eat their meals and take their breaks socially distanced outdoors when conditions allow.
- Limit access to or close indoor break rooms to encourage use of outdoor break areas and prevent crowding. Discourage or prohibit eating or drinking in small, enclosed break rooms if less risky alternative areas exist for staff to take their meals (such as outdoors or socially distanced at individual workstations).
- Require workers to maintain 6-foot social distance at all times while on breaks, and preferably more distance if eating or drinking. Reconfigure break areas to facilitate social distancing.
- Maximize the use of outdoor space for interactions or transactions with customers to minimize the time that customers and personnel are indoors, particularly when in close proximity to one another.
- Optional—Describe other measures:

Procedure if a Person at the Facility/Worksite Tests Positive for COVID-19

- Review and comply with all measures listed at www.sccsafeworkplace.org in the event of a confirmed case of COVID-19 amongst personnel.
- Create, and post in an area easily viewable by personnel, a plan to comply with all applicable measures listed at www.sccsafeworkplace.org in the event of a confirmed case of COVID-19 amongst personnel. Depending on the type of facility, these measures will likely include, among others:
 - Immediately removing the infected person from the facility/worksite and ensuring they are no longer occupying the same space as any other personnel.
 - Instructing the infected person to stay home and isolate in accordance with the instructions listed at www.sccsafeworkplace.org
 - Notifying the County Public Health Department within four hours of learning of the positive case by following the instructions at www.sccsafeworkplace.org
 - Identifying any workers (and customers, if known) who had close contact with the infected person.
 - Complying immediately with any case investigation, contact tracing, and worksite investigation measures by the County Public Health Department. This will include providing the names, addresses, phone numbers, and work dates and times for close contacts of the infected person, which employers are required by law to provide to the County Public Health Department upon request.
 - Excluding all close contacts from the facility/worksite or any other jobsite in accordance with

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the instructions listed at www.sccsafeworkplace.org

- Implementing cleaning and disinfection measures for areas recently visited by the infected person as set forth in www.sccsafeworkplace.org , and closing off areas visited by the infected person until cleaning and disinfection is complete.

Additional Measures

- Review and implement measures in any applicable industry-specific directives issued by the County Health Officer and COVID-19 Industry-Specific Guidance issued by the California Department of Public Health.
- Describe any additional health and safety measures implemented (e.g. providing restricted shopping hours for seniors and other individuals at high risk for COVID-19):

Certification

- I affirm that this business will provide all personnel with a copy of this Revised Social Distancing Protocol and conduct trainings as required in this Revised Social Distancing Protocol; that this business will post copies of the updated COVID-19 PREPARED Sign, Social Distancing Protocol Visitor Information Sheet, and signage as required herein; that any signage posted pursuant to the instructions listed at www.sccgov.org/covidcapacity is accurate; that the business will implement all applicable measures as set forth herein; that this Revised Social Distancing Protocol may be made publicly available; that I am authorized to complete and sign this certification on behalf of this business; that I understand that failure to comply with requirements imposed by the Health Officer of the County of Santa Clara (including this Revised Social Distancing Protocol) is unlawful and may subject the business or responsible individuals to punishment by imprisonment or a fine or both; that this business accepts service by email at the email address indicated below of all documents associated with administrative enforcement of the Health Officer Order; and that all information in this Revised Social Distancing Protocol is complete and accurate to the best of my knowledge formed after diligent and thorough investigation.
- I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Name: Jessica Landa

Date: 12/1/2020

Title: General Manager

Email: bjwrrc@gmail.com

Phone: 408-395-7433

Signature: 
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