Regular Meeting

1. Call to Order/Roll Call.

The regular meeting of the Parks and Recreation Commission (PRC) is called to order by Chairperson West at 6:30 p.m. in the Isaac Newton Senter Auditorium, County Government Center, 70 West Hedding Street, San Jose. A quorum is present.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
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<tr>
<td>Susan Brain</td>
<td>Chelan Addleman</td>
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<tr>
<td>Jan Hintermeister</td>
<td>Dang Khoa Vo</td>
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<td>Dan Murillo</td>
<td>Kris Wang</td>
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<td>Greg West</td>
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2. Public Presentations:

Fred Honsal, member of the public, distributes written materials and addresses the Commission concerning Paige Connard, who suffered injuries from an accident while taking a beginner track cycling lesson at the Hellyer Park Velodrome on May 25, 2008. He expresses concerns about the safety of the beginner track cycling program and the safety of the students. Further, he expresses appreciation for the assistance of the Park Rangers and the members of the Emergency Medical System staff.

Rob Jensen and John Simmons, Northern California Velodrome Association (NCVA), inform the Commission regarding the NCVA, including the experience and knowledge of the promoters and coaches at the Hellyer Park Velodrome. He indicates that the introductory sessions during Saturday have been discontinued pending review of the program with the Parks and Recreation Department (PRD).

Jeff Hecox, member of the public, distributes written materials and requests that the Commission consider funding the design and construction of an historic interpretive site.
along the Los Gatos Creek Trail commemorating the Juan Bautista de Anza expedition of 1775. He provides information about the Expedition, and he notes that the Trail is a National Historic Trail, which may be eligible for Federal funding for the project.

Mike Boulland, Friends of Los Alamitos Watershed (FOLAW), provides information regarding FOLAW and its activities, including public education concerning watershed issues and collaboration with the PRD on various creek clean-up projects. Chairperson West expresses appreciation to Mr. Boulland and members of FOLAW for their efforts.

3. **Approve minutes of May 7, 2008 meeting.**
   On motion of Commissioner Hintermeister, seconded by Commissioner Brain, it is unanimously ordered that the minutes of the meeting of May 7, 2008 be approved, as submitted.

4. **Approve Consent Calendar.**
   On motion of Commissioner Hintermeister, seconded by Commissioner Brain, it is unanimously ordered that the Consent Calendar be approved to include Item 13.

5. **Accept verbal reports from Agency and Community Liaisons:**
   a. **Santa Clara County Open Space Authority**
      There is no report.
   b. **Santa Clara Valley Water District**
      There is no report.
   c. **Friends of Santa Teresa Park**
      Mr. Boulland, Friends of Santa Teresa Park (FOSTP), provides information regarding recent activities at Santa Teresa Park, such as a photography class by Ron Hori, the Trail Day event featuring the Fortini Trail, and the Mother's Day Hike at Rancho San Vincente. Mr. Hori indicates that photographs taken during the Mother's Day Hike and the Trail Day event are available on the FOSTP Website.
   d. **Youth Science Institute**
      Valerie Ball, Youth Science Institute (YSI), invites the Commissioners to participate in the dedication of the Vasona Learning Center on August 24, 2008. She expresses
appreciation to the PRC for its support of the YSI, and she announces that the YSI Summer Camp Program will be held on June 15 through August 16, 2008.

c. **New Almaden Quicksilver County Park Association**

Kitty Monahan, New Almaden Quicksilver County Park Association (NAQCPA), informs the Commission about various NAQCPA activities, which include an equestrian event in June, participation in the recent Healthy Trails event at Hellyer Park and the recent Catholic Charities Health Fair, and preparation of interpretive programs at the New Almaden Quicksilver County Park.

Chairperson West expresses appreciation to the agency and community liaisons for their efforts.

On Commission consensus, it is ordered that the verbal reports be accepted.

6. **Present recognition award to Parks and Recreation Department (PRD) staff and volunteers.**

Lisa Killough, Director, PRD, and Ed Souza, Administrative Services Manager II, PRD, provide comments regarding Ann Feng, Fiscal Officer, PRD, who worked in the PRD since 1994, noting that Ms Feng is responsible for all accounts payable and receivable, and is respected and admired by her staff. The Commissioners, Ms Killough, and Mr. Souza present the award to Ms Feng in recognition of her exceptional performance as the PRD Fiscal Officer.

Ms Killough provides information pertaining to Ms Monahan, such as her passion for historic preservation, her efforts in the acquisition and preservation of the Almaden Quicksilver County Park, and her leadership in the NAQPA. The Commissioners and Ms Killough present a Certificate of Commendation to Ms Monahan, on behalf of Pete McHugh, District 3 Supervisor and Board of Supervisors Chair, for her efforts relating to historic preservation in the County.

In addition, Ms Killough presents Certificates of Commendation to John Slenter, Park Interpreter, Casa Grande Mining Museum; and Robin Schaut, Interpretive Supervisor, PRD;
on behalf of Supervisor McHugh, for their efforts relating to historic preservation in the County.

7. **Accept verbal report from Lisa Killough, Director, PRD.**

Ms Killough provides comments regarding Commissioner Vo in recognition of the end of his term as a PRC member. She expresses appreciation for his collaborative style, commitment, and efforts on the Commission.

Further, she presents information pertaining to various PRD events and activities, such as the Festival in the Park that will be held at Hellyer County Park on June 22, 2008. She also discusses the fire in the Santa Cruz mountains that started on May 22, 2008 and affected Mt. Madonna County Park, Uvas Canyon, and some trails.

In addition, she distributes copies of "Vessel Inspection Procedures" that will be implemented to prevent the infiltration of Zebra mussels in the County. Finally, Ms Killough states that in May 2008 the Board of Supervisors reviewed the seven policy areas pertaining to the Habitat Conservation Plan (HCP), which includes the relationship of the Park Acquisition Funds to the HCP acquisitions.

Discussion ensues among the Commissioners, Ms Killough, and Jim O'Connor, Deputy Director, PRD, relative to unsuccessful attempts to fully eradicate the Zebra mussels, and the areas affected by the Santa Cruz fire and restoration of these areas.

On Commission consensus, it is ordered that the report be accepted.

8. **Discuss/approve proposal to place a historic monument at Rancho San Antonio County Park.**

The Commission considers a memorandum from Ms Killough, dated June 4, 2008, requesting approval of the proposal by the St. Joseph's College Alumni Association to place a monument at Rancho San Antonio County Park to commemorate the former College. Ms Schaut provides background information relating to the proposal, and she notes that the proposal meets the criteria in the County Parks Interpretive Plaques and Monuments Policy.
Ms Killough advises that the PRD will request concurrence from Midpeninsula Regional Open Space District following approval of the proposal by the PRC and forward the recommendation to the Housing, Land Use, Environment, and Transportation (HLUET) Committee and subsequently to the Board of Supervisors for approval.

Discussion ensues among the Commissioners, Ms Schaut, and Ms Killough about the former College building and the proposal, including the plaque that will be mounted on a rock for the monument, the proposed location of the monument, and full funding for purchase and maintenance of the monument by the proposer.

On motion of Commissioner Brain, seconded by Commissioner Hintermeister, it is unanimously ordered that the recommendation to approve the proposal to place a historic monument at Rancho San Antonio County Park be forwarded to the HLUET Committee and to the Board of Supervisors with a favorable recommendation from the PRC.

9. **Consider recommendations relating to development of Santa Teresa Historic Area Site Plan.**

The Commission considers a memorandum from Ms Killough, dated June 4, 2008, requesting recommendations on a preferred conceptual "bubble diagram" and conceptual design elements, and acceptance of status report relating to the development of Santa Teresa County Park Historic Area Site Plan. Antoinette Romeo, Park Planner, presents background information pertaining to the development of the Site Plan, including the goals and objectives for the Plan and the draft design program elements. She notes that the Site Plan will incorporate interpretive themes, history, and elements of the Native American, Settlement, and Californio Rancho periods, and that these periods will be integrated with existing developed portions of the Historic Area.

Additionally, Ms Romeo presents two draft conceptual "bubble diagram" designs for the Historic Area Site. She requests that the Commission select a preferred design and preferred elements, which will be further developed into a preferred conceptual design alternative and preferred program elements by the staff and consultants, and will be submitted for
consideration by the Commission at a future date.

Lynne Paulson, Santa Teresa Foothills Neighborhood Association, provides comments about the Santa Teresa Park and expresses appreciation relating to the Historic Area project. She states that the Association will submit comments following review of the Master Plan. Further, Mr. Boulland suggests that the Site Plan include the concept of mercury mining, a trail that connects the spring to the mining area and to Norred Trail, access for pets on portions of trails, and security for protection of the Historic Area. He expresses appreciation to Ms Romeo for her efforts in obtaining community feedback relative to the Site Plan.

Kitty Monahan, FOST, suggests that access to the Park from Albertson Parkway be provided and that access to the Historic Area that connects to Norred Ranch be provided for equestrians. Ms Romeo presents information pertaining to the public comments, including a discussion with the City of San Jose regarding additional access points to the Historic Area, constraints concerning access to the Historic Area for dogs and horses, a desire to keep the historical features, restoration of woodlands and riparian corridor, and a preference for conceptual design No. 2.

Discussion ensues among the Commissioners and Ms Romeo relative to the conceptual designs and the design elements. Commissioner Brain suggests that water features be incorporated into the design, and she expresses preference for design No. 2. Commissioner Hintermeister suggests that the water theme be incorporated into the wildlife theme, the landscape, and the hillside, and that heritage plants be utilized. He comments that design No. 2 reflects a natural traverse for trails and suggests that native vegetation must be preserved. Chairperson West expresses a preference for the water feature in design No. 2.

On motion of Commissioner Hintermeister, seconded by Commissioner Murillo, it is unanimously ordered that the report be accepted.
10. **Accept status report on Capital Improvement Program.**

The Commission considers a memorandum from Ms Killough, dated June 4, 2008, relating to a status report on the PRD Capital Improvement Program (CIP). Metka Valh, Management Analyst, PRD, presents information pertaining to the various capital projects in County Parks, such as permanent closure of wells systemwide, completion of Coyote Lake-Harvey Bear Ranch Master Plan implementation, and completion of Hellyer Park Central Yard Fueling Facility improvement.

Discussion ensues among the Commissioners, Ms Killough, and Ms Valh relative to the projects, including the turf renovation project at Los Gatos Dog Park, closure of up to 20 wells per year and hundreds more in the future, construction of the Anderson Lake Park Visitor Center as a "green building", and progress in the Martial Cottle Park project.

On motion of Commissioner Brain, seconded by Commissioner Hintermeister, it is unanimously ordered that the report be accepted.

11. **Consider verbal presentation on Prevention Maintenance Plan Update.**

Mr. O'Connor provides background information regarding the Prevention Maintenance Plan. In addition, he presents information regarding the status of various projects, including the completion of 30 restroom renovations at Mt. Madonna Park, completion of bridge repairs at Santa Teresa Park and Mt. Madonna Park, and completion of Jackson Ranch House and Sanborn Residence projects.

Discussion ensues among the Commissioners and Mr. O'Connor about some of the projects, including tracking of costs for the projects and projected completion of restroom renovation projects by 2014. The Commissioners express appreciation to Mr. O'Connor for the report.

12. **Discuss election of Chairperson and Vice Chairperson for Fiscal Year (FY) 2008-2009 that will be held on August 6, 2008.**

Chairperson West requests that the Commissioners consider serving in the Chairperson and Vice Chairperson positions for FY 2008 -2009 for election at the next meeting. Discussion ensues among the Commissioners regarding the election, vacancies on the Commission,
training for Chairpersons, and the agenda coordination process by the PRD. Ms Valh indicates that she will contact the offices of the members of the Board of the Supervisors to inquire regarding appointments to the PRC.

* 13. **Accept Parks and Recreation Commission Business Matrix for FY 2009.**
On motion of Commissioner Hintermeister, seconded by Commissioner Brain, it is unanimously ordered that the Parks and Recreation Commission Business Matrix for August 2008 through June 2009 be accepted.

14. **Informational Roundtable/Announcements**
Chairperson West provides comments regarding approval by the Town of Los Gatos Council at the June 2, 2008 Council meeting of the purchase by the County of the Town-owned property at Vasona County Park. Ms Killough expresses appreciation to Chairperson West for his support of efforts to obtain approval of the purchase of the property.

15. **Adjourn**
On order of the Chairperson, there being no objection, it is ordered that the meeting be adjourned at 9:00 p.m. to the next regular meeting on Wednesday, August 6, 2008 at 6:30 p.m. in the Isaac Newton Senter Auditorium, County Government Center, 70 West Hedding Street, San Jose.

Respectfully submitted,

Beverly Sumcad
Deputy Clerk