RE: NGHA Check-off List

Prior to returning your application and support documentation, make sure all of these items are included (if all items are not included, your application will be returned):

- Application (check only if all items in subset are completed)
  - Application
  - Any Applicable "Assessment Program" (Application Part 2) Requests (optional)

- Certificates and Licensure (check only if all items in subset are completed)
  - CLIA Certificate - Current
  - Clinical Laboratory Scientist Current License
  - Physician's Current Medical License
  - Certificates / Licenses for Staff Performing Fingersticks *
  - Instrument Training Certificates on Staff

- Quality Control and Quality Assurance (check only if all items in subset are completed)
  - Quality Control and Quality Assurance Plans
  - Blank Quality Control Logs
  - Sample Quality Control Logs

- Plans and Manuals (check only if all items in subset are completed)
  - Instrument Procedure Manual for Each Analyte
  - Biohazard/Medical Waste Disposal Plan
  - Emergency Medical Plan
  - Patient Education & Referral Information Sheets

- Miscellaneous and Fees (check only if all items in subset are completed)
  - Registration Fee of $ __________
  - Other ______________________________________________________________________
  - ______________________________________________________________________
  - ______________________________________________________________________

* As of April 2006 - Due to new regulations, the Santa Clara County Public Health Laboratory can only accept licenses / certificates for persons authorized by their scopes of practice, such as MD, CLB, CLS, PA, RN, LVN, and several others (not MA, CNA ,PCP or nursing/medical students) as proof of individual's ability to perform finger sticks.